



Pend Oreille County  
**Board of Commissioners**

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District #1

Robert Rosencrantz  
District #2

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District #3

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The County Commissioners hold regular meetings at the county seat to transact business required or permitted by law (RCW 36.32.080) and are open to the public. If you require any reasonable accommodation to participate in the Commissioners' meeting, contact the Clerk of the Board 48 hours prior to the meeting.

**TENTATIVE AGENDA**

**MONDAY, JANUARY 8, 2024**

9:00a.m. Call to Order-Members Present-Flag Salute-Invocation-Commissioner Reports-Consent Agenda: *Agenda, Minutes, Financial Report, Voucher Approval, Working File-Payroll Change Notices, Vacation Rollover, Cutter Theatre Lease, Employment Agreement-Martin, GIS Services Agreement-Conservation District, Proration of Veteran's Fund & Counseling Services, Updated Coordinated Care Contract*

10:30a.m. Zak Kennedy-Legislative Update

11:00a.m. ADO Contract Discussion; Better City Presentation

11:30a.m.

***12:00 – 1:15 p.m. - Recess for Lunch***

1:30p.m. Closed Session- *RCW42.30.140(4)(b) Collective Bargaining*

2:00p.m. Brenda Miller-HR Update: *Promotions/job description revisions/wage scale adjustments: Treasurer: Phillips; Clerk: Ruybal, Chancellor, & Stuvenga; Assessor: Gamalielson & Thomas; Community Developmt.: Huddleston; Job Description: Counseling Services Director, Advertise & Hire Deputy Prosecutor II*

2:30p.m. JoAnn Boggs-Multi-Jurisdictional Hazard Mitigation Plan Update Recommendation

3:00p.m. Matt Schanz-Opioid Abatement Council

3:30p.m. Jill Shacklett-Opioid Funding

4:00p.m. Public Comment Period

**TUESDAY, JANUARY 9, 2024**

9:00a.m.

9:15a.m. Public Hearing-Surplus Property (POC Park Caretaker House & Highway Vault Toilet)

9:30a.m. Bid Opening-Rustlers Gulch 2023 Unit Sale-Logging/Delivery Contractor Bids

**TUESDAY, JANUARY 9, 2024 continued**

9:40a.m. Bid Opening-Rustlers Gulch 2023 Unit Sale-Mill Bids

10:15a.m. Craig Jackson-Public Works Update: *Extra Help Employment Agreement-Ramsey, TD&H Contract Amendment, RFQ On-Call Civil Engineering*

11:30a.m.

***12:00 – 1:15 p.m. - Recess for Lunch***

1:30p.m. Shane Flowers-ITS Update

2:30p.m.

4:00p.m.

***One or more Commissioners may attend any of the following meetings/events (times and locations subject to change and need to be verified with that organization):***

**MONDAY, JANUARY 8, 2024**

**TUESDAY, JANUARY 9, 2024**

4:00p.m.-Family Crisis Network Board Meeting

6:00p.m.-Metaline Falls Town Council

6:00p.m.-Cusick Town Council

**WEDNESDAY, JANUARY 10, 2024**

11:00a.m.-EMS Meeting, Commissioners' Meeting Room

2:00p.m.-Weed Board, Weed Board Office

7:00p.m.-Metaline Town Council

**THURSDAY, JANUARY 11, 2024**

8:00a.m.-Commissioner Gentle to LSC Meeting

7:00p.m.-North PO Chamber of Commerce, Cutter Theatre

**FRIDAY, JANUARY 12, 2024**

**SATURDAY, JANUARY 13, 2024**

9:00a.m.-Republican Caucus, Usk Community Ctr.

**Zoom Meeting Info:**

<https://zoom.us/j/5094474119>;

Meeting ID: 509 447 4119 Or Dial

by your location: +1 301 715 8592 US

or +1 253 215 8782 US.

Meeting ID: 509 447 4119

# **Pend Oreille County**

## **Board of County Commissioners Meeting**

### **Human Resources Agenda**

**Meeting Date: January 8, 2024**

**Time: 2:00 – 2:30 pm**

#### **ACTION ITEMS:**

Treasurer's office wage adjustment

Clerk's office promotions

Assessor's office wage adjustments

Community Development's promotion

Sign-on bonus policy headsheet

Counseling Services Director job description

#### **PERSONNEL:**

Process for hiring Counseling Services Director

#### **ONGOING PROJECTS:**

#### **DEPARTMENT UPDATES:**

HR Vision, Mission, and Values

**Pend Oreille County Board of County Commissioners Meeting**

**Jan 9, 2024 (Tuesday)**

**Time 10:15 AM to 11:15 AM**

**Public Works Hearing Items:**

**Public Works Action Items:**

- Head sheet Agreement with Don Ramsey
- Head sheet and Resolution to approve rate sheet for TD&H Engineering
- Headsheet On Call Civil Engineering RFQ

**Pubic Works Discussion Items:**

- First Touch Truck Road-e-o July 3<sup>rd</sup>, 2024

**Engineering and Construction:**

- Discussion of Usk Bridge Replacement (Existing Plan set) Next Steps

**Maintenance:**

- Fan Lake Pipe
- Tweedie and Spring Valley and Grey Bypass Roads

**ER&R:**

**Buildings and Grounds:**

- Water Bottle Fillers
- Jail Project
- Counseling Projects

**Solid Waste:**

**Personnel:**

**Risk Management:**

**Park and Recreation:**

**General Discussion Topics**