

June 12, 2023

The meeting of the Pend Oreille County Board of Commissioners was called to order at 9:00 a.m. in their meeting room. Present were Chair Brian Smiley, Vice Chair Robert Rosencrantz, Commissioner John Gentle, and Acting Clerk of the Board Alicia Pereyda. J. Gentle offered the invocation and R. Rosencrantz led the flag salute.

(1) R. Rosencrantz gave an update on the City of Newport, Town of Cusick, Dept. of Ecology, and Spokane County Regional Interlocal Leadership Structure. J. Gentle gave an update on the Fair Board.

(2) Consent Agenda - Motion was made by R. Rosencrantz to approve the Consent Agenda. Motion was seconded by J. Gentle. Motion carried unanimously. The Consent Agenda includes this week's Agenda, the Minutes of the Board's June 5, 2023 meeting and the following items:

Investment Earnings (year-to-date estimate, as of 6/9/23):	\$378,370.79
Investment Earnings (through May 31):	\$320,901.99

Payroll Change Notice:

Public Works-Roads-

Michael Egland, Summer Temp Road Technician, Full-time, \$18.00/hr., Effective 6/20/2023

Holly Heavener, Summer Temp Road Technician, Full-time, \$18.00/hr., Effective 6/20/2023

In The Matter Of Executing A Professional Service Agreement With Porters Plaza Inc., Dba Aquatic Harvester's For Boat Service, Survey And Diver Assisted Treatment Of Flowering Rush In The Boundary Reservoir And North Half Of Box Canyon Reservoir Of The Pend Oreille River

RESOLUTION NO. 2023-61, COMMISSIONERS' RECORDING

In The Matter Of Executing A Professional Service Agreement With Aquatic Weed Solutions For Survey And Diver Assisted Treatment Of Flowering Rush In The South Half Of Box Canyon Reservoir Of The Pend Oreille River

RESOLUTION NO. 2023-62, COMMISSIONERS' RECORDING

In The Matter Of Executing A Professional Service Agreement With Aquatechnex For Survey And Herbicide Treatment Of Flowering Rush, Purple Loosestrife And Yellow Flag Iris In The Box Canyon Reservoir Of The Pend Oreille River

RESOLUTION NO. 2023-63, COMMISSIONERS' RECORDING

Interagency Reimbursement Agreement IAA24027 Between Washington State Administrative Office of the Courts and Pend Oreille County

AGREEMENT NO. 2023-25, COMMISSIONERS' RECORDING

Approval of Board of Equalization stipends: \$100/day up to 6-hour day and \$175/day for a 6-hour+ day to 11 hour-day

Approval of Short Plat-Flowery Trail East



(3) Aging & Long Term Care of Eastern Washington Executive Director Lynn Kimball was present for an update. Also in attendance was Community Representative Kent Moline. Topics discussed were direct services through Rural Resources such as housing resources, assisted living, home delivered meals, family caregiving, transportation, and other services funded in Pend Oreille County.

(4) Sheriff Glenn Blakeslee was present with a staffing request. Also present was Financial Manager Jill Shacklett, Auditor Marianne Nichols, and Human Resource Director Brenda Miller. Other topics discussed were the hiring challenges within Corrections, and the future retirement of the Sheriff's office staff.

Motion was made by J. Gentle to approve the Civil Deputy/Evidence Custodian moving to 3/5th time, up to six months, effective July 1, 2023, and approve the Payroll Change Notice. Motion was seconded by R. Rosencrantz. Motion carried unanimously.

Payroll Change Notice:
Sheriffs-

Linda Rusho, Civil Deputy/Evidence Custodian, Full-time, to Civil Deputy/Evidence Custodian, 3/5th time, Effective 7/1/2023. *(Per employee request, will move to 3/5th time for a period and then transition into retirement. Intended to be for up to 6 months)*

(5) J. Gentle was excused to participate in the Washington State Association of Counties (WSAC) Virtual Assembly, and the Board recessed for lunch at 11:53 a.m.

(6) The meeting resumed at 1:15 p.m.

(7) J. Gentle provided an update from the WSAC Virtual Assembly.

(8) B. Miller was present for an update. Topics of discussion were county vacancy rates, Corrections CBA first touch, MOA's for addition of Juneteenth, and salary classification work.

Motion was made by R. Rosencrantz to approve the Resolution and Memorandum of Agreement by and between the Pend Oreille County Board of Commissioners and Teamsters Local 690, I.T.S. Department regarding the addition of paid scheduled holiday. Motion was seconded by J. Gentle. Motion carried unanimously.

