



Pend Oreille County Board of Commissioners

John Gentle
District #1

Robert Rosencrantz
District #2

Brian Smiley
District #3

Crystal Zieske
Clerk of the Board

Phone: 509-447-4119
FAX: 509-447-0595

PO Box 5025
Newport, WA 99156-5025

Email: commissionersoffice@pendoreille.org

The County Commissioners hold regular meetings at the county seat to transact business required or permitted by law (RCW 36.32.080) and are open to the public. If you require any reasonable accommodation to participate in the Commissioners' meeting, contact the Clerk of the Board 48 hours prior to the meeting.

TENTATIVE AGENDA

MONDAY, APRIL 8, 2024

- 9:00a.m. Call to Order-Members Present-Flag Salute-Invocation-Commissioner Reports-Consent Agenda: *Agenda, Minutes, Financial Report, Voucher Approval, Working File-Payroll Change Notices, Distribution Of 2023 PUD Privilege Taxes,*
- 10:30a.m. Economic Development Contract-*POVA*
- 11:00a.m. Veteran's Assistance Fund Discussion
- 11:30a.m. Lyndsie Halcro-*Capital Assets Policy*

~~~~~  
**12:00 – 1:15 p.m. - Recess for Lunch**  
~~~~~

- 1:30p.m. Executive Session-*RCW42.30.110(1)(g) Performance of Public Employees*
- 2:15p.m.
- 2:30p.m. Brenda Miller-*HR Update: Updated Job Descriptions: Counseling Services Business Manager and Compliance Coordinator; Wage Change and Advertise & Hire: Compliance Coordinator*
- 3:00p.m. Dolly Hunt-*Prosecutor's Update: Janssen Washington State-Wide Opioid Settlement Agreement*
- 3:30 p.m.
- 4:00p.m. Public Comment

TUESDAY, APRIL 9, 2024

- 9:00a.m.
- 9:15a.m. Craig Jackson-*Public Works Update: 2024 Gravel Road Stabilization-Mag Chloride Award and Contract-GMCO, Resolution to Transfer Vehicle between Departments, Advertise & Hire: Summer Temporary Road Maintenance Techs,*
- 10:30a.m.
- 11:00a.m. Employee Recognition Ceremony-*Dawn Taylor (20 Years of Service)*
- 11:30a.m.

TUESDAY, APRIL 9, 2024 continued

~~~~~  
**12:00 – 1:15 p.m. - Recess for Lunch**  
~~~~~

- 1:30p.m. Shane Flowers-*ITS Update: Eagleview Contract Amendment & MOA-Pictometry*
- 2:30p.m.
- 3:00p.m. Recess until Public Hearing
- 6:00p.m. Public Hearing-*POC EMS District, SPOFR Sacheen Lake Fire Station, 6131 Highway 211, Newport*

.....
One or more Commissioners may attend any of the following meetings/events (times and locations subject to change and need to be verified with that organization):

MONDAY, APRIL 8, 2024

TUESDAY, APRIL 9, 2024

- 4:00p.m.-Family Crisis Network Board Meeting
- 6:00p.m.- Public Hearing-*POC EMS District, SPOFR Sacheen Lake Fire Station*
- 6:00p.m.-Metaline Falls Town Council

WEDNESDAY, APRIL 10, 2024

- 10:00a.m.-Hotel/Motel Tax Advisory Board, Metaline Town Hall
- 2:00p.m.-Weed Board, Weed Board Office
- 3:30p.m.-Mental Health/Chemical Dependency Advisory Committee, Counseling Services Office
- 7:00p.m.-Metaline Town Council

THURSDAY, APRIL 11, 2024

- 10:00a.m.-WCRP "A Supervisor's Roadmap to Employment Law Essentials" Training, Commissioners' Office
- 6:00p.m.-POC Republicans, Cusick Community Center (*subject to location change*)

FRIDAY, APRIL 12, 2024

Zoom Meeting Info:

<https://zoom.us/j/5094474119>;

Meeting ID: 509 447 4119 Or Dial

by your location: +1 301 715 8592 US

or +1 253 215 8782 US.

Meeting ID: 509 447 4119

Pend Oreille County

Board of County Commissioners Meeting

Human Resources Agenda

Meeting Date: Monday, April 8, 2024

Time: 2:30 pm

ACTION ITEMS:

Updated job description for Counseling Services Business Office Manager

Updated job description, wage range, and hire for Counseling Services Compliance Coordinator

PERSONNEL:

Vacancy rate = 5.3%

Onboarding still improving

Talent development engagement

OTHER:

Risk management training

Periodic required training, and encouraged training

Applicant tracking via OnBase

Infants in the Workplace Policy – draft to come next week

Conference this week - WCAA

Pend Oreille County Board of County Commissioners Meeting

April 9, 2024 (Tuesday)

Time 9:15 AM to 10:30 AM

Public Works Hearing Items:

Public Works Action Items:

Head Sheet for 2024 Grav Rd Stab Mag Award

Head Sheet and Resolution for Gravel Rd Stability Mag and sign contract

Head Sheet and Resolution Transfer Vehicle between Departments

Head Sheet Summer Temporary Road Maint Techs

Public Works Discussion Items:

Engineering and Construction:

Maintenance:

Slumping Hillside Riverside Road (Funding)

Maintenance Road Imperfections: Potholes and Tree Hazards

ER&R:

Buildings and Grounds:

A Haven for Healing: Crafting a Sanctuary for Conversations Amidst Smoke

Solid Waste:

Discussion of End of Legislative session

Personnel:

Risk Management:

Legislative Update; Risk Pool Discussions

Park and Recreation:

Timber Sale Discussion

General Discussion Topics

The Machines

Pend Oreille County Board of County Commissioners

ITS Meeting Agenda

Tuesday, April 9, 2023

Time: 1:30 P.M.

PRR

5 minutes

- Status Report

GIS Updates

25 minutes

- EagleView (Pictometry) Contract/MOA
- Weed Board – new workflow for data collection
- Public Works
- Rural Broadband - address updates

ITS Update

20 minutes

- Domain .gov request
- Zoom Accounts
- State and Local Cybersecurity Grant Program (SLCGP)
- Federal Grand Jury Summons

Open Discussion

5 minutes