

November 6, 2023

The meeting of the Pend Oreille County Board of Commissioners was called to order at 9:00 a.m. in their meeting room. Present were Chair Brian Smiley, Vice Chair Robert Rosencrantz, and Clerk of the Board Crystal Zieske. Commissioner John Gentle was excused for the morning. R. Rosencrantz offered the invocation and led the flag salute.

(1) Community Development Director Greg Snow was present for an update. An update was provided on the sub-area plan workshop. Also reviewed were land use and building permit applications.

(2) 2024 Budget Review-Capital Projects. Present were Facilities Maintenance Supervisor Ben Eggleston, Auditor Marianne Nichols, and Financial Manager Jill Shacklett, and via Zoom was G. Snow.

(3) The Board recessed for lunch at 11:54 a.m.

(4) The meeting resumed at 1:15 p.m., with J. Gentle in attendance.

(5) Consent Agenda - Motion was made by J. Gentle to approve the Consent Agenda for November 6, 2023. Motion was seconded by R. Rosencrantz . Motion carried unanimously. The Consent Agenda includes this week's Agenda, the Minutes of the Board's October 30, 2023 meeting and the following items:

Investment Earnings (year-to-date estimate, as of 10/27/23): \$726,087.45

In The Matter Of Establishing Holidays In 2024 And Hours For The Transaction Of Business
RESOLUTION NO. 2023-118, COMMISSIONERS' RECORDING

In The Matter Concerning an Agreement for Provision of Medical Examiner Services to Pend Oreille County Medical Examiner-Spokane County
AGREEMENT NO. 2023-46, COMMISSIONERS' RECORDING

Memorandum Of Agreement on Behalf of Pend Oreille County, A Member of the Evergreen Forest County Group, A Rural Public Lands County Council Affiliate 2024, Robert K. Weidner
AGREEMENT NO. 2023-47, COMMISSIONERS' RECORDING

Washington Military Department Homeland Security Grant Agreement-Stonegarden, Grant E24-088
AGREEMENT NO. 2023-48, COMMISSIONERS' RECORDING

(6) 2024 Budget Review-Non-Departmental. Present were M. Nichols and J. Shacklett.

(7) Motion was made by R. Rosencrantz to increase the county's medical contribution by \$25.00 per month, per person, as accounted for in the 2024 budget, for non-represented employees and elected officials, effective 1/1/2024. Motion was seconded by J. Gentle. Motion carried unanimously.

(8) Motion was made by J. Gentle to approve 3% increase granted in 2024 budget to non-represented employees, effective 1/1/2024. Motion was seconded by R. Rosencrantz. Motion carried unanimously.

(9) 2024 Budget Review-Weed Control. Present were Weed Control Coordinator Loretta Nichols, Manager of Program Operations Mary Malone, Noxious Weed Control Board Members Wes Bailey, Pam Thomure, and David Hoisington, and J. Shacklett.

(10) J. Gentle provided an update from the WSAC Virtual Assembly.

(11) Public Comment–Selkirk Sun was present via Zoom but did not provide comment.

(12) The Board met in executive session to review the performance of a public employee pursuant to RCW 42.30.110(1)(g) for 3 minutes, from 3:03 p.m. to 3:06 p.m. An additional 5 minutes was requested until 3:11 p.m.

(13) Meeting continued to November 7.

November 7, 2023

The meeting resumed at 9:00 a.m. with B. Smiley, R. Rosencrantz, J. Gentle, and C. Zieske present.

(14) Public Works Director Craig Jackson was present for an update. Also in attendance were County Engineer Jesse Larson, Project Specialist Kyel Newberry, Fleet Manager Brian Egland, Support Specialist Mike Kirkwood, B. Eggleston, and present via Zoom were Office Manager/Cost Accountant Christy Parry and Solid Waste Coordinator Amanda Griesemer.

Motion was made by J. Gentle to approve purchase from state contract one 2024 Ford F150 pursuit-rated pickup white in color, for the cost of \$54,381.29, including sales tax, from Bud Clary auto dealership. Motion was seconded by R. Rosencrantz. Motion carried unanimously.

