

October 30, 2023

The meeting of the Pend Oreille County Board of Commissioners was called to order at 9:00 a.m. in their meeting room. Present were Chair Brian Smiley, Vice Chair Robert Rosencrantz, Commissioner John Gentle, and Clerk of the Board Crystal Zieske. B. Smiley offered the invocation and led the flag salute.

(1) Consent Agenda - Motion was made by R. Rosencrantz to approve the Consent Agenda for October 23, 2023, and note that subsequent to the preparation of the minutes, Dolly Hunt asked that in item #18 that it be clarified that her comments related to TEDD were in regards to Commissioners Smiley and Gentle as well. Motion was seconded by J. Gentle. Motion carried unanimously. The Consent Agenda includes this week's Agenda, the revised Minutes of the Board's October 23, 2023 meeting and the following items:

Payroll Change Notice:

Public Works-ER&R-

Ron Moran, Longevity, \$120.00/mo., Effective 11/1/2023

Public Works-Parks-

Lindsay Soss, Summer Park Tech, Summer Temporary-End of Season, Effective 10/31/2023

Community Development-

Andy Huddleston, Interim Director, \$7,500.00/mo., to Senior Planner, Step 5, \$5,680.63/mo., *(Remove temporary adjustment due to performance of higher classification of work, as Director has returned from leave to full-time work)*
Effective 10/16/2023

Sheriff-Communications-

Darby Pate, Communications Officer, Step 1, \$3,596.60/mo., Effective 11/1/2023

Sheriff-Patrol-

Ryan Nuvill, Deputy, Resignation, Effective 10/31/2023

Recognition Award For Corrections Employees

RESOLUTION NO. 2023-113, COMMISSIONERS' RECORDING

A Resolution Of The Board Of County Commissioners Of Pend Oreille County, Washington, Approving And Authorizing The 2024 Maintenance And Operation Budget Pursuant To The Amended And Restated Interlocal Juvenile Detention Facility Agreement (Martin Hall); And Providing For Other Matters Properly Relating Thereto

RESOLUTION NO. 2023-114, COMMISSIONERS' RECORDING

Washington State Military Department Hazard Mitigation Grant Agreement-
Grant No. D24-018

AGREEMENT NO. 2023-45, COMMISSIONERS' RECORDING

Set Public Hearing for 2024 Property Tax Revenues-11:30 a.m. on December 4, 2023

Set Public Hearing for 2024 Budget Hearing-2:30 p.m. on December 4, 2023

(2) J. Gentle gave a report from the Martin Hall board meeting. R. Rosencrantz provided updates from Tri-County Economic Development District/Regional Transportation Planning Organization (TEDD RTPO), TEDD Technical Advisory Committee, and NEW RTPO Electric Vehicle Working Group.

(3) Motion was made by R. Rosencrantz to award Dawson Construction a Certificate of Appreciation for their donation of materials for the bank project at Sweet Creek Rest Area. Motion was seconded by J. Gentle. Motion carried unanimously.

(4) Sheriff Glenn Blakeslee was present for an update. Topics included injury reserve and personnel, a potential appointed inspector position, recent town hall meeting, and corrections academy.

(5) The Board recessed for lunch at 11:39 a.m.

(6) The meeting resumed at 2:00 p.m.

(7) 2024 Budget Review-Prosecutor/Coroner. Present were Prosecuting Attorney Dolly Hunt, Auditor Marianne Nichols, and Financial Manager Jill Shacklett.

(8) D. Hunt was present for a legal update. Topics included potential professional services agreement, expiring public defender contracts, and recent town hall meeting.

(9) Public Comment–Selkirk Sun was present via Zoom but did not provide comment.

(10) Meeting continued to October 31.

October 31, 2023

The meeting resumed at 9:00 a.m. with B. Smiley, R. Rosencrantz, J. Gentle, and C. Zieske present.

(11) Public Hearing–Surplus Equipment (Survey Equipment). Present were Public Works Director Craig Jackson, County Engineer Jesse Larson, Project Specialist Kyel Newberry, and Support Specialist Mike Kirkwood. Present via Zoom were Office Manager/Cost Accountant Christy Parry and Fleet Accountant/Risk Manager Teresa Deal.

The hearing was opened, and the notice was read. K. Newberry explained the reasons to surplus the survey equipment. Clarifying questions were asked by the Board. The hearing was closed.

(12) C. Jackson was present for a Public Works update. Also in attendance were J. Larson, K. Newberry, and M. Kirkwood, and via Zoom were T. Deal and C. Parry.

Motion was made by J. Gentle to declare SX12 Trimble Survey Equipment (Serial # 30910062) and related equipment (Serial # DAD224300701, BAU231100060, 412690263) surplus and provide disposal. Motion was seconded by R. Rosencrantz. Motion carried unanimously.

