

August 21, 2023

The meeting of the Pend Oreille County Board of Commissioners was called to order at 9:00 a.m. in their meeting room. Present were Chair Brian Smiley, Vice Chair Robert Rosencrantz, Commissioner John Gentle, and Clerk of the Board Crystal Zieske. B. Smiley offered the invocation and led the flag salute.

(1) Consent Agenda - Motion was made by R. Rosencrantz to adopt the Consent Agenda, as prepared for August 21, 2023. Motion was seconded by J. Gentle. Motion carried unanimously. The Consent Agenda includes this week's Agenda, the Minutes of the Board's August 14, 2023 meeting and the following items:

Investment Earnings (year-to-date estimate, as of 8/18/23): \$533,698.59

Payroll Change Notice:

Public Works-Buildings & Grounds-

Ben Eggleston, Facilities Maintenance Supervisor, Step 3, \$5,323.23/mo.,
Effective 8/01/2023

Public Works-Roads

Michael Egland, Summer Temp Road Technician, Resignation, Effective 8/24/2023
(Seasonal position, student is going back to school)

Public Works- ER&R

Justin Dunagan, Mechanic, Longevity, \$35.00/mo., Effective 9/1/2023

In The Matter Of Establishing October 9, 2023 As A Closure Of County Offices To The Public

RESOLUTION NO. 2023-89, COMMISSIONERS' RECORDING

Resolution Regarding Approval Of The 2023 Long Line Stripe Project

RESOLUTION NO. 2023-90, COMMISSIONERS' RECORDING

Interagency Agreement IAA24355 Between Washington State Administrative Office of the Courts and Pend Oreille County for the Support of the CASA/Volunteer Guardian Ad Litem Program

AGREEMENT NO. 2023-39, COMMISSIONERS' RECORDING

Interagency Agreement IAA24299 Between Washington State Administrative Office Of The Courts And Ferry County/Stevens/Pend Oreille Juvenile Court For Becca Programs And Services

AGREEMENT NO. 2023-40, COMMISSIONERS' RECORDING

Letter of Appreciation-5 Years of Service: Justin Dunagan

(2) Emergency Management Deputy Director JoAnn Boggs and 911 Coordinator Steve West were present via Zoom to provide a wildfire update.

(3) Motion was made by J. Gentle to approve and sign the Grant Agreement No. 23-15060 with the Washington State Recreation and Conservation Office for additional funding for the Pend Oreille

River flowering rush project and allow Commissioner Gentle to sign electronically via DocuSign. Motion was seconded by R. Rosencrantz. Motion carried unanimously.

In The Matter Of Executing A Grant Agreement Between Pend Oreille County And
The Washington State Recreation And Conservation Office-Flowering Rush Survey And
Management

RESOLUTION NO. 2023-91, COMMISSIONERS' RECORDING

- (4) ITS Director Shane Flowers was present for an update. An update was provided on the County website, computer deployments, Zipy phone outages, and public records.
- (5) The Board met in executive session to review the performance of a public employee pursuant to RCW 42.30.110(1)(g) for 45 minutes, from 11:00 a.m. to 11:45 a.m. Present were Grant Writer Stacy Carter and Human Resource Director Brenda Miller. S. Carter left the meeting at 11:29 a.m.
- (6) B. Smiley provided a report from the Parks Board meeting.
- (7) J. Gentle was excused to participate in the Washington State Association of Counties (WSAC) Virtual Assembly, and the Board recessed for lunch at 11:55 a.m.
- (8) The meeting resumed at 1:15 p.m.
- (9) J. Gentle provided updates from the WSAC Virtual Assembly and the Family Crisis Network meeting. R. Rosencrantz gave a report from PO Conservation District.
- (10) The Board met in executive session to prepare employee evaluations pursuant to RCW 42.30.110(1)(g) for 60 minutes, from 1:30 p.m. to 2:30 p.m.
- (11) The Board held a discussion regarding the Commissioner Programs/HR Assistant/Civil Service position. Present were B. Miller and C. Zieske.
- (12) The Board met in closed session pursuant to RCW 42.30.140(4)(b) for collective bargaining for 30 minutes, from 3:00 p.m. to 3:30 p.m. Present were Financial Manager Jill Shacklett and B. Miller.
- (13) Colville National Forest (CNF) District Ranger Carin Vadala was present for a Forest Service update. Also present for an introduction was recently selected CNF Forest Supervisor Josh White. Topics of discussion included wildfires, Boulder Parks sales,
- (14) Public Comment –Bob Eugene was present and provided comment (fires).
- (15) Meeting continued to August 22.

