

November 13, 2023

The meeting of the Pend Oreille County Board of Commissioners was called to order at 9:00 a.m. in their meeting room. Present were Chair Brian Smiley, Vice Chair Robert Rosencrantz, Commissioner John Gentle, and Clerk of the Board Crystal Zieske. J. Gentle offered the invocation and led the flag salute.

(1) The Board met in executive session to review the performance of a public employee pursuant to RCW 42.30.110(1)(g) for 5 minutes, from 9:05 a.m. to 9:10 a.m.

(2) Action resulting from Executive Session: Motion was made by J. Gentle to advertise and hire to replace an open position in the Treasurer's Office, Deputy II Accountant, at Steps 1-3 DOE. Motion was seconded by R. Rosencrantz. Motion carried unanimously.

(3) Washington State Association of Counties (WSAC) Executive Director Eric Johnson and Spokane County Commissioner Chair/WSAC President Mary Kuney were present for a WSAC Courthouse Briefing. Also in attendance were County Clerk Tammie Ownbey, Auditor Marianne Nichols, Prosecuting Attorney Dolly Hunt, Financial Manager Jill Shacklett, and via Zoom were Community Development Director Greg Snow and Public Works Office Manager/Cost Accountant Christy Parry.

(4) The Board held a 2024 Budget Workshop. Present were J. Shacklett and M. Nichols.

(5) The Board recessed for lunch at 12:07 p.m.

(6) The meeting resumed at 1:15 p.m.

(7) Consent Agenda - Motion was made by J. Gentle to approve the Consent Agenda, excepting the Treasurer's request to advertise to hire. Motion was seconded by R. Rosencrantz. Motion carried unanimously. The Consent Agenda includes this week's Agenda, the Minutes of the Board's November 6, 2023 meeting and the following items:

Investment Earnings (year-to-date estimate, as of 11/9/23):	\$792,634.45
Investment Earnings (through October 31):	\$726,087.45

Payroll Change Notice:

Counseling Services-

Brody Jett, RNP Outreach Navigator, Step 1, \$3,339.33/mo., Effective 11/16/2023

Washington State Office of Public Defense-Agreement No. ICA24027

*AGREEMENT NO. 2023-49, COMMISSIONERS' RECORDING*

Set Public Hearing for Surplus-Vehicles for December 5, 2023 at 9:15 a.m.

(8) R. Rosencrantz provided reports from Cusick Town Council, Northeast Tri County Health District, and Mental Health Chemical Dependency Advisory Committee meetings. J. Gentle gave updates from Aging & Long Term Care of Eastern Washington and Weed Board meetings. B. Smiley gave a report from Fair Board meeting.

(9) Sheriff Glenn Blakeslee and D. Hunt were present, and Counseling Services Director Nicole Vangrimbergen and Crisis Services Manager Dawn Tec Yah were present via Zoom. Topic of discussion was crisis services in the county and Newport Hospital & Health Services, including current challenges with accessing services at and transportation services in/out of county for emergent mental health needs.

(10) 2024 Budget Review-Veterans. Present were Veterans Assistance Advisory Board Local Chapter President Dean Welter, Secretary/Treasurer Sean Reagan, and Board Member Trish Reagan; M. Nichols, and J. Shacklett.

(11) Motion was made by J. Gentle to approve and sign a letter requesting a scholarship from the International Institute of Municipal Clerks for the Clerk to attend Northwest Clerks Institute. Motion was seconded by R. Rosencrantz. Motion carried unanimously.

(12) Public Comment–Selkirk Sun and Newport Miner News Editor Don Gronning were present via Zoom but did not provide comment.

November 14, 2023

There was no Commissioner meeting, as the Board was attending WSAC County Leaders Conference in Spokane.

(13) Correspondence Received:

- 11.09 Pend Oreille EDC 11.15.23 Agenda and 10.18.23 Minutes
- 11.10 WSLCB-Liquor License Renewal-The Plant Factor, LLC, Cannabis Processor in Newport
- 11.11 Notice of Final Determination “Q South Selkirk Timber Sales”
- 11.12 POC Parks and Recreation 11.15.23 Agenda and 10.18.23 Minutes

(14) Correspondence Sent:

International Institute of Municipal Clerks-Letter re: Zieske Scholarship Request

(15) As of this date, the Board approved vouchers for payment as listed and made available by the Auditor’s Office. The following vouchers/warrants/electronic payments are approved for payment:


	<u>Salary and Claim</u>
Current Expense	\$ 449,781.42
Counseling Services	\$ 113,551.51
Crime Victims Compensation	\$ 372.49
Fair	\$ 10,409.75
Law Library	\$ 88.32
Park	\$ 1,140.07
Road	\$ 256,983.05
Veterans Assistance	\$ 746.74
Treasurer's O&M	\$ 935.25
Emergency 911 Communications	\$ 11,351.40
Mental Health Tax	\$ 936.31
Solid Waste	\$ 100,219.45
Risk Management	\$ 7,877.37
Equipment R&R	\$ 42,606.84

IT Services	\$ 23,076.29
Sheriff's Trust	\$ <u>860.50</u>
TOTAL	\$ 1,020,936.76

Checks 214361 through 214418 totaling \$109,632.72, and Electronic Funds Transfers 49682 through 49690 totaling \$264,974.02, and Checks 214357 through 214358 totaling \$4,447.52, and Electronic Funds Transfers 49468 through 49681 totaling \$367,475.28, and Check 214360 totaling \$2,383.03, and Checks 214345 through 214356 totaling \$2,647.34, and Electronic Funds Transfers 49407 through 49467 totaling \$70,803.60, dated November 9, 2023. Includes Jr. Taxing Districts.

Checks 214419 through 214584 totaling \$373,509.59, and Electronic Funds Transfers 49691 through 49692 totaling \$450.74, dated November 13, 2023.

(16) Meeting adjourned at 4:26 p.m.

APPROVED:   
Chair of the Board

ATTEST:   
Clerk of the Board

  
Chair

  
Vice Chair

  
Member