

Pend Oreille County Park and Recreation Board

Meeting Minutes

Location:	Public Works Conference Room
Date:	09/20/2023
Time:	2:09 PM to 3:24 PM
Attendees:	In Person: Mike Kirkwood-Parks Director, Terri Ann Hedtke-Board Member, Lyndsie Halcro-Vice Chair, Brian Smiley-Member Teams (PC): Karen Skoog-Chair, Kelly Flanagan-Board Member, Taylor Johnson-Member, Selkirk Sun, Sonya Scaufaire Absent: Mike Lithgow-Member

1. K. Skoog brought the meeting to order at 2:09 pm in the Public Works Conference room.
2. Motion was made by T. Hedtke to approve the August 2023 Park Board Meeting Minutes. Motion was seconded by L. Halcro. Motion carried unanimously.
3. Financial Update: August 2023 financial spreadsheets were discussed. An update on revenues and expenditures was provided by M. Kirkwood. August 2023 ending balance was \$324,241.19. Discussion on August expenses.
4. Board:
 - a. K. Skoog resignation as Parks and Recreation Board Chair.
 - b. Motion was made by K. Flanagan that L. Halcro be the Parks and Recreation Board Chair. Motion was seconded by T. Hedtke. Motion carried unanimously.
 - c. Motion was made by L. Halcro that K. Flanagan be the Parks and Recreation Board Vice Chair. Motion was seconded by T. Hedtke. Motion carried unanimously.
5. New Business:
 - a. PO Park Camping Closure: Discussion on when to close the park for camping. The camping area will be gated but the park stays open for day use. Main gate will close when the snow flies.
 - i. Motion was made by K. Flanagan to close the park for camping on 9/24/23. Motion seconded by K. Skoog. Motion carried unanimously.
 - b. Camp Host Volunteer Position: Discussion on terminating Volunteer position.
 - i. Motion was made by K. Flanagan to give formal notice to terminate the volunteer position. Motion seconded by T. Hedtke. Motion carried unanimously.
6. 2:20pm T. Johnson left the meeting.
7. 2:22pm K. Skoog left the meeting.
8. New Business Continued:
 - a. RCO Grant: Submitted for \$85,000. Should hear something back by middle to end of October. Discussion on what work the grant will fund.
 - b. PO Park-Spokane Search and Rescue: Discussion on renting the campground on Oct 6th-8th. \$150 fee and Summer Employee will handle cleaning.
 - c. PO Park House-Surplus: Discussion on keeping house or surplus, keeping for laundry services and needs new roof.
 - d. PO Park Campfires: Discussion on burn ban, types of campfire receptacles in Park.

- e. PO Park-Day Use Request: Discussion on May 2024 request for PO Park use for Family reunion, bringing in portable restrooms, private event for a public park, hold in harmless agreement.
9. Reports:
- a. PO Park: Discussion on installing a variable pump system for water and surplus the vault toilet, new picnic tables are installed, fall mastication on the disc golf course.
10. Financial report: M. Kirkwood invested \$300,000 in LGIP and has already made \$375.43 in interest.
11. Reports continued:
- a. Sweet Creek: L. Soss secured several volunteer groups for planting, Ione and Metaline beautification and a forestry class.
 - b. Yocum Lake: Close gates after hunting season, D3 Road Foreman to lock gates.
 - c. Ashenfelter Bay: nothing new.
 - d. Lake Newport State Park: Legal review with D. Hunt. Discussion on easement issues.
 - e. Rustlers Gulch: Timber sale, received two forester submittals, interviews to be conducted.
 - f. Proposed Rifle/Archery Range: Discussion on potential parcel, Newport gun club expansion.
 - g. Davis Rd Boat Launch: Discussion on continuing project, grant cycle, finding previous plans.
12. Budget: Budget review with BOCC on Oct 3rd.
13. Review of Proposed Projects/Acquisitions:
- a. Flume Creek Land Swap: No new news
14. B. Smiley appointed to the US Department of Agriculture & US Forest Service Recreation Advisory Committee (RAC), gave a brief overview of the committee.
15. Review of Proposed Projects/Acquisitions continued:
- a. Edgewater Camp Area: No new news
16. Open Discussion: M. Kirkwood presented the work accomplished by Parks and Recreation for 2023.
17. Public Comment: none
18. Motion was made by T. Hedtke to adjourn the meeting. Motion seconded by K. Flanagan. Motion carried unanimously. The meeting was adjourned at 3:24 PM.