



227 B South Garden Ave.
Newport WA, 99156
Phone: 509-447-2402
Email: noxweedinfo@pendoreille.org
www.pendoreilleco.org/weedboard

Minutes

Pend Oreille County Noxious Weed Control Board

Wednesday, November 8, 2023

Weed Board Office, 227-B South Garden Avenue

2:00 PM

Board members present: Wesley Bailey, Tom Pulford, David Hoisington, Pamela Thomure

Also present: Mary Malone, Loretta Nichols, Dyana James, Tommy Crossman, John Gentle

Meeting called to order: 2:00 pm

Action Report	Motion Carried
Motion to approve travel expenses for this meeting	Yes
Motion to approve September meeting minutes	Yes
Motion to move FLR data discussion to top of agenda	Yes
Motion for the Pend Oreille County Weed Board to not contract for DASH work in 2024	No
Motion to approve September & October expenses	Yes
Motion to allow staff to surplus the gator trailer	Yes
Meeting adjourned at 4:01 p.m.	

Public Comment

Public comment opened at 2 p.m.

No public comment

Consent Items

Expenses for November meeting:

Pam moved to approve the travel expenses for this meeting. Tom Seconded. **Motion carried.**

September Meeting Minutes

Pam moved to approve the September 13, 2023, regular meeting minutes. Tom seconded. **Motion carried.**

New Business

Take agenda items out of order

Pam made a motion to move the flowering rush data discussion to the top of New Business on the agenda. Tom seconded. **Motion carried.**

Flowering Rush Data

(See attachment C) Pam said she would like the Weed Board to turn the FLR control work over to the state before hiring any more employees. She noted the Army Corps is not using DASH and has scientific research on their herbicide treatments, but that there is no research on DASH. Loretta said she spoke with other coordinators at the State Weed Conference and that FLR is blowing up across the state, and there is no good solution. She said the Army Corps did a treatment this year, but is not treating small plants. David said since the program is already in place we shouldn't lose it, because like the milfoil program in the past, you won't get it back. Pam said PUD and SCL have equipment and should maybe do the work as well. Tom noted he is concerned about the terrestrial weeds and highlighted the importance of education and outreach. Pam again reiterated that she is against using DASH, but that herbicide treatments should continue. Loretta noted that we should be utilizing all the tools – herbicide, barriers, DASH, etc. Discussion continued regarding staffing and what would happen if we cut the river program. Loretta noted we still need to fill the positions because we have a lot of ground to cover, as well as other aquatic weeds.

Pam made a motion for the Pend Oreille County Weed Board to not contract for DASH work in 2024. Tom seconded. **Motion failed due to a tie vote.**

Field Season Update

Tommy noted that with it being his first year, he doesn't have historical data. Discussed his learning experience and hopes to hit the pavement running in May. Between Brian, Dyana, and Tommy they closed more than 1,400 cases. After the billing is done it will be over 1,500. Last year's data was inaccurate, so now he has a benchmark for next year. He has also been working on training for when new inspectors come on, as well as an SOP for the Field Map app. Hopes to get Brian back next year. Noted that the two biggest money-makers are the PUD and SCL. POVA as well. This year there was an additional \$12k that was billed out over last year's revenue.

Important Dates Calendar

(See attachment D) Mary noted it is just a draft and primarily wanted to point out that Weed Board members in Districts 1, 3 & 5 expire at the end of 2024. Mary will add advertising & hearing to the calendar. Discussion over inviting Mike Jensen to meetings. Pam noted we may need to make some specific meetings longer when there is a lot to do. Discussion over budget timing.

Revenue & Expense Report

David moved to approve expenses for September and October. Tom seconded. **Motion Carried.**

Coordinator Report

Loretta noted that she talked to coordinators at the Weed Conference – sounds like the January FLR meeting will be good to go. Pam asked to include Zoom at that meeting to allow more people to attend.

Open Discussion

Trailer surplus: Loretta noted that the gator trailer is broken and needs surplussed. Tom moved to allow Loretta to proceed with surplus with a reminder to remove the license plate and anything else from it that should be kept. Pam Seconded. **Motion Carried.**

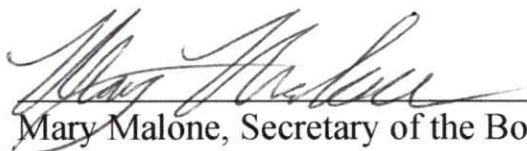
Old Business

Board review of resolutions from the past year
Tabled

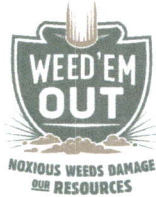
Meeting Adjourned at 4:01 p.m.


Wesley Bailey, Chairman

12-13-23
Date


Mary Malone, Secretary of the Board

12-13-23
Date



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Agenda

Pend Oreille County Noxious Weed Control Board
Wednesday, November 8, 2023
Weed Board Office, 227-B South Garden Avenue
2:00 PM

Public Comment opens at 2:00 p.m.

Consent Items

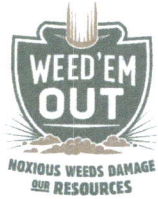
Approve travel expenses for this meeting
Approve September 13, 2023, Regular Meeting Minutes

New Business

- Review and discuss with the Board the September and October revenue & expense reports (attachment A 1-4). **Approve September & October expenses**
- Employee updates and monthly reports (attachments B 1-3)
- Field Season Update by Lead Field Inspector
- Coordinator reports & updates: Grants & Agreements, Lakes Commission, WALPA Conference, Weed Conference, staffing update
- Flowering Rush Data (attachment C); FLR January meeting update
- 2024 important dates calendar (attachment D)
- Open Discussion: surplus trailer

Old Business

- Board review of resolutions from the past year: aquatic contractor use permit (attachment E)



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Wednesday, September 13, 2023
Weed Board Office, 227-B South Garden Avenue
2:00 PM

Board members present: Wesley Bailey, Tom Pulford, David Hoisington
Board members present via Zoom: Pamela Thomure

Also present: Mary Malone, Loretta Nichols, Dyana James

Meeting called to order: 2:00 pm

Action Report	Motion Carried
Motion to approve travel expenses for this meeting	Yes
Motion to approve August meeting minutes	Yes
Motion to approve the August revenue and expense report	Yes
Motion to approve the proposed increase to weed base billing rates and for it be reviewed annually	Yes
Motion to approve suggested new rates for large sprayer, backpack sprayer and aquatic tools	Yes
Motion to adjourn at 4:16 p.m.	Yes

Public Comment

Public comment opened at 2 p.m.
No public comment

Open Discussion

Open discussion by Board

Wes expressed concern over staff using kayaks & canoes. Loretta noted she talked to ER&R about buying a boat. An airboat would be best, but is very expensive. Could buy something used. Pam noted there is a lot of safety requirements and issues with staff operating boats. She also said the bigger question is whether staff should be doing that work on the water and the decision to buy a boat should wait until after that question is answered. Loretta said another question would be whether we are better off to purchase equipment or find someone with an airboat to captain us. Wes wants all of the options written out by the January meeting. Have Tommy do research on DASH before January as well. Discussion over flowering rush data and where it is stored and doing an article on it. Discussion over accuracy/reliability of information prior to this year. Discussion over Aquatic Weed Solutions contract and schedule. Loretta will ask SCL about in-water herbicide treatments at larger sites. Pam asked if DASH wasn't an option, what would SCL do to treat the FLR? Loretta said she heard AWS is doing an herbicide treatment on the river for the Kalispel Tribe this year. David wants to know what they are doing on Flathead Lake. Need to get a copy of the Army Corps report from Andrew Huddleston. Pam would like to see a cost-benefit analysis on FLR.