In The Matter Of A Determination To Declare Certain County Property As Surplus-Survey Equipment
RESOLUTION NO. 2023-115, COMMISSIONERS' RECORDING

Motion was made by R. Rosencrantz to sign the resolution allowing the SX12 Trimble Survey Equipment (Serial # 30910062) and related equipment (Serial # DAD224300701, BAU231100060, 412690263) to be sold to Spokane County for \$56,427.37. Motion was seconded by J. Gentle. Motion carried unanimously.

In The Matter Of A Determination To Declare Certain County Property As Surplus And Sell To A Government Agency-Trimble Survey Equipment
RESOLUTION NO. 2023-116, COMMISSIONERS' RECORDING

Motion was made by J. Gentle to sign the resolution and agreement with JD Forest Management, LLC for the 2023 Rustlers Gulch Unit Sale Forestry Consultant. Motion was seconded by R. Rosencrantz. Motion carried unanimously.

Resolution Regarding Approval Of The Rustlers Gulch 2023 Unit Sale Forestry Consultant-JD Forest Management
RESOLUTION NO. 2023-117, COMMISSIONERS' RECORDING

C. Jackson provided a comparison of organizational charts of staff in 2018 versus current and reviewed the Public Works equipment list. J. Larson showed photos of private work being done on Veit Road, and K. Newberry reported on the Tacoma Creek Bridge inspection.

C. Jackson provided photos of Tacoma Creek Road sand blowouts and Rocky Gorge Road gravel request. M. Kirkwood described drone virtual surveyor software used recently to determine sand stockpiles volume. C. Jackson reviewed work creating a Beeman Road turnaround and reported on Solid Waste's metal sales.

(13) Human Resource Director Brenda Miller and M. Nichols were present for a POC All Staff Training debrief.

(14) Associate Professor and County Extension Director Mike Jensen and 4-H/Master Gardeners Volunteer Coordinator Beverly Sarles were present for an update. B. Sarles reported that local 4-H members have been selected for livestock judging in Kentucky and mentioned an upcoming public education class on microgreens. M. Jensen provided an update on community wildfire mitigation training and defense grants.

(15) 2024 Budget Review-WSU Extension. Present were M. Jensen, B. Sarles, and J. Shacklett.

(16) The Board recessed for lunch at 11:36 a.m.

(17) The meeting resumed at 1:33 p.m.

(18) The Board met in closed session pursuant to RCW 42.30.140(4)(b) for collective bargaining for 30 minutes, from 2:00 p.m. to 2:30 p.m. Present were B. Miller and J. Shacklett. An additional 15 minutes was requested until 2:45 p.m.

(19) 2024 Budget Review-District Court/Probation. Present were District Court Judge Robin McCroskey, District Court Administrator/Judicial Assistant Rachel Johnson, Probation Officer Scott Cornwell, M. Nichols, and J. Shacklett.

(20) Correspondence Received:

- 10.19 Martin Hall-10.26.23 Agenda & 8.24.23 Minutes
- 10.20 Avista-Newsletter re: Safety First for Public Officials in 2023
- 10.21 YES-Third Quarter Report
- 10.22 Assessor/J. McCroskey-Letter re: State of Washington WDFW PILT

(21) Correspondence Sent:

D. Dawson Construction-Certificate of Appreciation for Sweet Creek Rest Area Materials Donation

(22) As of this date, the Board approved vouchers for payment as listed and made available by the Auditor's Office. The following vouchers/warrants/electronic payments are approved for payment:

	<u>Salary and Claim</u>
Current Expense	\$ 390,247.62
Counseling Services	\$ 96,648.59
Crime Victims Compensation	\$ 358.37
Fair	\$ 2,978.70
Park	\$ 1,069.21
Road	\$ 75,800.08
Treasurer's O&M	\$ 137.37
Trial Court Improvement	\$ 484.65
Emergency 911 Communications	\$ 1,1643.89
Mental Health Tax	\$ 651.72
Election Security Grant	\$ 533.12
Solid Waste	\$ 20,777.39
Risk Management	\$ 2,611.25
Equipment R&R	\$ 367,257.85
Unemployment Compensation	\$ 2,697.09
IT Services	<u>\$ 18,656.05</u>
TOTAL	\$ 992,552.95

Checks 214105 through 21407 totaling \$2,257.96, and Electronic Funds Transfers 49178 through 49395 totaling \$343,562.66, and Checks 214108 through 214139 totaling \$102,089.12, and Electronic Funds Transfers 4396 through 49404 totaling \$212,261.25 dated October 25, 2023. Includes Jr. Taxing Districts

Checks 214140 through 214180 totaling \$395,357.00 and Electronic Funds Transfer 49405 totaling \$4,000.00, dated October 30, 2023.

(23) Meeting adjourned at 3:34 p.m.

APPROVED: 
Chair of the Board

ATTEST: 
Clerk of the Board