Motion was made by R. Rosencrantz to approve purchase from State contract one 2024 Ford F150 pursuit rated pickup white in color for \$59,429.79 including sales tax from Bud Clary auto dealership. Motion was seconded by J. Gentle. Motion carried unanimously. Fleet Accountant/Risk Manager Teresa Deal joined the update in progress via Zoom.

Motion was made by J. Gentle to approve purchase from state contract one 2024 Ford F150 4x4 extended cab, red in color, for the cost of \$43,390.24, including sales tax from Bud Clary Ford Hyundai dealership. Motion was seconded by R. Rosencrantz. Motion carried unanimously.

B. Egland reported on ER&R ongoing work, then the group left the meeting room to view a new Public Works truck. After returning to the meeting room, K. Newberry provided a presentation on the Usk and Ione bridge inspections. J. Larson reviewed requested Cedar Creek road improvements. Other topics included Tacoma Creek Bridge inspection, City of Newport sidewalk plans and contract, and transportation improvement board.

B. Eggleston provided an update on security measures for county buildings. M. Kirkwood notified the Board that POC was not awarded a Recreation & Conservation Office Local Parks Maintenance


Chair


Vice Chair


Member

Grant. A. Griesemer reported on 2023 metal crushing. Also reviewed were Beeman Road winter snowplow turnaround, ongoing maintenance work, County Road Administration Board (CRAB) audit, and Road Maintenance Work Plan 2024-2026.

(15) The Board held a team meeting with Commissioners' Office staff. Participating were Commissioner Programs/HR Assistant/Civil Service Examiner Lyndsie Halcro, Human Resource Director Brenda Miller, and C. Zieske.

(16) 2024 Budget Review-Risk Management. Present were T. Deal, B. Miller, M. Nichols, and J. Shacklett.

(17) 2024 Budget Review- Court Appointed Special Advocate (CASA). Present were Pend Oreille Valley CASA Program Manager Johnna Konkright, M. Nichols, and J. Shacklett.

(18) The Board recessed for lunch at 11:46 a.m.

(19) The meeting resumed at 1:15 p.m.

(20) Washington Policy Center Environmental Director Todd Myers was present for a discussion and topics included salmon recovery, wildfires, science, and economic development.

(21) 2024 Budget Review-Northeast Tri County Health District (NETCHD). Present were NETCHD Administrator Matt Schanz and J. Shacklett.

(22) 2024 Budget Review-Timber Sales. Present were M. Kirkwood and J. Shacklett.

(23) R. Rosencrantz provided a report from Newport City Council.

(24) Correspondence Received:

- 11.01 POC Weed Board-11.8.23 Agenda & 9.13.23 Minutes
- 11.02 Northeast Tri-County Health District-11.08.23 Agenda & 9.27.23 Minutes
- 11.03 PFAU Cochran Vertetis Amala, Attorneys at Law-Letter re: Request for Public Records related to JBarD and Reynolds Creek Ranch
- 11.04 WA Department of Natural Resources-Letter re: SEPA Lead Agency & Determination of Nonsignificance
- 11.05 WA Department of Natural Resources-Letter re: Notice of Final Decision "Q South Sacheen Timber Sale"
- 11.06 Newport Creative District-Letter re: Creative District Certification
- 11.07 Town of Lone-Levy Certification
- 11.08 POC Fair & Rodeo Association-11.7.23 Agenda & 10.3.23 Minutes


(25) As of this date, the Board approved vouchers for payment as listed and made available by the Auditor's Office. The following vouchers/warrants/electronic payments are approved for payment:

	<u>Salary and Claim</u>
Current Expense	\$ 81,398.02
Counseling Services	\$ 30,799.11
Fair	\$ 202.66
Park	\$ 1,613.84

Veterans Assistance	\$ 800.00
Emergency 911 Communications	\$ 3,258.20
Solid Waste	\$ 13,846.26
Equipment R&R	\$ 27,037.45
IT Services	\$ 19,900.78
Sheriff's Trust	\$ 276.00
TOTAL	\$ 179,132.32

Checks 214216 through 214308 totaling \$179,132.32.

(26) Meeting adjourned at 3:23 p.m.

APPROVED: 
Chair of the Board

ATTEST: 
Clerk of the Board