Consent Items

Expenses for August meeting:

Pam moved to approve the travel expenses for this meeting. Tom Seconded. **Motion carried.**

August Meeting Minutes

Pam moved to approve the August 9, 2023, regular meeting minutes. Tom seconded. **Motion carried.**

New Business

August expense & revenue reports

(See attachment A 1-2) Dyana noted we received the WSDA money which was \$5,000. She is billing out from Weed Base and getting those in. Grant billing will go out as soon as we are done with the projects. Both revenue and expenses are going well – we are at 62% of revenue which Dyana said is “really good.” Pam moved to approve August expenses. David seconded. **Motion carried.**

Employee reports

(See attachment B 1-3) Dyana has been doing a lot of customer service, helping people with herbicides, explaining signs that are out on the river, etc. Discussion ensued regarding river work and the signs that are out. Spent a lot of time in Weed Base, getting things cleaned up and getting addresses in. Mary discussed Boundary/Seattle City Light survey and control work, events and Aquatic Workshop survey results (see attachment C 1-2).

Coordinator Report

Loretta discussed the SCL survey and control on the river and noted there is no FLR north of dam. There was some where it narrows out south of the dam and she thinks it was missed before. It is the closest it has ever been found to the Boundary Forebay area. David asked if we surveyed between Boundary dam on the north side all the way to the border, and then does Canada have any info: they have said they have not found any FLR. Loretta will follow up with neighboring counties (Stevens, Ferry, etc.) on their process with the 40-acre patch. Pam would like us to facilitate a workshop with the other counties to talk about what they have done, what they have found, successes, failures, etc. Check with the tribe to see about using the Camas Center. In-person only, no virtual option. The initial workshop should focus on the river system. Loretta also discussed job descriptions for Finance and Office Assistant, and Outreach and Field Assistant. She will let Commissioners know we are planning to have a meeting with the Weed Boards. Maybe ask State Weed Board to encourage other counties? See if Montana and Idaho will come as well. Pam noted from the Lakes Commission meeting that state agencies from Idaho are taking care of the FLR; reach out to Molly McCahon for contact info. First meeting will be with local counties; start planning a bigger one with all of the other players. Email, then follow up at Weed Conference - Loretta will talk to folks during the coordinators meeting at the conference.

Board review of resolutions from the past year

Pam suggested moving this to the next meeting after she has a chance to review notes from the previous year. Mary noted she did look through the minutes and found that there was an exchange time policy signed by the Board and Sharon in May of 2022, but it had been given to HR and there is not a signed copy in our files. When requested, HR said it was between Sharon and the Board and would not give staff a signed copy. Looking at the unsigned copy, Mary said it reads as a policy for any person in the coordinator position – the Board agreed that it had been for that purpose. Pam will look into it and report back at the next meeting.

Rental equipment fees

(See attachment D) Loretta discussed the proposed changes of \$40/day for use of the 100 gal tank + \$100 deposit – that is about the minimum if something were to break. The backpack sprayer is proposed to stay at \$5/day but add a deposit. Board instructed Loretta to review the rental agreement to ensure it says they are responsible for damages, copy of driver's license? She continued that she is proposing to drop the aquatic tool rental to \$5/day + deposit. Loretta also said for our mandatory control work, we are only charging for spray equipment and herbicides. We don't charge for our time. To alleviate some of this cost would be to add a charge for the vehicle time – she proposed charging a quarter of the hourly rate, to help cover the cost of running that vehicle at least. Minimum charge right now is a \$25.00 fee for when we do control work. Pam moved to approve the proposed increase to weed base billing rates and for it be reviewed annually. Tom seconded. **Motion carried.** Pam moved to approve suggested new rates for large sprayer, backpack sprayer and aquatic tools. Tom seconded. **Motion carried.**

Acronym list

(See attachment E) Dyana noted the list is for Board reference of acronyms commonly used by Weed Board staff.

Weed Board Revenue and Expense Detail Report - Sept, 2023

REVENUE:

	Weed Control Services	\$	435.92	
	NCS Herbicides/rentals	\$	72.00	

TOTAL REVENUE **\$ 507.92**

EXPENSES:

Personnel:	Loretta Nichols, salary + longevity	\$	6,044.98	
	Dyana James, salary + longevity	\$	4,002.58	
	Mary Malone, salary	\$	4,310.92	
	Tommy Crossman, salary	\$	3,543.00	
	Brian Lord, wages	\$	3,355.20	\$ 21,256.68

Benefits:	WA Family Medical Leave	\$	22.73	
	ESD - Longterm Care	\$	23.59	
	PEBB 250 Medical 2022	\$	2,574.14	
	HRA VEBA	\$	471.20	
	Federal withholding (FICA)	\$	1,609.79	
	Unemployment (SUTA)	\$	14.89	
	WA State - Dept. of L&I	\$	885.56	
	WA PERS 1 & 2 Retirement	\$	1,693.33	
	WCIF Short & Longterm Disability	\$	130.00	\$ 7,425.23

Operating Expenses:

	Supplies: Hammer, gator battery, business cards, phone case (LN), disposable gloves, gator tire repair, WB herbicides	\$	1,095.27	
	Project supplies: (PUD aquatic reimbursements)	\$	1,320.19	
	Fuel: July	\$	897.14	
	Resale herbicides:	\$	2,853.22	
	Prof Services Projects: Aquatic Harvesters (7/17/23 - 9/1/23)	\$	57,511.80	
	Communications: LN cell phone (partial month)	\$	9.99	
	Travel: MM POC Fair, DJ deliver WB packets, LN rescue NCS sprays	\$	134.93	
	Project Travel: LN aquatic workshop, EDRR training	\$	49.78	
	Advertising: POC Fair ad	\$	52.33	
	Project Advertising: POC Fair ad (POCD 1/2)	\$	52.32	
	Rental ER&R: (July)	\$	976.70	
	Repairs/Mx: (MP25 repair)	\$	223.21	
	Miscellaneous: WALPA conference (LN & MM)	\$	390.00	
	Project Misc: (ECY Aquatic permit)	\$	500.00	

