

CIVIL SERVICE COMMISSION

TENTATIVE AGENDA

Thursday, December 28, 2023

1:00 pm

Call to Order

Prior meeting minutes- Motion to approve and Motion for Clerk to sign on behalf of the Chair.

New business:

- Dispatch and Corrections Posting-December 2023: None
- Dispatch- Still looking to hire 1 more dispatcher position.
- Corrections Posting: 2 Corrections positions are currently posted.
- December Voucher Review – None for this month
- Discussion about the Dec. eligibility list
- Payroll Change Forms-

Sheriff

Larry Mason, Court Security Officer, part-time, *Retiring*, Effective 12/31/2023.

Daniel Burkey, Deputy Sheriff, Step 4 \$5,554.06/mo., *New Hire*, Effective 12/17/2023.

Corrections:

Ryan Arndt-Stigall, Corrections Officer, Step 1 \$3,584.52/mo., *New Hire*, Effective 12/24/23.

Trevor Kunz, Corrections Officer, Step 1 \$4,017.85/mo., *New Hire*, Effective 01/16/2024.

Jacob Erickson, Corrections Officer, Step 1 \$23.18/hour, *Temporary Appointment*, Effective 01/01/2024.

Daniel Emert, Corrections Officer, Step 3 \$5,400.96/mo., *Retirement*, Effective 01/02/2024.

911 Communication:

Administrative Office:

Linda Rush, Civil Deputy/Evidence Custodian, *Retiring*, Effective 12/31/2023.

Action items:

- Dispatch Eligibility List:
- Corrections Eligibility List:
- Civil Deputy Eligibility List:
- Dispatch Eligibility List:

Prior business:

- Hanging Sign
- Sheriff Office Staffing Update: Temporary Appointment Request
- Posting Plan & Schedule for 2024

Next meeting: January 25 @ 1:00 pm

Adjourn (no motion-just chair announces)