

March 25, 2024

The meeting of the Pend Oreille County Board of Commissioners was called to order at 9:00 a.m. in their meeting room. Present were Chair Robert Rosencrantz, Vice Chair John Gentle, Commissioner Brian Smiley, and Clerk of the Board Crystal Zieske. J. Gentle offered the invocation and led the flag salute.

(1) Consent Agenda-Motion was made by B. Smiley to approve the Consent Agenda. Motion was seconded by J. Gentle. Motion carried unanimously. The Consent Agenda includes this week's Agenda, the Minutes of the Board's March 18, 2024 meeting and the following items:

Investment Earnings (year-to-date estimate, as of 3/22/24): \$255,946.00

Payroll Change Notice:

Auditor-

Shawna MacDonald, Deputy Accountant 4, Full-time, Step 1, \$4,544.04/mo.,
Effective 3/25/2024

Noxious Weed Control-

Heather Pound, Seasonal Field Inspector, Seasonal, \$16.28/hr., Effective 4/1/2024

Request to Promote to Crisis Service Manager: Stephanie King, Step 2, \$7,106.01, Effective 4/1/2024

Request to Advertise & Hire, Steps 1-3 DOE: DCR-Daytime (Internally Only)

Cooperative Law Enforcement Annual Operating Plan Between Pend Oreille County And
USDA, Forest Service

RESOLUTION NO. 2024-052, COMMISSIONERS' RECORDING

WMCA-Scholarship Request Letter for Crystal Zieske

(2) R. Rosencrantz gave updates from Newport City Council, PO Conservation District, Northeast Tri County Health District, Fire District 4, and POC Representatives Workshop meetings, as well as the Canvassing Board for Certification of President Primary. B. Smiley provided reports from Economic Development Council, Parks Board, and Lone Town Council meetings.

(3) Sheriff Glenn Blakeslee was present for an update. Present via Zoom was ITS Administrative Assistant/Civil Deputy Glennis Stott. Topics included Criminal Justice Training Center, Cusick fraud and embezzlement case, unregulated animal hunting (Sasquatch), Five-Year Plan, and Bureau of Indian Affairs contract.

(4) J. Gentle gave a report from POC Representatives Workshop.

(5) The Board recessed for lunch at 11:46 a.m.

(6) The meeting resumed at 1:15 p.m.

(7) The Board reviewed a draft economic development contract for Tri County Economic Development District (TEDD). Present via Zoom were TEDD Small Business/Recovery Brandon Hansen, Port of Pend Oreille (POVA) Executive Director Kelly Driver, and POVA Economic

Development Director Jessica Garza. TEDD Planning Director Frank Metlow joined the meeting via Zoom at its conclusion.

(8) The Board held an interview for the Hotel/Motel Tax Advisory Board. Present was the candidate.

(9) Motion was made by J. Gentle to appoint Dan Nutt to the Hotel/Motel Tax Advisory Board and send a letter to that effect. Motion was seconded by B. Smiley. Motion carried unanimously.

(10) Prosecuting Attorney Dolly Hunt was present via Zoom for a legal update. Topics included revised standards for public defenders, coroner agreement, opioid settlement, and Purchasing Policy update.

(11) Motion was made by B. Smiley to sign and send a letter of support to Mark Reed, Forest Legacy Program Coordinator, regarding the Forest Legacy Program-Stimson Timberlands Legacy Project-Washington. Motion was seconded by J. Gentle. Motion carried unanimously.

(12) Public Comment-Selkirk Sun was present via Zoom but did not provide comment.

(13) Meeting continued to March 26.

March 26, 2024

The meeting resumed at 9:00 a.m. with R. Rosencrantz, J. Gentle, B. Smiley, and C. Zieske present.

(14) Public Works Director Craig Jackson was present for an update. Also in attendance were Project Specialist Kyel Newberry, Facilities Maintenance Supervisor Ben Eggleston, Facilities Maintenance Tech Klayten Baldwin, and present via Zoom were County Engineer Jesse Larson, Fleet Accountant/Risk Manager Teresa Deal, Solid Waste Coordinator Amanda Griesemer, Office Manager/Cost Accountant Christy Parry, and Receptionist/Administrative Assistant Amy Taylor.

Motion was made by J. Gentle to approve Public Works' request and sign the resolution to restrict truck access on posted county roads to less than 26,000 lbs. to maintain the safety and integrity of these roads. Motion was seconded by B. Smiley. Motion carried unanimously.

Restrict Truck Access On Posted County Roads To Less Than 26,000 Lbs.
RESOLUTION NO. 2024-053, COMMISSIONERS' RECORDING

Motion was made by B. Smiley to approve the Parks & Recreation Department to purchase surplus vehicle MP25 from Pend Oreille County Weed Board for \$4,000.00, pending public hearing closure. Motion was seconded by J. Gentle. Motion carried unanimously.

Motion was made by J. Gentle to approve the 2024-2029 Six Year Transportation Improvement Program be amended to include the Usk Bridge Replacement, and the splitting of Ione and Usk Bridges Bundled Rehabilitation into Ione Bridge Rehabilitation and Usk Bridge Rehabilitation and adopt the Resolution. Motion was seconded by B. Smiley. Motion carried unanimously.

Amending 2024-2029 Six Year Transportation Improvement Program Adopted By
Resolution R-2023-136
RESOLUTION NO. 2024-054, COMMISSIONERS' RECORDING


Chair

Vice Chair


Member

B. Eggleston reviewed the County Facilities Strategic Plan. A. Griesemer provided a presentation on Transfer Station Operations. C. Jackson gave an update on road restrictions, then reviewed subdivision road standards and county road log. Other topics included clearing project with Kalispel Tribe on LeClerc Road, Truck Road-e-o, and disc mulcher.