Total Operating Expenses: **\$ 66,066.88**

TOTAL EXPENSES **\$ 94,748.79**

Weed Board Revenue and Expense Detail Report - October, 2023

REVENUE:			
	Pend Oreille Conservation District	\$ 1,531.09	
	Weed Control Services	\$ 393.68	
	NCS Herbicides/rentals	\$ 47.00	
	RCO (4/1/23 - 6/30/23)	\$ 17,828.12	
	CWMA: Donations	\$ 500.00	
TOTAL REVENUE			\$ 20,299.89
EXPENSES:			
Personnel:	Loretta Nichols, salary + longevity	\$ 6,044.98	
	Dyana James, salary + longevity	\$ 4,002.58	
	Mary Malone, salary	\$ 4,310.92	
	Tommy Crossman, salary	\$ 3,543.00	
	Brian Lord, wages	\$ 1,570.42	\$ 19,471.90
Benefits:	WA Family Medical Leave	\$ 42.43	
	Federal withholding (FICA)	\$ 1,473.28	
	Unemployment (SUTA)	\$ 13.63	
	WA State - Dept. of L&I	\$ 616.53	
	HRA VEBA	\$ 471.20	
	WA PERS 1 & 2 Retirement	\$ 1,706.01	
	WCIF Short term Disability	\$ 56.90	
	WCIF Long term Disability	\$ 73.10	
	PEBB 250 Medical 2022	\$ 2,574.14	\$ 7,027.22
	Total Personnel		\$ 26,499.12
Operating Expenses:			
	Supplies: AA batteries, wall plate, USB drives, envelopes, folders, toner		
	trailer light, garden bush	\$ 250.76	
	Project Supplies: Cargo straps for ATV, ATV trailer repair	\$ 72.45	
	Fuel: August	\$ 785.29	
	Prof Services: Mary Smith, weed base fixes	\$ 362.50	
	Prof Services Projects: Porters Plaza (Boat -Boundary Reservoir FLR)	\$ 1,077.00	
	Porters Plaza (Box Canyon Reservoir DASH FLR)	\$ 47,388.00	
	Aquatechnex (herbicide treatment FLR)	\$ 5,627.33	
	Aquatic Weed Solutions (Box Canyon Reservoir DASH FLR)	\$ 136,062.00	
	Communications: LN cell phone	\$ 51.13	
	Travel: WALPA airfare, Weed conference reg, Les Schwab, OR fire mtg	\$ 921.43	
	Project Travel: M Malone-POCD Sept	\$ 12.45	
	Rental: Truck rental August	\$ 976.70	
	Repairs & Maintenance: C11 Engine rebuild, fix gator tire	\$ 723.36	
	Miscellaneous: LN Vetter Farm Day	\$ 10.00	
	Misc Project: NCS pamphlets	\$ 51.30	
Total Operating Expenses:			\$ 194,371.70
TOTAL EXPENSES			\$ 220,870.82