August 22, 2023

The meeting resumed at 9:01 a.m. with B. Smiley, R. Rosencrantz, J. Gentle, and Acting Clerk Alicia Pereyda present.


Chair


Vice Chair


Member

(16) R. Rosencrantz provide an update on the Newport City Council City Hall meeting.

(17) Public Works Director Craig Jackson was present for an update. Also in attendance were County Engineer Jesse Larson, Facilities Maintenance Supervisor Ben Eggleston, Road District Lead Foreman Roy Anderson, Road Maintenance Technician Roy Murray and present via Zoom were Project Specialist Kyel Newberry, Fleet Accountant/Risk Manager Teresa Deal, Office Manager/Cost Accountant Christy Parry.

C. Jackson introduced the new POC County Engineer Jesse Larson. J. Larson gave a brief background on his work history and hobbies. B. Eggleston discussed the Abercrombie Mountain Repairs and the District 1 Shop Roof Repair, and R. Anderson gave an update on the Oregon Road fire. C. Jackson discussed setting the date for the winter maintenance policy review for October 5, 2023, resignation of Engineering Department Manager, the POC Level of Services for County roads, road maintenance paving photos, Solid Waste cardboard recycling concerns, Washington State Road user changer, and Extra Cap and Trade.

Motion was made by R. Rosencrantz to advertise for proposals from forestry consultants for the 2023 Rustlers Gulch Unit Sale in the Newport Miner August 30, 2023. Motion was seconded by J. Gentle. Motion carried unanimously.

Motion was made by J. Gentle to approve outfitting to be completed on a dump truck-bed build, under a competitive bid process from RWC Group for the amount of \$34,495.58, including sales tax. Motion was seconded by R. Rosencrantz. Motion carried unanimously.

(18) Motion was made by R. Rosencrantz to approve the Emergency Resolution In The Matter Of A Local Declaration Of Emergency Due To Wildfire Related To The Oregon Fire. Motion was seconded by J. Gentle. Motion carried unanimously.

Emergency Resolution In The Matter Of A Local Declaration Of Emergency Due To Wildfire Related To The Oregon Fire
RESOLUTION NO. 2023-92, COMMISSIONERS' RECORDING

(19) Counseling Services Director Nicole Vangrimbergen was present for an update. Topics discussed were staffing ratios, building remodel updates, and preparations for audits.

(20) Grant Writer Stacy Carter was present for an update. Topics included Commissioners notebooks, office clean up, library of standard document requests, and report cards.

(21) The Board left their meeting room to independently visit County departments at 11:40 a.m.

(22) Correspondence Received:

- 8.10 TEDD/RTPO- 8.23.23 Agenda
- 8.11 NEW RTPO- 8.23.23 Agenda
- 8.12 Cusick Special Counseling Meeting- 8.23.23

(23) Correspondence Sent:

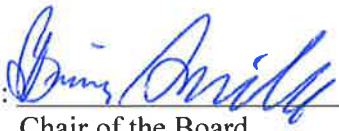
J. Dunagan-Letter of Appreciation for 5 Years of Service to POC

(24) As of this date, the Board approved vouchers for payment as listed and made available by the Auditor's Office. The following vouchers/warrants/electronic payments are approved for payment:

	<u>Salary and Claim</u>
Current Expense	\$ 48,199.05
Counseling Services	\$ 1,505.13
Fair	\$ 1,669.14
Park	\$ 2,195.19
Road	\$ 24,119.09
Homeless Program/2163	\$ 5,736.72
Equipment R&R	\$ 58,084.30
IT Services	\$ <u>4,067.62</u>
TOTAL	\$145,575.24

Checks 212665 through 212724 totaling \$145,575.24 dated August 21, 2023.

(25) Meeting adjourned at 11:40 a.m.

APPROVED: 
Chair of the Board

ATTEST: 
Clerk of the Board