

September 4-5, 2023

There was no Commissioners' meeting.

September 11, 2023

The meeting of the Pend Oreille County Board of Commissioners was called to order at 9:00 a.m. in their meeting room. Present were Chair Brian Smiley, Vice Chair Robert Rosencrantz, Commissioner John Gentle, and Clerk of the Board Crystal Zieske. J. Gentle offered the invocation and led the flag salute.

(1) Consent Agenda - Motion was made by R. Rosencrantz to approve the Consent Agenda on this September 11, 2023. Motion was seconded by J. Gentle. Motion carried unanimously. The Consent Agenda includes this week's Agenda, the Minutes of the Board's August 28, 2023 meeting and the following items:

Investment Earnings (year-to-date estimate, as of 9/8/23): \$611,035.34  
Investment Earnings (through August 31): \$563,608.51

Payroll Change Notice:

Auditor-

Sue Crabb, DOL/Recording Deputy, Step 2, \$3,293.84/mo., Effective 8/16/2023

Clerk-

Laura Stuiivenga, Step 4, \$3,973.09/mo., Effective 9/1/2023

Community Development-

Dennis Alliger, \$1,545.00/one-time (*Correction of wage due to performance of higher classification of duties, \$2.00/hr. July 12-September 20, 2021=337.5 hours and October 18, 2022-January 18, 2023=435 hours*), Effective 9/1/2023

Counseling Services-

Patrick Reeves, Mental Health Professional II, Step 1, \$5,530.64/mo., ½ sign-on bonus=\$1,500.00, Effective 9/5/2023

Helene Rasmussen, Step 2, \$25.93/hr., Effective 9/1/2023

Prosecutor's Office-

Samantha Brookman, Deputy Prosecuting Attorney, Step 1, \$5,547.37/mo., ½ sign-on bonus=\$5,000.00, Effective 9/5/2023

Tricia Shanholtzer, Step 2, \$5,361.66/mo., Effective 9/1/2023

Lori Preuss, Pay out second half of sign-on bonus=\$5,000.00, Effective 10/1/2023

Public Works-

Don Ramsey, Part-time Professional Engineer, Discharge (*Termination of contract. Services no longer needed.*), Effective 10/6/2023

Thomas Huttel, Seasonal Engineering Tech, Resignation (*Student returning to school*), Effective 9/7/2023

Public Works-Roads-

Danny Holmes, Seasonal Road Tech (*End of seasonal employment*), Effective 9/7/2023

Trevor Saari, Seasonal Road Tech (*End of seasonal employment*), Effective 9/7/2023

Sheriff-Corrections-

Owen Gruner, Corrections Officer, Step 1, \$3,584.52/mo., Effective 9/16/2023

Sheriff's Office-

Mason Murray, Deputy, (*Removal of North End stipend. Employee has moved to Newport, WA*), Effective 9/1/2023

Approve Job Description and New Title: Weed Control Finance & Office Assistant

Request to Advertise & Hire, Steps 1-3 DOE: Weed Control Finance & Office Assistant (32 hours/week)

Spokane County Contract Amendment 23ASO2713(1) Spokane County Regional Behavioral Health (SCRBH) (Amending R-2023-05)

*RESOLUTION NO. 2023-96, COMMISSIONERS' RECORDING*

*Corrected from 8/28/2023 Assignment of Incorrect Number of Resolution No. 2023-92*

(2) The Board held a discussion on Calispel Peak radio tower road repairs, with estimated increased expenses of \$10,000.00, due to runoff destruction. Consideration of funding source was discussed, with possibility of ARPA funds or Capital Projects budget. Present was Financial Manager Jill Shacklett and via Zoom were Emergency Management Deputy Director JoAnn Boggs, County Engineer Jesse Larson, Public Works Office Manager/Cost Accountant Christy Parry, and Sheriff Glenn Blakeslee. The Board was in full support of funding the additional expense and will determine the specific source of funds later.

Motion was made by R. Rosencrantz to approve an additional \$10,000.00 for the Calispel Peak road repairs. Motion was seconded by J. Gentle. Motion carried unanimously.

(3) The Board held a 2024 preliminary budget workshop. Present were Auditor Marianne Nichols and J. Shacklett.

(4) The Board recessed for lunch at 11:59 a.m.

(5) The meeting resumed at 1:15 p.m.

(6) R. Rosencrantz gave reports from Newport City Council and Northeast Tri County Health District meetings.

(7) The Board held a discussion on the status of EMS in the county.

(8) The Board met in executive session to review the performance of a public employee pursuant to RCW 42.30.110(1)(g) for 60 minutes, from 1:45 p.m. to 2:45 p.m. Present was Community Development Director Greg Snow. The Board concluded the executive session at 2:33 p.m. and resumed open session at 2:45 p.m.

(9) The Board met in executive session regarding pending litigation pursuant to RCW 42.30.110(1)(i) for 60 minutes from 3:00 p.m. to 4:00 p.m. Present was Prosecuting Attorney Dolly Hunt, and via Zoom were G. Snow, and Attorneys Nathan Smith and Brian Kistler. N. Smith, B. Kistler, and G. Snow left the session at 3:26 p.m. The Board concluded the executive session at 3:54 p.m. and resumed open session at 4:00 p.m.