2023 PEND OREILLE COUNTY NOXIOUS WEED CONTROL BOARD REVENUE & EXPENSE REPORT

POC BAR CODE	2023	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	YTD	2023 Budget	%	YTD/BUDGET
REVENUE: Beginning Fund Balance															ok
332.10.69.0000	USFS - Title II (EDRR)											\$ -	\$ 50,000.00		\$ 50,000.00
345.16.00.0010	USFS - Agreement											\$ -	\$ 50,000.00	0.0%	\$ 50,000.00
345.16.00.0050	PdO Utility District (PUD)				\$ 18,594.45							\$ 18,594.45	\$ 19,000.00	97.9%	\$ 405.55
345.16.00.0060	WA State Dept of Ag (WSDA)								\$ 4,999.90			\$ 4,999.90			\$ (4,999.90)
345.16.00.0070	POC Public Works (POC)											\$ -	\$ 2,000.00	0.0%	\$ 2,000.00
345.16.00.0080	PO Conservation District (POCD)	\$ 7,825.00	\$ 3,432.89	\$ 1,867.57	\$ 1,766.29	\$ 1,924.45	\$ 987.78	\$ 697.11			\$ 1,531.09	\$ 20,032.18	\$ 54,800.00	36.6%	\$ 34,767.82
345.16.00.0090	Seattle City Light (SCL)			\$ 43,925.29								\$ 43,925.29	\$ 45,000.00	97.6%	\$ 1,074.71
345.16.00.0100	Weed Control Service Fees	\$ 25.00	\$ 1,479.14									\$ 2,676.30	\$ 5,000.00	53.5%	\$ 2,323.70
345.16.00.0120	Title II - NCSP18 (herbicides/rentals)					\$ 13,178.63	\$ 2,426.45	\$ 487.00			\$ 47.00	\$ 17,718.18	\$ 15,000.00	118.1%	\$ (2,718.18)
345.16.00.0130	Dept of Natural Resources (DNR)					\$ 34,549.48						\$ 34,549.48	\$ 20,000.00	172.7%	\$ (14,549.48)
345.16.00.0140	Rec & Conservation Office (RCO)					\$ 99,947.34						\$ 17,828.12	\$ 113,000.00	104.2%	\$ (4,775.46)
334.03.10.0000	DOE Grant - Pend Oreille River FLR						\$ 32,657.00					\$ 32,657.00	\$ 65,000.00	50.2%	\$ 32,343.00
367.11.00.0000	Contributions/Donations (CWNMA)		\$ 297.66	\$ 1,163.34			\$ 225.00	\$ 1,200.00				\$ 500.00	\$ 5,500.00	61.6%	\$ 2,114.00
389.07.00.0000	Refunds/Reimbursements											\$ -			\$ -
TOTAL REVENUE		\$ 25.00	\$ 9,601.80	\$ 48,521.52	\$ 20,529.58	\$ 149,441.74	\$ 37,232.90	\$ 3,772.88	\$ 6,309.01	\$ 579.92	\$ 20,299.89	\$ 296,314.24	\$ 444,300.00	66.7%	\$ 147,985.76
EXPENSES:															
553.60.10.0000	Personnel: Salaries & Wages	\$ 11,765.13	\$ 14,633.19	\$ 14,862.75	\$ 15,058.53	\$ 26,634.77	\$ 22,065.15	\$ 20,348.22	\$ 21,284.95	\$ 21,051.68	\$ 19,266.90	\$ 186,971.27	\$ 290,718.91	64.3%	\$ 103,747.64
553.60.10.8500	Longevity	\$ 205.00	\$ 205.00	\$ 205.00	\$ 205.00	\$ 205.00	\$ 205.00	\$ 205.00	\$ 205.00	\$ 205.00	\$ 205.00	\$ 2,050.00	\$ 5,160.00	39.7%	\$ 3,110.00
553.60.20.0000	Benefits	\$ 5,036.10	\$ 5,833.42	\$ 5,871.51	\$ 5,931.07	\$ 7,244.40	\$ 7,773.63	\$ 7,438.35	\$ 7,468.84	\$ 7,425.23	\$ 7,027.22	\$ 67,049.77	\$ 120,023.45	55.9%	\$ 52,973.68
553.60.31.0000	Supplies: Office & Operating	\$ 192.39	\$ 1,212.14	\$ 94.64	\$ 239.19	\$ 968.94	\$ 1,793.04	\$ 2,450.17	\$ 1,166.26	\$ 1,095.27	\$ 250.76	\$ 9,462.80	\$ 11,000.00	86.0%	\$ 1,537.20
553.60.31.0006	Grants and Projects Supplies		\$ 747.62	\$ 11.20	\$ 166.79	\$ 565.25	\$ 2,469.60	\$ 1,768.99	\$ 1,659.03	\$ 1,320.19	\$ 72.45	\$ 8,781.12	\$ 11,000.00	79.8%	\$ 2,218.88
553.60.32.0000	Fuel			\$ 65.09	\$ 55.51		\$ 81.86	\$ 329.54	\$ 538.25	\$ 897.14	\$ 785.29	\$ 2,752.68	\$ 4,000.00	68.8%	\$ 1,247.32
553.60.34.0006	Herbicides for Resale					\$ 8,494.77	\$ 16,855.95	\$ 2,317.43		\$ 2,853.22		\$ 30,521.37	\$ 30,000.00	101.7%	\$ (521.37)
553.60.41.0000	Professional Services: Office		\$ 125.00	\$ 650.00		\$ 212.50			\$ 937.50		\$ 362.50	\$ 2,287.50	\$ 6,000.00	38.1%	\$ 3,712.50
553.60.41.0006	Grants and Projects Prof Serv							\$ 29,294.40	\$ 1,500.00	\$ 57,511.80	\$ 190,154.33	\$ 278,460.53	\$ 230,000.00	121.1%	\$ (48,460.53)
553.60.42.0000	Communications									\$ 9.99	\$ 51.13	\$ 61.12			\$ (61.12)
553.60.43.0000	Travel: Office & Operating		\$ 1,697.73	\$ 592.35	\$ 1,609.82		\$ 113.97	\$ 245.63	\$ 89.74	\$ 134.93	\$ 921.43	\$ 5,405.60	\$ 8,000.00	67.6%	\$ 2,594.40
553.60.43.0006	Grants and Projects Travel	\$ 47.50	\$ 49.78	\$ 64.19			\$ 66.81	\$ 61.34	\$ 326.19	\$ 49.78	\$ 12.45	\$ 678.04	\$ 2,500.00	27.1%	\$ 1,821.96
553.60.44.0000	Advertising: Office & Operating		\$ 225.75	\$ 201.83						\$ 52.33		\$ 479.91	\$ 1,100.00	43.6%	\$ 620.09
553.60.44.0006	Grants and Projects Adv			\$ 179.40	\$ 580.50					\$ 52.32		\$ 812.22	\$ 600.00	135.4%	\$ (212.22)
553.60.45.0000	Rental: Office & Operating					\$ 75.00						\$ 75.00	\$ 115.00	65.2%	\$ 40.00
553.60.45.0010	ER&R - Trucks	\$ 865.55	\$ 865.55	\$ 976.70	\$ 976.70	\$ 976.70	\$ 976.70	\$ 976.70	\$ 976.70	\$ 976.70	\$ 976.70	\$ 9,544.70	\$ 11,720.20	81.4%	\$ 2,175.50
553.60.46.0000	Insurance											\$ -	\$ 100.00	0.0%	\$ 100.00
553.60.47.0000	Utilities							\$ 27.99				\$ 27.99	\$ -		\$ (27.99)
553.60.48.0000	Repairs and Maintenance			\$ 361.96		\$ 361.33	\$ 615.67	\$ 535.50	\$ 163.70	\$ 223.21	\$ 773.36	\$ 2,984.73	\$ 2,500.00	119.4%	\$ (484.73)
553.60.49.0000	Miscellaneous	\$ 350.00	\$ 75.00	\$ 205.00	\$ 25.00	\$ 110.00	\$ 50.00			\$ 390.00	\$ 10.00	\$ 1,215.00	\$ 3,000.00	40.5%	\$ 1,785.00
553.60.49.0006	Grants & Projects								\$ 83.18	\$ 500.00	\$ 51.30	\$ 634.48	\$ 1,000.00	63.4%	\$ 365.52
594.31.64.0000	Capital Outlay - Equipment								\$ 9,266.28			\$ 9,266.28	\$ 13,000.00	71.3%	\$ 3,733.72
389.07.00.0000	Refunds/Reimbursements					\$ 79.00						\$ 79.00	\$ -	0.0%	\$ (79.00)
508.20.00.0000	Ending Fund Balance											\$ -	\$ 13,000.00	0.0%	\$ 13,000.00
TOTAL EXPENSES		\$ 18,461.67	\$ 25,670.18	\$ 24,341.62	\$ 24,848.11	\$ 45,927.66	\$ 53,067.38	\$ 65,999.26	\$ 45,665.62	\$ 94,748.79	\$ 220,870.82	\$ 619,601.11	\$ 764,537.56	81.0%	\$ 144,936.00

Monthly Employee Work Report

Employee:	Dyana James	Month:	September 1-30	Year:	2023	Hours	Program	Hourly WW:	Percentage	Cost
Projects										
W1	General Landowner Assistance/Office Work									
	Details: Emails, phone, walk-ins, staff meetings, accounts payable and associated reports, update and balance budget book to Budget Performance Report, deposit payment checks, update tracking sheets, prepare end of month revenue and expense report and monthly employee work reports for Weed Board, filing and organizing paperwork									
						71.00			46.25%	\$2,832.90
RCO	Recreation and Conservation Office									
	Details: Gather supporting docs for billing #2: 21-1380, RCO meeting, Corrections on billing #2 (on tracking sheet & in PRISM), research Canada FLR treatments and reports, FLR contractors discussion									
						11.5			7.49%	\$458.85
DOE	Dept of Ecology: Flowering Rush									
	Details: Aquatic Harvesters invoices and reports, FLR contractors data, tracking expenses July & Aug, FLR at Usk Bridge									
						20.5			13.36%	\$817.95
NCS	NCS Agreement - Cooperative Effort									
	Details: Herbicide recommendations, herbicide sales, NCS vendor invoice, biocontrol webinar									
						2.5			1.63%	\$99.75
W7	Mandatory Control Weeds Cost-Share (W7)									
	Details: Verify PARS for accuracy/maps/complete data, weedbase billings, Weed Base training and fixes									
						39.0			25.41%	\$1,556.10
POC	POC Roads									
	Details:									
						2.0			1.30%	\$79.80
SCL	SCL: Boundary Reservoir									
	Details: SCL treatment plant									
						6.0			3.91%	\$239.40
PUD	PUD: Box Canyon Reservoir									
	Details: PUD CWMA									
						1.0			0.65%	\$39.90
Hour Totals										
						71	82.5	153.50	\$6,124.65	
All Leave & Comp hours						Percentage	46%	54%	100%	
Vacation						Leave Hours	19.5		11.27%	
Sick						Total Hours	173.00			
Holiday						Total Paid Hours	173.00			
Comp Time Used										
Comp time Earned										

