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Minutes

Pend Oreille County Noxious Weed Control Board
Wednesday, April 12, 2023
 Weed Board Office, 227-B South Garden Avenue
1:00 PM

Board members present: Pam Thomure, Wes Bailey, and David Hoisington

Also present: Mary Malone, Loretta Nichols, Dyana James

Meeting called to order: 1:00 pm

Action Report	Motion Carried
Motion to approve travel expenses for this meeting	Yes
Motion to approve March meeting minutes	Yes
Motion to approve March expense and revenue report	Yes
Motion to approve Weed Board Bylaws	Yes
Motion to approve lowest bidder for each herbicide product, and whoever's final tally is the lowest will be awarded equal bids	Yes
Motion to close aquatic contract hearing at 2:59 p.m.	Yes
Motion to appoint Manager of Program Operations to fill the position as secretary to the board in accordance with the newly adopted bylaws	Yes
Motion to approve attachment E-2 as the adopted organizational chart	Yes
Motion to adjourn at 4:09 p.m.	Yes

Consent Items

Expenses for April meeting:

Pam moved to approve travel expenses for April. David seconded. **Motion carried.**

March Meeting Minutes

Pam moved to approve the March 8, 2023, minutes. David seconded. **Motion carried.**

Herbicide Bid Hearing Opened at 2:15 p.m.

No public present. Board discussion ensued (see new business). Chair closed the public hearing at 2:26 p.m.

Aquatic Contractor Hearing Opened at 2:30 p.m.

No public present. Board discussion ensued (see new business). Pam moved to close the public hearing at 2:59 p.m. and return to Board discussion after public comment period. Seconded by David. **Motion carried.**

Public Comment Opened at 3:00 p.m.

No public comment

New Business

Discuss and select herbicide bids for 2023

Discussion regarding the two companies that bid – Wilbur-Ellis and Nutrien Solutions – and how the bid awards have been delegated in the past David moved to award lowest bidder for each product, and whoever's final tally is the lowest will be awarded equal bids. Pam seconded. **Motion Carried.**

Discuss and select Aquatic Contractors for 2023 season

Board discussion ensued regarding the proposals for both herbicide and DASH work. Pam asked for clarification regarding some of the bid amounts and noted concerns with mobilization fees. Board looked at the map of the river work and would like to see overlays from the last few years for the flowering rush control work. David suggested getting more information together to show better where we are at with the FLR and hold another meeting. Loretta will have Mary Smith pull the FLR specific data. Pam noted that she would like to see a full survey and plan done before awarding DASH contracts. She also noted we need to have a county working over water policy in place before going out on a boat. Talk to Ron to see if SCL will pay for just a survey. Dyana noted there are funds that could be used for survey left in DOE. Have AWS do the entire survey? Do we need to do another bid or do an amendment on AWS current contract? Chair set special meeting for April 26 at 2 p.m. to discuss further and make a decision on aquatic contracts.

March budget & revenue report

(See attachment A 1-2) Dyana briefly discussed. Clarified that SCL is paid for last year but in the 2023 budget. DOE, DNR and Forest Service still owe. Professional services were for WeedBase contractor. Dyana will present where we landed with 2022 revenue during the next meeting. David moved to approve the March expense and revenue report. Pam seconded. **Motion carried.**

Employee reports

(See attachment B 1-3) Dyana noted she primarily spent the month updating the database with new addresses and billing. Mary noted the NCS workshop was held in March with 80 people in person and 30 online. She will report back with survey results in April. She also attended the Coordinator Conference with Loretta.

Coordinator report

Loretta noted the State Weed Board meeting was held during the Coordinator Conference. Drone services are being used for weed control and there is one sight in particular that she would like to try it. Loretta discussed agreements with DNR and WSDA. Discussed 4-wheeler purchase. She will call Mike K. about process of using federal funds for large purchases. She will find out what other counties are using for 4-wheeler sprayers. She will have Doug look for some training videos for 4-wheelers/sprayers. She noted we are looking at changing our database, because Weed Base is not usable outside of the office.

Open Discussion

Loretta and Pam discussed meeting with Andrew Huddleston from the Army Corps at Albeni Falls Dam, where he shared research on their flowering rush efforts. They are not doing DASH, only herbicide. Pam and the board would like to have a plan implemented for the river work. The Okanogan aquatic weed management plan was discussed. Loretta will find out if it was Okanogan specifically, but believes it was the one sent out by Justin Bush from RCO. Discussion ensued regarding DASH work on the river. Pam noted that she is not in favor of continuing with DASH.

Weed Board District 1 Application

(See attachment C) The Weed Board instructed staff to move forward with the appointment of Tom Pulford for District 1 – his application will be submitted to the Commissioners.

Old Business

Weed Board Bylaws

(See attachment D) Pam moved to accept the Weed Board Bylaws as drafted with Dolly's edits. Seconded by David. **Motion carried.**

Organizational Chart

(See attachment E 1-2) Pam moved to approve attachment E-2 as the adopted organizational chart. Seconded by Wes. Motion carried.

Added Business

Appointment of Board Secretary


Pam moved to appoint Mary Malone, or anyone in her position, to the role of Board Secretary as in accordance with the newly adopted bylaws. David seconded. **Motion carried.**

Meeting Adjourned: David moved to adjourn the meeting. Pam seconded. **Motion carried.**
Meeting closed at 4:09 p.m.



Wesley Bailey, Chairman

5-10-23
Date



Mary Malone, Secretary of the Board

5/10/23
Date