



Pend Oreille County

Civil Service Commission

PO Box 5060 • Newport, WA 99156 (509) 447-6480

Office Hours: Monday through Friday 8:00 a.m. - 4:30 p.m.

ANNOUNCING COMPETITIVE EXAMINATION FOR Entry and Lateral Sheriff's Deputy

This exam is for the purpose of establishing a certified list of candidates for current vacancies and future employment as a Deputy in the Sheriff's Office. The eligibility of successful candidates shall remain in effect for one year.

EXAMINATION SCHEDULE:

Physical Ability Test (PAT): Exams will be scheduled once an application is submitted to the Civil Service Office, County Courthouse, 625 W. 4th St., Newport, WA. See the application deadline below.

> **You must pass the PAT to take the written.** Entry & Lateral take the same PAT test.

Written Exam: Immediately following the PAT (see above). Allow 3 hours for the written exam. Entry-level Deputy tests assess the knowledge, skills, abilities, and personal characteristics necessary for success as a new Deputy. *No prior training or experience is assumed of Entry candidates.* No written exam for Laterals (see #10 for minimum qualifications of a Lateral, below).

Typing Test: No minimum required and not grounds for disqualification. For informational purposes only. Administered immediately after written.

Eligibility list ranking is based on a point system of passing written score, education, experience, and Vet's preference. For education credit, a copy of the degree must be turned in at the time of application.

NUMBER OF VACANCIES: Minimum of One (1) maximum two (2).

SALARY & BENEFITS: Union, vacation, sick leave, paid holidays, longevity, retirement plan, and medical benefits. Starting salary for Entry: Step 1, \$5,183.78/month. Starting salary for Lateral: Step 2, \$5,400.70/month to Step 4, \$5,831.76/month, DOE.

GENERAL MINIMUM QUALIFICATIONS:

- 1. Pend Oreille County Deputies are resident Deputies. Therefore, if offered a position, relocation anywhere within Pend Oreille County at the Sheriff's request in accordance with the department's needs, is required. You do not need to be a resident to apply.**
2. Must be a U.S. citizen or a lawful permanent resident at the time of appointment.
3. Must speak, read, write legibly, and spell correctly in the English language.
4. Must possess a High School diploma or equivalent.
5. Must be at least twenty-one (21) years of age at the time of appointment.
6. Normal height and weight according to military standards, proportional and sufficient for physical restraint of suspects or arrestees.
7. Vision must be at least 20/100 corrected to 20/20 with no color blindness.
8. Must possess and maintain a valid vehicle operator's license.
9. Upon passing the Civil Service Test, applications forwarded to the Sheriff's Office (certified applicants) will be subject to additional testing by the Sheriff's Office including, but not limited to, a thorough criminal history check, a polygraph, physical (medical) check, and psychological tests.
10. **Lateral applicants** must have been employed 24 months out of the last 36 months as a full-time state, county or municipal police officer. Must have attended and successfully completed the Washington State Criminal Justice Training Academy or have an equivalent certification from another state-approved basic law enforcement academy. Any out-of-state applicant who has not completed the Wash. State Criminal Justice Training Academy must successfully pass the state's equivalency test during the initial 12 months of employment.

TO APPLY: **Civil Service Application Required.** See our website at: www.pendoreilleco.org (Human Resources) to print an application (you cannot apply online), pick up or request a copy by mail, from the Pend Oreille County Civil Service Office, 625 W. 4th St., Newport, WA 99156, Monday through Friday 8:00 AM-4:30 PM. (509) 447-6480.

APPLICATION DEADLINE: The position is open until filled.

PEND OREILLE COUNTY IS AN EQUAL-OPPORTUNITY EMPLOYER