

# Marriage License



## New!! Online Marriage Application

### NEW- Online Application Process

Step 1. [Fill out application online](#)

Step 2. [Fill out Marriage Application Affidavit](#)

Step 3. Print Marriage Application Affidavit, then sign it in front of a notary and have them sign and attach their seal.

Step 4. Return notarized Affidavit and payment of \$54.00 to the Pend Oreille County Auditor's Office either in person or by mail. If by mail, write your current phone number on the memo line or next to your name

Step 5. Pend Oreille County Recording will process your application and mail you your marriage license, a Certificate of Marriage, and an information packet.

## General Application Process

- **Both** applicants visit our office to complete paperwork not later than 3:30 pm;
- If both applicants can't come to our office to complete the paperwork, please download the [Marriage Application](#) and have it signed in front of a notary public and return the completed application to our office for processing;
- Both applicants must have a current photo ID as proof of your age and identity;
- Applicants must pay fees at time of licensing, cash or check only;

- Both applicants must be at least 18 years of age or older. Applicants who are 17 years of age must be accompanied by one parent or legal guardian who can provide consent. Applicants under the age of 17 must obtain permission from the Family Court;
- Application process takes approximately 30 minutes.

## **Information:**

- **Waiting Period:** There is a mandatory 3-day (calendar day) waiting period before the license becomes valid. The 3 day waiting period begins on the date of application. No exceptions can be made.
- **Period Valid:** Your ceremony must be performed in any Washington county within 60 days of application.
- **Location of Ceremony:** A license obtained in any Washington county is valid anywhere in the state.
- **Public Record:** All marriage applications and certificates are a matter of public record. Once a marriage has been recorded it cannot be unrecorded.

## **Not Required:**

- Blood tests and physical exams are not required to obtain a marriage license.
- Proof of divorce from a previous spouse, or death of a spouse, is not required to obtain a marriage license. It is the responsibility of the applicant to ensure that the final decree of divorce is filed before applying for a new marriage license.

## **Witnesses & Ceremony:**

- State law requires that at least two witnesses be present at the ceremony. Witnesses should be at least 12 years of age.
- State law prescribes who can perform a marriage ceremony: See [RCW 26.04.050](#) for a complete list.

## **Certified Copies:**

- Certified copies of marriage licenses must be requested. Requests may be made in person or by mail.
- To request in person, please come to the Recording Department located at the Pend Oreille County Recording Department, address listed below;
- To request by mail, please send a request with bride, groom, and date of marriage to the Pend Oreille County Recording Department, address listed below;
  - Certified copies: \$3 each
  - Photocopies: \$1 each
- Our marriage records can also be accessed at the [Washington State Digital Archives](#)

- All public documents, including marriage certificates, are available from the Recording Department.

## Additional Information

### Office Hours:

Monday through Friday

8:30 AM to 4:00 PM

Excluding Holidays

**Please arrive no later than 3:30 PM**

Each application takes approximately 30 minutes

### Location:

Pend Oreille County

Courthouse – 2nd Floor

Auditor's Office

625 W 4<sup>th</sup> Street

Newport, WA 99156

### Fees:

\$54.00 Marriage License

**cash or check only**

**non refundable**

[Name Change](#)

[Don't forget to change your name...](#)

[Name changes do not happen automatically upon marriage.](#)

[You will need to contact each entity individually to inform them of your new name. Some agencies will require you to provide them with a certified copy of your marriage certificate, available...](#)

[Read More](#)

## Staff Contacts

No. 1

### Certificate of Marriage

STATE OF WASHINGTON,  
County of Pend Oreille

I HEREBY CERTIFY That the undersigned, a Minister  
by authority of a License bearing date the 12 day of July A. D. 1911 and issued by the  
Auditor of the County of Pend Oreille State of Washington, did on the 12  
day of July A. D. 1911 at Newport in the County and State aforesaid  
join in lawful wedlock E. L. Parks of the County of Spoکان  
in the State of Wash and Miss Heldegard Harris of the County  
of Spoکان in the State of Wash with their mutual consent.

WITNESS MY HAND, This 12 day of July A. D. 1911  
Frank C. Whitson

In Presence of  
Charles L. Craig  
E. E. Peterson

Signatures of Contracting Parties  
E. L. Parks  
Heldegard Harris

Filed for record this 12<sup>th</sup> day of July A. D. 1911  
Frank K. Parks County Clerk  
By M. H. Lyman Deputy

[Marianne Nichols](#)

Pend Oreille County Auditor

(509) 447-6474

## Supporting Documents

Marriage Application 124.96 KB

Marriage Application Affidavit 125.29 KB

## Related Links

- [Online Marriage Application](#)
- [WA Marriage Laws](#)
- [Same Sex Marriage](#)