(15) The Board hosted a Sullivan Lake Fisheries discussion. Present were Community Development Director Greg Snow, Senior Planner/Assistant Director Andy Huddleston, Washington Department of Fish and Wildlife (WDFW) District 1 Fish Biologist Bill Baker, WDFW Eastern Region Director Mike Kuttel, Kalispel Tribe of Indians (KTI) Information and Outreach Coordinator Mike Lithgow, KTI Natural Resources Director Deane Osterman, KTI Fisheries Biologist Jason Connor, U.S. Fish and Wildlife Service (FWS) Assistant Field Supervisor Tara Callaway, FWS Complex Manager-Leavenworth Fisheries Complex Bill Gale, FWS Field Officer-Spokane Julie Campbell, FWS Columbia System Coordinator Erin Kuttel, FWS Staff Biologist Jeff Chan, FWS Public Affairs Andrew LaValle, Public Utility District General Manager John Janney and retired PUD D3 Commissioner Rick Larson.

B. Baker showed a PowerPoint presentation, "Proposed Sullivan Lake Bull Trout Introduction," then a robust discussion followed.

(16) The Board recessed for lunch at 12:07 p.m.

(17) The meeting resumed at 1:15 p.m.

(18) Bid Opening-2024 Maintenance Gravel. Present was Project Specialist Kyel Newberry and present via Zoom was Support Specialist Mike Kirkwood. The hearing was opened, and the notice was read. Bids were received from Newport Equipment of Newport, WA-Diamond Lake Plant for \$15.00/ton; Versatile Industries of Ione, WA-Metaline Falls Plant for \$14.00/ton; Peak Sand & Gravel of Sandpoint, ID-Priest River Plant for WSDOT Top Course \$11.75/ton, and IDT ¾" "B" for \$11.75/ton; Bode's Sand & Gravel of Elk, WA-Chatarray Plant for \$13.75/ton and from Elk Plant for \$16.75/ton; Wm. Winkler Company of Newman Lake, WA-Usk Plant for WSDOT Top Course \$11.00/ton and for additional product: 1 ¼" crushed rock \$11.00/ton, and ¾" minus structural fill \$6.00/ton, and 2" minus jaw run \$10.50/ton; and Green Dream International of Erie, PA-Northport, WA Plant for \$14.82/ton.

K. Newberry requested permission to review the bids and present the award recommendations next week during the Public Works update. No comments were received. The hearing was closed.

(19) Associate Professor/County Extension Director Mike Jensen was present via Zoom for an update. Also present was WSU Extension Volunteer Coordinator Beverly Sarles. Topics were International Association of Fire Chiefs wildfire training, 4-H and fair projects, and recent grant.

(20) Motion was made by J. Gentle to sign and send a card of appreciation to Eric Johnson on the occasion of his retirement after 16 years as Washington State Association of Counties Executive Director. Motion was seconded by B. Smiley. Motion carried unanimously.

(21) The Board met in executive session to review the performance of public employees pursuant to RCW 42.30.110(1)(g) for 30 minutes, from 2:30 p.m. to 3:00 p.m.

(22) Correspondence Received:

- 3.12 WSLCB-Notice of Liquor License Application-Edgewater Lounge
- 3.13 WSLCB-Letter re: Local Authority Designee

(23) Correspondence Sent:

- WMCA-Zieske Scholarship Request Letter
- D. Nutt-Letter of Appointment to Hotel/Motel Tax Advisory Board
- Mark Reed/Forest Legacy Program Coordinator-Letter of Support re: the Forest Legacy Program-Stimson Timberlands Legacy Project-Washington
- E. Johnson/WSAC-Card of Appreciation

(24) As of this date, the Board approved vouchers for payment as listed and made available by the Auditor's Office. The following vouchers/warrants/electronic payments are approved for payment:

	<u>Salary and Claim</u>
Current Expense	\$393,014.46
Counseling Services	\$ 97,049.54
Crime Victims Compensation	\$ 369.12
Fair	\$ 667.93
Park	\$ 392.29
Road	\$ 83,985.23
Veterans Assistance	\$ 511.73
Election Reserve	\$ 200.00
Emergency 911 Communications	\$ 36,197.52
Low Income Housing/2060	\$ 920.91
Homeless Program/2163	\$ 48.18
Mental Health Tax	\$ 1,277.29
Solid Waste	\$ 30,949.19
Risk Management	\$ 238.11
Equipment R&R	\$ 39,610.11
IT Services	\$ 27,775.90
Sheriff's Trust	\$ 552.00
Sales/Excise Tax	\$ 3.71
TOTAL	\$ 713,763.22

Checks 217225 through 217260 totaling \$114,816.76 and Electronic Funds Transfers 52117 through 52125 totaling \$233,207.28, and Checks 217222 through 217224 totaling \$265.73, and Electronic Funds Transfers 51886 through 52116 totaling \$388,866.04, dated March 25, 2024. Includes Jr. Taxing Districts.

Checks 217261 through 217323 totaling \$84,464.15 and Electronic Funds Transfers 52126 through 52128 totaling \$4,510.84, dated March 25, 2024.

(25) Meeting adjourned at 3:04 p.m.

APPROVED:



Chair of the Board

ATTEST:


Clerk of the Board