Attachment B1 (a)

Monthly Employee Work Report

Monthly Employee work report								
Employee:	Dyana James	Month:	October 1 - 31	Year:	2023	Hours		Hourly WW:
Projects						Admin	Program	Percentage
W1	General Landowner Assistance/Office Work							
Details: Emails, phone, walk-ins, staff meetings, accounts payable and associated reports, update and balance budget book to Budget Performance Report, deposit payment checks, update tracking sheets, prepare end of month revenue and expense report and monthly employee work reports for Weed Board, filing and organizing paperwork								
RCO	Recreation and Conservation Office					5.0	3.37%	\$199.50
Details: RCO timesheets & tracking, billing								
DOE	Dept of Ecology: Flowering Rush					28.0	18.86%	\$1,117.20
Details: FLR treatment signs pick up, FLR contractor's invoices, FLR contractor's reports, DOE tracking & PR prep								
W7	Mandatory Control Weeds Cost-Share (W7)					18.5	12.46%	\$738.15
Details: Verify PARS for accuracy/maps/complete data, weedbase billings, Weed Base training and fixes, input addresses in Weed Base								
POC	POC Roads					3.0	2.02%	\$119.70
Details: Verify PARS to report								
SCL	SCL: Boundary Reservoir					17.5	11.78%	\$698.25
Details: SCL PARS, tracking, herbicide report, contractor's report, invoice								
PUD	PUD: Box Canyon Reservoir					6.0	4.04%	\$239.40
Details: PUD PARS, tracking, contractor's report, invoice								
POCD	VSP & General Conservation District					1.0	0.67%	\$39.90
Details: Track payments								
All Leave & Comp hours						69.50	79	148.50
Vacation						47%	53%	100%
Sick						28.5		16.10%
Holiday						177.00		
Comp Time Used						177.00		
Comp time Earned								

Monthly Employee Work Report

Employee:	Mary Malone	Month:	September	Year:	2023	Admin	Hours	Hourly WW:	\$41.82		
Projects											
adm	General Landowner Assistance/Office Work										
	Details: Board meeting, meeting minutes, staff meetings & notes, monthly employee report, emails, payroll, office cleaning, organizing conference room, writing job descriptions, conference planning, State Weed Board meeting, WISC meeting, website updates, helped Mike Kirkwood with website, creating new signs for front door - hours, meeting info, etc., packing & shipping old toner cartridges, start 2023 annual report, POCD meeting, organizing digital files and photos										
RCO	Flowering Rush DASH							62.5	49.41%	\$2,613.75	
	Details:										
W5 DNR & Ecology FLR											
	Details: Aquatic Cost-Share applications & reimbursements, Aquatic WS survey results										
NCS	Neighborhood Cooperative Cost-Share						7	5.53%	\$292.74		
	Details: Designed new NCS program brochure; Cost-share reimbursements, Herbicide order, printing & organizing NCS work reports and photos										
W7	Mandatory Control Weeds Cost-Share						4.5	3.56%	\$188.19		
	Details: Oregon Rd. Fire meeting, picking up gator tire,										
SCL	Boundary Reservoir						9	7.11%	\$376.38		
	Details: Boundary, Metaline & Sullivan Lake area weed survey										
PUD	Box Canyon Reservoir						8	6.32%	\$334.56		
	Details: FLR survey at Usk Bridge, Everett Island survey & control										
POCD	VSP & General Conservation District						31	24.51%	\$1,296.42		
	Details: Conservation Ag Coordinator interviews, Ag Learn Trainings, staff meetings, Community Wildfire Defense Grant, Board meeting & special meeting, garden cleanup & meeting										
Hour Totals									0	126.5	126.5

Monthly Employee Work Report

Employee:	Mary Malone	Month:	October	Year:	2023	Hours	Hourly WW:	\$41.82
Projects						Admin	Program	Cost
adm	General Landowner Assistance/Office Work						34.5	23.00% \$1,442.79
	Details: Staff meetings & notes, monthly employee report, emails, payroll, meeting cancellation notices, WB/POCD agreement edits & discussion, created new website procedure, scanning/filing documents, going through finance & office assistant and outreach & field assistant resumes, staff discussion of candidates, 2024 important dates calendar, working with IT for computer security key issues							
NCS	Neighborhood Cooperative Cost-Share						3.5	2.33% \$146.37
	Details: Reviewing and organizing NCS applications and work reports							
W7	Mandatory Control Weeds Cost-Share						41.5	27.67% \$1,735.53
	Details: Washington Lakes Protection Association Conference in Tacoma, travel to Wenatchee for Weed Conference							
POCD	VSP & General Conservation District						70.5	47.00% \$2,948.31
	Details: Board meeting, emails, timesheet, grant planning meetings, combining & editing CWDG draft answers, editing job descriptions, filing & archiving discussion, meeting with Priya, Meetings with Kayla about Metaline project and streambank stabilization projects, vouchersing & PRPR training, IT meeting with ExBabylon, Northeast Area meeting, garden cleanup, travel to Republic/Ferry CD for finance training with Candy							
All Leave & Comp Hours		Hour Totals			0	150	150	
Vacation		Percentage			0%	100%	100%	
Sick		Leave Hours			15			9.46%
COVID		Total Hours			165			
Holiday		Total Paid Hours			158.5			
Personal								
Comp Time Used		7.5						
Comp Time Earned		6.5						