(10) Public Comment –No members of the public were present for comment.

(11) Meeting continued to September 12.

September 12, 2023 – Metaline Town Hall

The meeting resumed at 9:00 a.m. with B. Smiley, R. Rosencrantz, J. Gentle, and C. Zieske present.

(12) J. Larson was present for a Public Works update. In attendance via Zoom were Solid Waste Coordinator Amanda Griesemer, Fleet Accountant/ Risk Manager Teresa Deal, and Office Manager/Cost Accountant Christy Parry.

Motion was made by J. Gentle to approve the resolution for the Short-Term Operating Loan to Road Fund from Equipment Rental & Revolving Fund in the amount of \$500,000.00 with interest paid monthly at the Local Government Investment Pool Net Earning Rate. Motion was seconded by R. Rosencrantz. Motion carried unanimously.

Short Term Operating Loan to Road Fund From Equipment Rental & Revolving Fund  
*RESOLUTION NO. 2023-97, COMMISSIONERS' RECORDING*

Motion was made by R. Rosencrantz to approve the agreement for American Recycling to crush and haul off our metal recycling and allow the Chair to sign. The agreement is to pay us current commodity price of \$105.00 per ton. Motion was seconded by J. Gentle. Motion carried unanimously.

Agreement for the Removal/Recycling of Metal Commodities from Pend Oreille County  
South County Transfer Station-American Recycling  
*AGREEMENT NO. 2023-41, COMMISSIONERS' RECORDING*

Updates were provided on repairs to Ione-Usk Bridge and Cedar Creek Bridge. Also reported was a snowplow blade repair by county staff.

(13) Public Comment –Metaline Mayor Pete Daggett, Ione Mayor Eva Marie Warren, Bill Bisson, and Metaline Clerk Kelly Flanagan were present for comment, and Selkirk Sun was present via Zoom. P. Daggett (code enforcement), E. Warren (code enforcement and Cedar Creek Bridge), and K. Flanagan (Metaline water and sewer plans) provided comment.

(14) Selkirk Trailblazers President Paul Edgren was present for an update. He described the creed and purpose of the organization, as well as their major accomplishments.

(15) The Board recessed for lunch at 11:28 a.m.

(16) The meeting resumed at 1:15 p.m.

(17) ITS Director Shane Flowers was present via Zoom for an update. Topics included website update, upgrading servers, retention, and public records requests.

(18) Associate Professor/County Extension Director Mike Jensen and WSU Professor/Regional Extension Specialist/Forestry Team Leader Andy Perleberg were present via Zoom for a discussion on a potential joint forestry position. Also present via Zoom was J. Boggs.

(19) Correspondence Received:

- 9.1 County Clerk T. Ownbey-2023 Annual Report to POC Board of Commissioners from POC Law Library
- 9.2 WSLCB-License Services-Special Occasion License: POC Democrats, Usk Community Club
- 9.3 WSLCB-Liquor License Renewal-Edgewater Lounge, Spirits/Br/Wn Rest Lounge

(20) As of this date, the Board approved vouchers for payment as listed and made available by the Auditor's Office. The following vouchers/warrants/electronic payments are approved for payment:

	<u>Salary and Claim</u>
Current Expense	\$ 866,991.93
Counseling Services	\$ 208,068.13
Crime Victims Compensation	\$ 353.89
Fair	\$ 3,769.08
Park	\$ 2,352.73
Road	\$ 364,630.48
Veterans Assistance	\$ 1,600.00
Treasurer's O&M	\$ 969.70
Auditor's O&M	\$ 7,929.35
Trial Court Improvement	\$ 532.14
Emergency 911 Communications	\$ 10,605.25
Homeless Program/2163	\$ 12,904.15
Public Facilities	\$ 2,523.85
American Rescue Plan Act	\$ 4,829.55
Mental Health Tax	\$ 1,133.44
Solid Waste	\$ 36,704.90
Risk Management	\$ 682.85
Equipment R&R	\$ 99,621.59
IT Services	<u>\$ 34,420.65</u>
TOTAL	\$ 1,660,623.66

Checks 212905 through 212964 totaling \$324,666.76, dated September 5, 2023.

Checks 213000 through 213044 totaling \$110,386.13 and Electronic Funds Transfers 48624 through 48632 totaling \$278,841.16, and Checks 212983 through 212996 totaling \$4,097.39, and Electronic Funds Transfers 48338 through 48395 totaling \$69,010.91, and Checks 212997 through 212999 totaling \$2,763.08, and Electronic Funds Transfers 48396 through 48623 totaling \$393,888.47, dated September 8, 2023. Includes Jr. Taxing Districts.

Checks 213045 through 213133 totaling \$652,029.44 and Electronic Funds Transfers 48633 through 48634 totaling \$260.74, dated September 11, 2023.

(21) Meeting adjourned at 4:02 p.m.

APPROVED:   
 Chair of the Board

ATTEST:   
 Clerk of the Board