

September 18, 2023

The meeting of the Pend Oreille County Board of Commissioners was called to order at 9:00 a.m. in their meeting room. Present were Chair Brian Smiley, Vice Chair Robert Rosencrantz, Commissioner John Gentle, and Clerk of the Board Crystal Zieske. C. Zieske offered the invocation and led the flag salute.

(1) Consent Agenda - Motion was made by R. Rosencrantz to adopt the Consent Agenda, as prepared for September 18, 2023. Motion was seconded by J. Gentle. Motion carried unanimously. The Consent Agenda includes this week's Agenda, the Minutes of the Board's September 11, 2023 meeting and the following items:

Investment Earnings (year-to-date estimate, as of 9/15/23): \$611,035.34

Payroll Change Notice:
Sheriff-Patrol-

Morgan Johnson, Investigator, \$6,066.75/mo., to Sergeant, Step 1, \$6,496.68/mo.,
(Temporarily assuming significant duties in Sergeant Parnell's absence), Effective
8/21/2023

Second Amendment To Professional Services Agreement With Aquatic Weed Solutions For
Survey And Diver Assisted Treatment Of Flowering Rush In The Box Canyon Reservoir Of
The Pend Oreille River

RESOLUTION NO. 2023-98, COMMISSIONERS' RECORDING

Interagency Agreement IAA24439 Between Washington State Administrative Office of the
Courts and Pend Oreille Superior Court-Interpreter

AGREEMENT NO. 2023-42, COMMISSIONERS' RECORDING

(2) B. Smiley reported that he has been appointed to the Colville National Forest's Resource Advisory Committee (RAC). The Board reviewed the Kalispel Tribe's Better Together Celebration event. R. Rosencrantz gave a report from Spokane County Regional Interlocal Leadership Structure and Cusick Town Council meetings. J. Gentle provided updates on the Oregon Fire and the newly-created Wildfire Defense Team and the workday at Pend Oreille Innovation Center Greenhouse Project.

(3) The Board held a 2024 Preliminary Budget Workshop. Present were Financial Manager Jill Shacklett and Treasurer Nicole Dice.

(4) The Board held a discussion on Associate Development Organization (ADO) and Request for Proposals (RFP).

(5) J. Gentle was excused to participate in the Washington State Association of Counties (WSAC) Virtual Assembly, and the Board recessed for lunch at 11:51 a.m.

(6) The meeting resumed at 1:00 p.m.

(7) The Board hosted an EMS discussion with invited guests. Present were Sheriff Glenn Blakeslee,

Fire District 4 Chief Robert Webber, Fire District 2 Chief Chris Haynes, Fire District South Pend Oreille Fire & Rescue (SPOFR) Chief Brad Martin, Newport Hospital & Health Services CEO Merry-Ann Keane, Newport City Administrator Abby Gribi, FD2 Assistant Chief Blake McAnerin, Pend Oreille Ambulance (POEMS) Chief Paramedic Erik Gallanger, Kalispel Tribe Fire Department Scott Doughty, FD2 Executive Administrative Assistant/Clerk of the Board Nickey Bye, FD2 Commissioners Jim Mundy and Chris Curkendall, SPOFR Commissioner Diane Shantz, Craig Shantz, Newport Miner News Editor Don Gronning, and Pete Scobby, and via Zoom were Fire District 5 Chief Jay Foster, J. Johnston, Kalispel Tribe Public Relations Coordinator Afton Servas, and Selkirk Sun. Emergency Management Deputy Director JoAnn Boggs joined the meeting in progress via Zoom.

(8) The Board met in executive session to conduct an employee evaluation pursuant to RCW 42.30.110(1)(g) for 60 minutes, from 1:58 p.m. to 2:58 p.m. Present was Public Works Director Craig Jackson. The Board concluded the executive session at 2:53 p.m. and resumed open session at 3:00 p.m.

(9) Prosecuting Attorney Dolly Hunt was present via Zoom for a legal update. The Board requested a review of the ADO RFP.

(10) J. Gentle provided an update from the WSAC Virtual Assembly.

(11) Motion was made by J. Gentle to approve the Payroll Change Notice for Kirk Johnson. Motion was seconded by R. Rosencrantz. Motion carried unanimously.

Payroll Change Notice:

Public Works-Roads-

Kirk Johnson, Road Maintenance Tech, Step 1, \$23.68/hr., Effective 9/19/2023

(12) B. Smiley gave an update from the Metaline Falls Town Council meeting.

(13) Colville National Forest District Ranger Carin Vadala was present for a Forest Service update. Present via Zoom was Congresswoman Cathy McMorris Rodgers' Deputy District Director Andrew Engell. Topics included Slate Project, upcoming open house, and prescribed burns. B. Smiley inquired about Pass Creek and Katherine Maupin Memorial Ride routes and licensing requirements of ORV's.

(14) Public Comment –Selkirk Sun was present via Zoom but did not provide comment.

(15) B. Smiley continued his update from Metaline Falls Town Council.

(16) Meeting continued to September 19.