Monthly Employee Work Report

Employee:	Loretta Nichols	Month:	September	Year:	2023	Hours		Hourly WW:		\$58.85
Projects						Admin	Program	%	Cost	
W1	General Landowner Assistance/Office Work									
	Details: MER, 2023 resolutions, headsht for job description & ad & hire, clean up, emails, weed brd mtg packet, rental rates, budget w/Jill, budget narratives, staff mtg, department head mtg, prep weed conference, travel voucher, payroll, research, calls, garden area, WCRP training, Lakes Commission mtg, WISC mtg,									
RCO	Flowering Rush DASH						4	3.07%	\$235.40	
	Details: invoice mtg, 2022 report, FLR dump site, contractor									
NCS (W4)	Neighborhood Cooperative Cost-Share						2	1.53%	\$117.70	
	Details: sprayer rental, reimbursements									
W5 DNR & Flowering Rush - Box Canyon Reservoir							10.5	8.05%	\$617.93	
Ecology	Details: .41 DOE final report, contract amendments, disposal,									
W7	Mandatory Control Weeds Cost-Share						9.5	7.28%	\$559.08	
	Details: weed base data entry, stock mix, rates, weed ID, equipment, SCL PAR's, trailer info, year end reports, GIS,									
SCL	Boundary Reservoir						33.5	25.67%	\$1,971.48	
	Details: PAR's, emails, call Ron T. data entry, Fix GIS entries, finished YFI & river & other areas survey & control work, picture of boat launches Wildlife forever grant, invoice									
PUD	Box Canyon Reservoir						4	3.07%	\$235.40	
	Details: Survey & control work Edge water campground, field work prep, Usk boat launch survey FLR,									
FS	Forest Service Projects						1	0.77%	\$58.85	
	Details: BKW survey & control									
Hour Totals						53	77.5	130.5		

Monthly Employee Work Report

Employee: Loretta Nichols	Month: October	Year: 2023	Hours		Hourly WV	\$58.85
Projects			Admin	Program	%	Cost
W1	General Landowner Assistance/Office Work Details: emails, payroll, staff mtg, POCD agreement revw & mtg, emails, WALPA conference, review risk management plan, resolution & headsht for POCD MOA & job description, ad & hire, garden area finished, revw job applications, depart head mtg, job application revw, RCO grant & policy revw mtg, FLR coordinator email, MER, DNR agreement, doe report issues, weed conference travel		57.5	20.5	56.52%	\$4,590.30
RCO	Flowering Rush DASH Details: invoices & report,			1.5	1.09%	\$88.28
NCS (W4)	Neighborhood Cooperative Cost-Share Details: Ventenata, Work reports,			2	1.45%	\$117.70
W5 DNR & Flowering Rush - Box Canyon Reservoir Ecology	Details: FLR invoices & report,			3	2.17%	\$176.55
W7	Mandatory Control Weeds Cost-Share Details: Hoary alyssum ID, Rcgrass control research, revw herbicide labels, wdbase, stock mixes, inventory forms, winterization, monitor scale, field maps,			45.5	32.97%	\$2,677.68
SCL	Boundary Reservoir Details: research monitoiring scales,			5	3.62%	\$294.25
PUD	Box Canyon Reservoir Details: report, print PAR's & map, rare plant mtg dates,			3	2.17%	\$176.55
Hour Totals			57.5	80.5	138	
All Leave						
Vacation	30		38		21.59%	
Sick	8		176			
COVID	0					
Holiday	0					
Personal	0					
Comp Time Used	0					

FLOWERING RUSH CONTROL FOR PEND OREILLE RIVER

Pend Oreille River Aquatic Invasive Weeds		FLR Lbs pulled - DASH	Rate	Contractor	Cost	Annual Total
2014	DASH treatment	Data not collected	2 days	Diversified Divers	\$ 23,760.00	\$ 23,760.00
2015	Herbicide treatment		Sharon Sorby, Michael Quick	Weed Board Staff	\$ 315.30	\$ 315.30
	DASH treatment	Data not collected	2 days	Diversified Divers	\$ 13,501.66	\$ 13,501.66
	TOTAL FLR CONTROL 2015					\$ 13,816.96
2016	Herbicide treatment		6 days (2 boats) X \$925/day, per diem & deployment fee	Aquatechnex	\$ 7,458.03	\$ 7,458.03
	Survey Boundary- FLR, YFI, PLS		37.5 X \$62.50/hr	Diversified Divers	\$ 2,343.75	
	DASH - Boundary (SCL)	8,900	76 hrs X \$270/hr		\$ 20,520.00	
	Survey - Box Canyon (PUD)		71 hrs X \$62.50/hr		\$ 4,437.50	
	DASH - Box Canyon	5,230	98 hrs X \$270/hr		\$ 26,460.00	
	BENTHIC BARRIERS - Riverbend		10 X \$125.00 - 3 year lease		\$ 3,750.00	\$ 57,511.25
	TOTAL FLR CONTROL 2016	14,130				\$ 64,969.28
2017	Herbicide treatment		6 days X \$925/day	Aquatechnex	\$ 6,240.80	\$ 6,240.80
	Survey Boundary- FLR, YFI, PLS		30 hrs X \$62.50/hr	Diversified Divers	\$ 1,875.00	
	DASH FLR- Boundary (SCL)	282	29 hrs X \$270/hr		\$ 10,260.00	
	Survey & DASH boat launches (PUD)	81	24 hrs X \$270/hr		\$ 6,480.00	
	DASH - Box Canyon	350	27 hrs X \$270/hr		\$ 7,290.00	\$ 25,905.00
	TOTAL FLR CONTROL 2017	713				\$ 32,145.80
2018	Herbicide treatment		11 days X \$1200/day	Aquatic Weed Solutions	\$ 13,200.00	\$ 13,200.00
	Survey Boundary- FLR, YFI, PLS		42 hrs X \$100/hr	Diversified Divers	\$ 4,200.00	
	DASH - Boundary (SCL)	35	7 hrs X \$270/hr		\$ 1,890.00	
	DASH - Box Canyon	1,333	109 hrs X \$270/hr		\$ 29,430.00	
	Survey boat launches (PUD)		4 hrs X \$270/hr	Diversified Divers	\$ 1,080.00	
	DASH - Special frontage treatments	195	13 hrs X \$270/hr		\$ 3,510.00	\$ 40,110.00
	TOTAL FLR CONTROL 2018	1,563				\$ 53,310.00
2019	Herbicide treatment Furport		10 Acres X \$350/A	Aquatic Weed Solutions	\$ 3,500.00	
	Herbicide treatment PDO River Shoreline		12 days X \$1200/day		\$ 14,000.00	\$ 17,500.00
	Survey Boundary- FLR, YFI, PLS		38.5 hrs X \$100/hr		\$ 3,850.00	

