



Pend Oreille County

Board of Commissioners

John Gentle
District #1

Robert Rosencrantz
District #2

Brian Smiley
District #3

Crystal Zieske
Clerk of the Board

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The County Commissioners hold regular meetings at the county seat to transact business required or permitted by law (RCW 36.32.080) and are open to the public. If you require any reasonable accommodation to participate in the Commissioners' meeting, contact the Clerk of the Board 48 hours prior to the meeting.

TENTATIVE AGENDA

MONDAY, JUNE 26, 2023

- 9:00a.m. Call to Order-Members Present-Flag Salute-Invocation-Commissioner Reports-Consent Agenda: *Agenda, Minutes, Financial Report, Voucher Approval, Working File -Payroll Change Notices, Years of Service Letters of Appreciation, 2023 Road Salt Contract: GMCO Corp, 2023 Winter Sand-Schedule I: JMAC Resources, 2023 Winter Sand-Schedule II: Dawson Construction, Advertise & Hire: Deputy Clerk 4/5th-time,*

9:15a.m. Travel to Event in Usk

10:00a.m. PO Innovation Center & WSU Extension-Greenhouse Project Launch
Ribbon Cutting Ceremony

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**12:30 – 1:30 p.m. - Lunch/Tour**  
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2:30p.m. Glenn Blakeslee-Sheriff's Update

3:00p.m. Dolly Hunt-Prosecutor's Legal Update

3:30p.m. Carin Vadala-Forest Service Update

4:00p.m. Public Comment

TUESDAY, JUNE 27, 2023

9:00a.m.

9:15a.m. Employee Retirement Recognition-
George Luft

9:30a.m. Craig Jackson-Public Works Update: *Job Description & Promotion: Road District Lead Foreman, Job Description & Advertise Internally: PW Support Specialist, 2023-2028 Strategic Plan,*

10:30a.m. Nicole Vangrimbergen-Counseling
Update: Advertise & Hire: Receptionist, Advertise Internally: Business Admin Assistant,

11:00a.m. Mike Jensen-WSU Extension Update

TUESDAY, JUNE 27, 2023 continued

11:30a.m. Shane Flowers-ITS Update: *Performance Power Agreement,*

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**12:00 – 1:15 p.m. - Recess for Lunch**  
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1:30p.m. Stacy Carter-Grant Writer Update

2:00p.m. Brenda Miller-HR Update: *MOA Teamsters Local 690-June/teenth,*

2:30p.m. Bid Opening-2023 Fair Sewer Replacement, Phase I

3:00p.m. Executive Session- *RCW42.30.110(1)(g) Performance of a Public Employee*

4:15p.m.

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**One or more Commissioners may attend any of the following meetings/events (times and locations subject to change and need to be verified with that organization):**

### MONDAY, JUNE 26, 2023

12:00p.m.-Commissioner Gentle to WSAC Virtual Assembly

### TUESDAY, JUNE 27, 2023

### WEDNESDAY, JUNE 28, 2023

11:00a.m.-TAC, Colville  
1:00p.m.-TEDD, Colville

### THURSDAY, JUNE 29, 2023

### FRIDAY, JUNE 30, 2023

### MONDAY, JULY 3-TUESDAY, JULY 4, 2023

No Commissioners' Meeting

Zoom Meeting Info:

<https://zoom.us/j/5094474119>;

Meeting ID: 509 447 4119 Or Dial

by your location: +1 301 715 8592 US

or +1 253 215 8782 US.

Meeting ID: 509 447 4119

# Pend Oreille County Board of County Commissioners Meeting

June 27, 2023 (Tuesday)

Time 9:15 AM to 10:30 AM

## Public Works Hearing Items:

### Public Works Action Items:

- Headsheet Road District Lead Foreman
- Headsheet Public Works Support Specialist
- Headsheet Adoption of PW Strategic Plan
- Headsheet Purchase of F-150 ext cab D3

### Public Works Discussion Items:

- Christy 2023 Budget Review (Mid-Year Check)
- Budget vs Available Budget
- Public Works Organization chart
  - Cut position of Forester and Parks and Rec Director from Org Chart
  - Cut position of Roads District Superintendent

### Engineering and Construction:

- Work for the City of Newport

### Maintenance:

- Winchester Road Snowplowing

### ER&R:

- First Touch Recommend sale of T-70 F-250 Ext Cab Truck to Weed Board (2024 Budget)

### Buildings and Grounds:

### Solid Waste (Amanda)

- Dump Trucks and Dumpsters

### Personnel:

### Risk Management:

- Update to PW Drug and Alcohol Policy (Related to Operators of Equip)

### Forester/Park and Recreation:

### General Discussion Topics

- Climate Commitment Act
- Clean Fuel Standard

Counseling Services Department June Report 6/27/2023  
Nicole Vangrimbergen, with Kris Martin, Business Office Manager

Staffing Update

RNP Program Fully Staffed

Looking for 2 MHP's

Updates:

WA Council for Behavioral Health – Updates

Agency Building Maintenance

Interior facility refresh - Budget

Roof Replacement – Budget

Agenda Items:

Receptionist Position

Business Admin Assistant Position

**Pend Oreille County Board of County Commissioners  
ITS Meeting Agenda**

**June 27, 2023**

**Time: 11:30 A.M.**

**Website update**

5 minutes |  Website update

**Headshheets**

8 minutes |  UPS Maintenance Agreement

**Public Records**

7 minutes |  Update on Public Records Requests

**Open Discussion**

5 minutes |  Open Discussion / Questions

## Agenda

Stacy Carter, Grant Writer

June 27, 2023 1:30 – 2:00

Administrative

Logistics

RFQ – Consultants

Strategic Planning/Comprehensive plan

Grant Readiness

Library of standard documents

Library of Resources

Library of Information/articles

Projects

Parks and Rec

POC Fairgrounds

ARPA Request

POCD

CEC

Sheriff/Counseling

COPS/Bureau of Justice Assistance

Weed Board

DNR/Community Forestry Grant WA

Buildings and Grounds

Education

MRSC

# Pend Oreille County Board of County Commissioners Meeting Human Resources Agenda

Meeting Date: June 27, 2023 (Tuesday)

Time: 2:00 pm – 2:30 pm

**VACANCIES:**

Vacancy Rate right now – 8.7%

- 3 – Counseling
- 2 – Public Works
- 1 – Treasurer
- 2 – Prosecutor
- 9 – Sheriff

Engineer Position

Summer Positions

**POLICY:**

Sick Leave Sharing Policy

Corrected Resolution and MOA re: Sheriff's Deputies & Juneteenth

**PERSONNEL:**

Mechanic Team

Exempt Employees List

**RISK MANAGEMENT:**

**INNOVATION:**

“Cause for Applause”

**MY SCHEDULE:**

Off July 6 & 7