Approval Of The Memorandum Of Agreement By And Between Pend Oreille County Board Of Commissioners And Teamsters Local 690, I.T.S. Department For Addition To Holidays
RESOLUTION NO. 2023-64, COMMISSIONERS' RECORDING

Motion was made by R. Rosencrantz to approve the Resolution and Memorandum of Agreement by and between the Pend Oreille County Board of Commissioners and Teamsters Local 690, Deputy Prosecuting Attorneys regarding the addition of paid scheduled holiday. Motion was seconded by J. Gentle. Motion carried unanimously.

Approval Of The Memorandum Of Agreement By And Between Pend Oreille County Board Of Commissioners And Teamsters Local 690, Deputy Prosecuting Attorneys For Addition To Holidays
RESOLUTION NO. 2023-65, COMMISSIONERS' RECORDING

Motion was made by R. Rosencrantz to approve the resolution and Memorandum of Agreement by and between the Pend Oreille County Board of Commissioners and Teamsters Local 690, Pend Oreille County Sheriff's Office regarding the addition of paid scheduled holiday. Motion was seconded by J. Gentle. Motion carried unanimously.

Approval Of The Memorandum Of Agreement By And Between Pend Oreille County Board Of Commissioners And Teamsters Local 690, Pend Oreille County Sheriff's Office For Addition To Holidays
RESOLUTION NO. 2023-66, COMMISSIONERS' RECORDING

Motion was made by R. Rosencrantz to approve the Resolution and Memorandum of Agreement by and between the Pend Oreille County Board of Commissioners, Sheriff of Pend Oreille and Teamsters Local 690, Pend Oreille Co. Sheriff's Corrections regarding the addition of paid scheduled holiday. Motion was seconded by J. Gentle. Motion carried unanimously.

Approval Of The Memorandum Of Agreement By And Between Pend Oreille County Board Of Commissioners, Sheriff Of Pend Oreille County And Teamsters Local 690, Pend Oreille County Sheriff's Corrections For Addition To Holidays
RESOLUTION NO. 2023-67, COMMISSIONERS' RECORDING

(9) Northeast Tri County Health District Administrator Matt Schanz was present for an opioid settlement discussion. Also present were Prosecuting Attorney Dolly Hunt, J. Shacklett, and G. Blakeslee.

(10) D. Hunt was present for a legal update. Also present were B. Miller, M. Nichols, J. Shacklett, and G. Blakeslee. Topics included Deputy Prosecuting Attorney salaries and the county purchasing policy.

(11) Public Comment—Selkirk Sun and Don Gronning were present via Zoom but did not provide comment.

(12) Meeting continued to June 13.

June 13, 2023

The meeting resumed at 9:00 a.m. with B. Smiley, R. Rosencrantz, J. Gentle, and A. Pereyda present.

(13) Public Works Director Craig Jackson was present for an update. Also, in attendance were, Assistant Public Works Director Kyel Newberry, Fleet Accountant/Risk Manager Teresa Deal, Facilities Maintenance Supervisor Ben Eggleston, M. Nichols, J. Shacklett, Professional Engineer Don Ramsey and present via Zoom were Engineering Department Manager Eric Roth, Engineering Technician/Contracting & Procurement Agent Mike Kirkwood, and Office Manager/Cost Accountant Christy Parry.

Motion was made by J. Gentle to approve the request to allow the opening of one additional quote for 2023 Road Salt that was timely submitted, but was overlooked in a parcel company envelope, due to Clerk error. Motion was seconded by R. Rosencrantz. Motion carried unanimously.

(14) Bid Opening-2023 Road Salt. Present were C. Jackson, T. Deal, K. Newberry, B. Eggleston, M. Nichols, J. Shacklett, D. Ramsey, and via Zoom were M. Kirkwood, E. Roth, C. Parry, and Selkirk Sun. The hearing was opened, and the notice was read. A bid was received from GMCO Corporation of Rifle, CO for \$138.82/ton for a total of \$49,292.21, including tax.

C. Jackson requested permission to review the bid and present the award recommendation next week during the Public Works update. No comments were received. The hearing was closed.

(15) The Public Works update continued, with C. Jackson present. Also, in attendance were K. Newberry, T. Deal, B. Eggleston, M. Nichols, J. Shacklett, D. Ramsey and present via Zoom were E. Roth, M. Kirkwood, and C. Parry. Topics included Fair Board maintenance, fairground sewer work, County Engineer, process to expand County Facilities, first touch on a lead foreman, first touch for Public Works Organization, User Fees, Mill Creek discussion, and Jefferies approach.