FLOWERING RUSH CONTROL FOR PEND OREILLE RIVER

2019	DASH - Boundary (SCL)	2,664	155 hrs X \$270/hr	Diversified Divers	\$	41,850.00	
	DASH - Box Canyon	2,140	73.84 hrs X \$270/hr		\$	19,938.00	
	Survey boat launches (PUD)	106	11.17 hrs X \$270/hr		\$	3,015.00	
	DASH - Special frontage treatments	381	27 hrs X \$270/hr		\$	7,290.00	\$ 75,943.00
	FLR - PUD/DOE RIVER			Weed Board Staff	\$	2,531.65	\$ 2,531.65
	TOTAL FLR CONTROL 2019	5,291					\$ 95,974.65
2020	Herbicide treatment Furport		10 Acres X \$300/A	Aquatic Weed Solutions 8/21/20	\$	3,228.00	
	Herbicide treatment Dry ground w/ boat & 2 sprayers		6 X \$1200/day	Aquatic Weed Solutions 9/10/20 - 9/20/20	\$	7,747.20	\$ 10,975.20
	DASH - Box Canyon		75 hrs X \$200/hr	Aquatic Weed Solutions 9/21/20 - 9/30/20	\$	16,140.00	
	DASH - Box Canyon		71.5 hrs X \$200/hr	Aquatic Weed Solutions 10/1/20 - 10/15/20	\$	15,386.80	\$ 31,526.80
	Survey Boundary-FLR, YFI, PLS		39.5 hrs X \$100/hr	Diversified Divers 8/13/20 - 8/19/20 (sales tax inclusive)	\$	3,950.00	
	DASH - Boundary (SCL)	1,800	49.25 hrs X \$270/hr	Diversified Divers 8/5/20 - 8/12/20 (sales tax inclusive)	\$	13,297.50	
	DASH - Boundary (SCL)	1,485	67.19 hrs X \$270/hr	Diversified Divers 8/22/20 - 9/4/20 (sales tax inclusive)	\$	19,221.00	\$ 36,468.50
	FLR - PUD/USFS SULLIVAN LAKE RD			Weed Board Staff	\$	1,133.72	\$ 1,133.72
	TOTAL FLR CONTROL 2020	3,285					\$ 80,104.22
2021	Herbicide treatment PDO River Shoreline		7 days X \$150/day mobile 7 days survey/treat X \$795/day	Aquatechnex	\$	7,124.36	\$ 7,124.36
	Survey Boundary-FLR, YFI, PLS		39.25 hrs X \$125/hr	Diversified Divers	\$	4,906.25	
	DASH - Boundary (SCL)	520	87 hrs X \$275/hr		\$	23,925.00	
	Survey & DASH boat launches (PUD)	24	11.075 hrs X \$275/hr		\$	3,045.62	
	DASH - Box Canyon	22,837	439.75 hrs X \$275/hr		\$	120,931.25	
	Survey Boundary-FLR, YFI, PLS		10 hrs X \$125/hr		\$	1,250.00	\$ 154,058.12
	FLR - PUD/DOE RIVER		Per Sharon	Weed Board Staff & Supplies	\$	18,074.28	\$ 18,074.28
	TOTAL FLR CONTROL 2021	23,381					\$ 179,256.76

FLOWERING RUSH CONTROL FOR PEND OREILLE RIVER

2022	Survey/DASH - DNR Greggs to Newport, Greggs to Indian Isle	No FLR found	9.5 hrs @ \$275/hr	Diversified Divers 5/13/22 - 5/14/22	\$ 2,612.50	
	Survey/DASH - Davis Est to Skookum, Panhandle, demo	No FLR found	30.5 @ 275/hr	Diversified Divers 6/13/22 - 6/15/22	\$ 8,387.50	
	Survey/DASH - SCL Boundary Reservoir	692	83.5 @ \$300/hr	Diversified Divers 8/26/22 - 9/2/2022	\$ 26,978.85	
	Survey boundary - FLR, YFI, PLS		26.5 hrs @ \$150.00/ hr	Diversified Divers 9/22/22 - 9/26/2022	\$ 4,281.08	\$ 42,259.93
	Survey/DASH - Box Canyon	2,712	198 hrs @ \$300/hr	Porters Plaza Aquatic Harvesters 9/1/2022-9/21/2022	\$ 63,973.80	\$ 63,973.80
	Herbicide treatment - PDO River shoreline		sprayed 45 acres	Aquatechnex 9/15/22-9/21/2022	\$ 8,562.16	\$ 8,562.16
	Survey/DASH - Box Canyon	3,500	40 hours @ \$270/hr	Aquatic Weed Solutions 8/29/2022-8/31/2022	\$ 11,631.60	
	Survey/DASH - Box Canyon	21,455	278.5 hrs @ \$270.00/hr	Aquatic Weed Solutions 9/1/2022-9/15/2022	\$ 80,985.01	\$ 92,616.61
	Herbicide treatment - PDO River shoreline			Weed Board Staff & Supplies	\$ 11,400.64	\$ 11,400.64
	TOTAL FLR CONTROL 2022	28,359				\$ 218,813.14
2023	DASH - Box Canyon Reservoir	7,400	94 hours @ \$270/hr	Aquatic Weed Solutions 6/22/23 - 6/29/23	\$ 26,925.00	
	DASH - Box Canyon Reservoir	57,500	330 hours @ \$270/hr	Aquatic Weed Solutions 8/23/23, 9/5 - 9/19/23	\$ 95,960.70	
	DASH - Box Canyon Reservoir	13,400	138 hours @ \$270/hr	Aquatic Weed Solutions 10/2/23 - 10/12/23	\$ 40,101.30	\$ 162,987.00
	Survey/DASH - PUD Boat Launches	0	8 hours @ \$275/hr	Aquatic Harvesters 6/23/23 - 6/24/23	\$ 2,369.40	
	Survey/DASH - Boat Launches & Box Canyon	1,217	80 hours @ \$275/hr	Aquatic Harvesters 8/4/23 - 9/1/23	\$ 23,694.00	
	Survey/DASH - SCL Boundary Reservoir	1,164	123.5 hours @ 275/hr	Aquatic Harvesters 7/17/23 - 7/22/23 8/2/23 - 8/6/23	\$ 33,817.80	
	Survey/DASH - Box Canyon Reservoir	3,170	160 hrs@ \$275/hr	Aquatic Harvesters 9/3/23 -9/5/23 9/8/23 - 9/25/23	\$ 47,388.00	
	Boat Captain - SCL Boundary Reservoir for POCWB staff	0	5 hrs @ \$200/hr	Aquatic Harvesters 9/7/23	\$ 1,077.00	\$ 108,346.20
	Herbicide treatment		Mobilization 5 X \$250 Survey/Treat 5 X \$795	Aquatechnex 8/31-9/1, 9/18-9/19/23 & 9/25/23	\$ 5,627.33	\$ 5,627.33
	Herbicide treatment - PDO River shoreline		Boundary Reservoir (SCL)	Weed Board Staff & Supplies	\$ 18,980.47	
	Herbicide treatment - PDO River shoreline		Box Canyon Reservoir (PUD)	Weed Board Staff & Supplies	\$ 15,599.76	\$ 34,580.23
	TOTAL FLR CONTROL 2023	83,851				\$ 311,540.76