September 19, 2023

B. Smiley convened the meeting of the Elected Officials and Department Heads at 9:00 a.m. Present were R. Rosencrantz, J. Gentle, C. Zieske, County Clerk Tammie Ownbey, Fleet Accountant/Risk Manager Teresa Deal, ITS Director Shane Flowers, Human Resource Director Brenda Miller, Counseling Services Director Nicole Vangrimbergen, Weed Control Coordinator Loretta Nichols,

C. Jackson, G. Blakeslee, D. Hunt, J. Shacklett, and present via Zoom were Community Development Director Greg Snow and District Court Judge Robin McCroskey.

T. Deal, D. Hunt, and B. Miller provided information on the county's Risk Management Policy, then a roundtable discussion was held.

(17) The Board recessed from 10:09 a.m. to 10:15 a.m.

(18) The Board considered approving an RFP for their ADO. The matter was tabled until the afternoon.

(19) C. Jackson was present for a Public Works update. Also in attendance were County Engineer Jesse Larson and Support Specialist Mike Kirkwood.

M. Kirkwood provided a first touch of a proposal to surplus a couple of county properties.

J. Larson reported on the Calispel Peak road rehabilitation. Joining the meeting in progress were Facilities Maintenance Supervisor Ben Eggleston and via Zoom was Office Manager/Cost Accountant Christy Parry.

B. Eggleston provided a first touch on the following: WSU Demonstration Garden MOU, Newport School District project to create parking spaces near the County's Maintenance Building, and Weed Control office space.

J. Larson gave an update on the City of Newport sidewalk project and C. Jackson detailed the Newport chip seal project and discussed HB 1181 Comprehensive Plan Climate Change and Resiliency Element.

(20) 2024 Budget Review-Human Resources. Present were B. Miller and J. Shacklett.

(21) The Board recessed for lunch at 12:07 p.m.

(22) The meeting resumed at 1:15 p.m.

(23) R. Rosencrantz read the following into the record, "The Economic Development Council of Pend Oreille County ["EDC"] is planning to solicit Requests for Proposals ["RFP"] from interested parties to replace the EDC as Pend Oreille County's Associate Development Organization ["ADO"].

This RFP process will allow the EDC to identify and evaluate parties interested in becoming Pend Oreille County's new ADO. Once this is completed, the EDC will forward its findings to the Pend Oreille County Board of Commissioners ["Board"] for the Board's review and action.

The Board's review and vote will result in the designation of a new Pend Oreille County ADO, replacing the EDC. Once this occurs, the contractual obligations to the EDC by Pend Oreille County will end."

The Board was in full support of the statement. Motion was made by R. Rosencrantz that the Board of County Commissioners, having reviewed the draft RFP, hereby approves of it in concept. Motion was seconded by J. Gentle. Motion carried unanimously.

(24) R. Rosencrantz gave a report from the Newport City Council meeting.

(25) District Manager of Pend Oreille Conservation District Alex Case-Cohen was present via Zoom for a discussion on Community Wildfire Defense Grant. Present were Weed Control Manager of Program Operations Mary Malone, SPOFR Chief B. Martin, J. Larson, and via Zoom were J. Boggs, 911 Coordinator Steve West, and GIS Manager Josh Shelton.

(26) 2024 Budget Review-Assessor. Present were Assessor Jim McCroskey and J. Shacklett.

(27) 2024 Budget Review-Treasurer. Present were N. Dice and J. Shacklett.

(28) The Board met in executive session to conduct an employee evaluation pursuant to RCW 42.30.110(1)(g) for 60 minutes, from 3:00 p.m. to 4:00 p.m. Present was Counseling Services Director Nicole Vangrimbergen. The Board concluded the executive session at 3:56 p.m. and resumed open session at 4:00 p.m.

(29) Motion was made by J. Gentle to approve the Payroll Change Notice for Holly Heavener. Motion was seconded by R. Rosencrantz. Motion carried unanimously.

Payroll Change Notice:

Public Works-Roads-

Holly Heavener, Seasonal Road Maintenance Tech, *(End of seasonal position)*,
Effective 9/14/2023

(30) The Board directed the Clerk to send notice to EDC confirming their representative on the EDC Board as B. Smiley.

(31) Correspondence Received:

9.4 POC EDC-9.20.23 Agenda & 8.16.23 Meeting Minutes

9.5 LEPC- 6.27.23 Minutes

(32) Correspondence Sent:

EDC/K. Driver *(via email)*-Letter re: County Commissioner Representative to EDC Board

(33) As of this date, the Board approved vouchers for payment as listed and made available by the Auditor's Office. The following vouchers/warrants/electronic payments are approved for payment:

	<u>Salary and Claim</u>
Current Expense	\$ 127,536.36
Counseling Services	\$ 4,403.04
Fair	\$ 7,093.58
Law Library	\$ 81.32
Park	\$ 748.26
Road	\$ 55,275.96
Public Facilities	\$ 2,523.85
Capital Projects	\$ 130,113.99
Solid Waste	\$ 90,575.39
Equipment R&R	\$ 26,305.65

IT Services	\$ 2,460.12
Sales/Excise Tax	\$ 4,062.58
TOTAL	\$ 451,180.10

Checks 213182 through 213310 totaling \$443,735.49 and Electronic Funds Transfers 48638 totaling \$7,444.61, dated September 18, 2023. Includes Jr. Taxing Districts.

(34) Meeting adjourned at 4:13 p.m.

APPROVED: 
Chair of the Board

ATTEST: 
Clerk of the Board