Motion was made by R. Rosencrantz to award the 2023 Winter Sand, Schedule I-Mid County to JMAC Resources for \$4.25 per cubic yard, not including tax. Motion was seconded by J. Gentle. Motion carried unanimously.

Motion was made by R. Rosencrantz to Reject bid item 2023 Winter Sand, Schedule II-North County by JMAC Resources, due to the vendor's source required to be within 25 driving miles of the Road District #3 stockpile. Motion was seconded by J. Gentle. Motion carried unanimously.

(16) Spokane River Watershed Facilitator Andy Dunau and Anadromous Program Manager Conor Giorgi were present for a discussion of the Lead Entity. Also present were Senior Planner Andy Huddleston and via zoom Norm Smith.

(17) Grant Writer Stacy Carter was present for an update. Topics discussed were RFQ Consultants, strategic planning, comprehensive plan, internal preparation, tracking spreadsheet, grant projects and MRSC education.

(18) The Board recessed for lunch at 12:06 p.m.

(19) The meeting resumed at 1:15 p.m.

(20) ITS Director Shane Flowers was present for an update. Topics included POC website, CJIS audit, updating building and development regulations for site planner, approach permit payment, GIS updates for state 911, and flood dashboard updating.

Motion was made by J. Gentle to approve the Netwrix quote for \$13,144.58, plus applicable taxes. Motion was seconded by R. Rosencrantz. Motion carried unanimously.

Netwrix Agreement

AGREEMENT NO. 2023-26, COMMISSIONERS' RECORDING

Motion was made by R. Rosencrantz to approve the SHI quote for \$55,970.09, plus applicable taxes. Motion was seconded by J. Gentle. Motion carried unanimously.

SHI Agreement

AGREEMENT NO. 2023-27, COMMISSIONERS' RECORDING


Chair


Vice Chair


Member

(21) The Board held a discussion on ARPA funds. Present were J. Shacklett and Treasurer Nicole Dice.

A discussion was held for the request to digitize all of Pend Oreille County Land records back to 1885, this request was tabled until additional information is received.

Motion was made by R. Rosencrantz to approve the recommendation to repair a portion of the District One Maintenance shop roof totaling \$18,770.00, plus taxes. Motion was seconded by J. Gentle. Motion carried unanimously.

Motion was made by J. Gentle to approve the request from Pend Oreille County Parks & Recreation for the purchase of 20 metal picnic tables and 2 bear-proof trash receptacles for the Pend Oreille County Park totaling \$26,800.00 including taxes. Motion was seconded by R. Rosencrantz. Motion carried unanimously.

Two additional ARPA requests were received for the Pend Oreille County Fair and Rodeo Association and the Courthouse/Annex repair and waterproofing, both requests were tabled until additional information is received.

(22) The Board met in executive session to review the performance of a public employee pursuant to RCW 42.30.110(1)(g) for 30 minutes, from 3:15 p.m. to 3:45 p.m. Present was B. Miller. An additional 15 minutes was requested until 4:00 p.m.

(23) Correspondence Received:

- 6.4 Office of Financial Management-Letter re: Population Estimates
- 6.5 WSLCB-Cannabis License Renewal- Store 'N More
- 6.6 Family Crisis Network-2023 1st Quarter Report


(24) As of this date, the Board approved vouchers for payment as listed and made available by the Auditor's Office. The following vouchers/warrants/electronic payments are approved for payment:

	<u>Salary and Claim</u>
Current Expense	\$ 451,444.65
Counseling Services	\$ 97,830.49
Crime Victims Compensation	\$ 356.63
Fair	\$ 844.44
Law Library	\$ 81.32
Park	\$ 3,167.20
Road	\$ 105,742.91
Veterans Assistance	\$ 747.09
Emergency 911 Communications	\$ 46,007.51
Public Facilities	\$ 4,188.11
American Rescue Plan Act	\$ 29,472.47
Mental Health Tax	\$ 965.77
Solid Waste	\$ 92,905.15
Risk Management	\$ 347.87
Equipment R&R	\$ 208,789.88
IT Services	<u>\$ 37,754.39</u>
TOTAL	\$1,080,685.88

Checks 211187 through 211285 totaling \$393,615.84 and Electronic Funds Transfers 47005 through 47007 totaling \$4,577.64, dated June 12, 2023.

(25)
Meeting adjourned at 4:01 p.m.

APPROVED: 
Chair of the Board

Minutes taken by
ATTEST: 
Acting Clerk of the Board