FLOWERING RUSH CONTROL FOR PEND OREILLE RIVER

	A TOTAL OF	160,573	LBS FLOWERING RUSH DASH AT A COST OF		\$	909,400.68
	TOTAL COST OF DIVER SURVEYS/NO FLR FOUND					\$ 48,557.98
	TOTAL COST OF DIVER INSTALLED BENTHIC BARRIERS					\$ 3,750.00
	TOTAL COST OF HERBICIDE TREATMENTS					\$ 76,687.88
	TOTAL COST OF TREATMENTS BY WEED BOARD STAFF					\$ 68,035.82
	TOTAL COST OF FLOWERING RUSH TREATMENTS					\$ 1,106,432.36

important

DATES

20 
24

JANUARY

- 10th: WB Meeting
- ? State WB Meeting
- FLR Meeting w/Coordinators
- 2023 End of Year Budget
- 2024 Strategic Plan Review
- Advertise for Field Inspectors
- Sign up for Bigfoot Festival

APRIL

- 10th: WB Meeting
- Herbicide Hearing
- State WB Report to Board
- RFPs for Aquatic Contractors
- Calibration Workshop
- Weed Management Plan to be reviewed yearly

JULY

- 10th: WB Meeting
- ? State WB Meeting
- Aquatic Workshop
- Prepare Budget for WB Review

OCTOBER

- 9th WB Meeting
- DOE Grant Cycle Begins
- WALPA Conference
- County All-Staff Training

FEBRUARY

- 14th: WB Meeting
- Weed List Hearing
- Review Annual Ad
- State WB Report to Board
- Invasive Species Awareness Week

MAY

- 8th: WB Meeting
- ? State WB Meeting
- NCS/Herbicide Distribution
- Aquatic Contracts

AUGUST

- 14th: WB Meeting
- 2024 Budget to County
- State WB Report to Board
- SCL Aquatic Survey
- County Fair

NOVEMBER

- 5-8?: Weed Conference
- 13th: WB Meeting
- DOE Grant Due
- State WB Report to Board
- Advertise Dist. 1, 3 & 4

MARCH

- 13th: WB Meeting
- ? NCS Workshop
- ? State WB Meeting
- ? Coordinators Conference
- Aquatic Contractor permit use policy
- Schedule all-staff training
- RCO Agreement?

JUNE

- 12th: WB Meeting
- 30th: DOE Grants Close

SEPTEMBER

- ? State WB Meeting
- 11th: WB Meeting
- State WB Report to Board

DECEMBER

- 11th: WB Meeting
- District 1, 3 & 4 Terms Expire



Pend Oreille County Weed Board

P.O. Box 5085
227 S Garden Avenue Suite B
Newport, WA 99156
Phone (509) 447-2402
Fax (509) 447-6477
Sharon Sorby, Coordinator
noxweedinfo@pendoreille.org

www.pendoreilleco.org your-government noxious-weed-department

Policy for NPDES Permit Usage

Ecology Aquatic Plant and Algae Management NPDES

The Weed Board has applied for an NPDES permit from Ecology that covers aquatic plant management using herbicides for a 5 year period, and pays for renewal on an annual basis. As a courtesy in the past, the Weed Board has allowed lake associations and aquatic pesticide applicators to operate their management programs under this permit free of charge.

Given current economic considerations, this practice is no longer possible and at the regular Board meeting, March 21, 2012, the Board agreed to enact a policy to charge participants who operated their programs under this permit. Therefore, any aquatic pesticide applicator wishing to operate under this permit will be charged \$100 per year to do so.

In the light of changing permit price structure and permit usage, the need arose in 2017 to raise the charge for participation to \$200 per year per waterbody. To maintain the integrity of this policy, a schedule will be incorporated herein that will include an annual analysis of the cost of the permit from the previous year and the usage fees collected. The discrepancy will constitute the adjustment to the fee for the coming year, to be adopted annually at the regular April Weed Board meeting.

Along with payment, the aquatic pesticide applicator must provide a Certificate of Insurance in the amount of not less than \$1,000,000 per occurrence and \$3,000,000 aggregate naming Pend Oreille County as an "additional insured, primary and non-contributory" and provide a copy of the appropriate policy endorsement evidencing the required coverage. The County shall be given 30 days' notice of any policy cancellation. The Applicator will also supply the Weed Board with a copy of the Business and Residential pre-application notice, the treatment PAR and map by October 31st of the application year.

WSDA Aquatic Noxious Weed Control NPDES

The Weed Board also applies annually as an agent to operate under the WSDA Aquatic Noxious Weed Control NPDES permit. There is no fee for use of this

Attachment E

permit. As a courtesy in the past, the Weed Board has allowed aquatic pesticide applicators to operate management programs for their Pend Oreille County clients under this permit. This practice will no longer be allowed unless the program is under the Weed Board's direction and contract for services.

All aquatic pesticide applicators that contract with the Weed Board to provide weed management services must provide a Certificate of Insurance in the amount of not less than \$1,000,000 per occurrence and \$3,000,000 aggregate naming Pend Oreille County as an "additional insured, primary and non-contributory" and provide a copy of the appropriate policy endorsement evidencing the required coverage. The County shall be given 30 days' notice of any policy cancellation.

Upon request for review, participant files are available without discrimination.

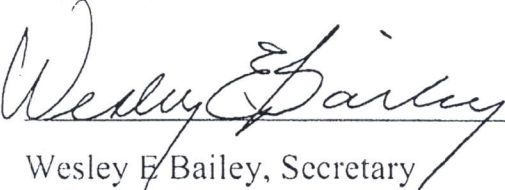
This policy is adopted and effective upon the date of the last signature of the current Weed Board members.



Warren E Koontz, Chair

4/11/18

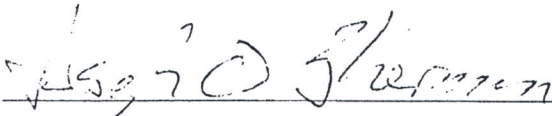
Date



Wesley E Bailey, Secretary

4/11/18

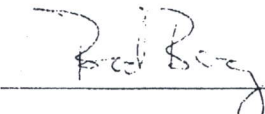
Date



Joseph O Sherman, Vice-Chair

4/11/18

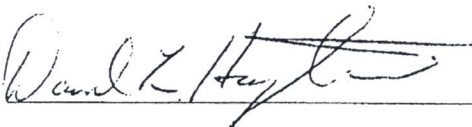
Date



Brad Berg, Member

4/11/2018

Date



David Hoisington, Member

4-11-18

Date

04 11 18