

July 17, 2023

The meeting of the Pend Oreille County Board of Commissioners was called to order at 9:00 a.m. in their meeting room. Present were Chair Brian Smiley, Vice Chair Robert Rosencrantz, Commissioner John Gentle, and Clerk of the Board Crystal Zieske. J. Gentle offered the invocation and led the flag salute.

(1) Consent Agenda - Motion was made by R. Rosencrantz to adopt the Consent Agenda as prepared for July 17, 2023. Motion was seconded by J. Gentle. Motion carried unanimously. The Consent Agenda includes this week's Agenda, the Minutes of the Board's July 10, 2023 meeting and the following items:

Investment Earnings (year-to-date estimate, as of 7/14/23): \$454,860.66

Payroll Change Notice:

Sheriff-Communications-

Ciara Queen, Civil Deputy, Step 7, \$4,294.53/mo., to Civil Deputy/Evidence Custodian, Step 1, \$4,691.80/mo., Effective 7/16/2023

Sara Wickham, Part-time, \$21.58/hr., to Full-time, Step 2, \$3,740.46/mo., Effective 7/16/2023

Sheriff-Corrections-

Michael Alderson, Corrections Officer, Step 1, \$3,584.52/mo., Effective 7/17/2023

Equipment Rental And Revolving Fund Vehicle Equipment Rates 2024

RESOLUTION NO. 2023-81, COMMISSIONERS' RECORDING

Washington State Military Department FFY20 Homeland Security Grant Program

Agreement-Operation Stonegarden Grant E21-212 Contract Amendment 2

(Amending C-2021-09)

CONTRACT NO. 2023-15, COMMISSIONERS' RECORDING

Washington State Department of Commerce Interagency Agreement with Pend Oreille

County Prosecuting Attorney through Office of Crime Victims Advocacy Community

Services Division-Grant Number S24-31101-016 for SFY 2024 Victim-Witness Assistance

Grant

GRANT NO. 2023-03, COMMISSIONERS' RECORDING

Approval of Updated Notice Under the Americans with Disabilities Act & Pend Oreille

County Grievance Procedure Under the Americans with Disabilities Act

(2) R. Rosencrantz gave an update from the Cusick Town Council meeting. B. Smiley provided reports from Fair Board and North PO Chamber of Commerce meetings.

(3) The Board held a discussion on 2024 proposed budget for Commissioners' funds. Present were Financial Manager Jill Shacklett and Treasurer Nicole Dice.

(4) J. Gentle was excused to participate in the Washington State Association of Counties (WSAC) Virtual Assembly, and the Board recessed for lunch at 11:56 a.m.

(5) The meeting resumed at 1:15 p.m.

(6) J. Gentle provided an update from the WSAC Virtual Assembly.

(7) Pend Oreille Region Tourism Alliance (PORTA) Vice President Shelton Coonfield and Treasurer Jim Coonfield were present for a recap of the Metaline Falls Bigfoot Festival.

(8) Prosecuting Attorney Dolly Hunt was present via Zoom for a legal update. Discussion included a proposed MOU for Regional Behavioral Health Services and the road vacation process.

(9) Public Comment –Guest and Newport Miner News Editor Don Gronning were present via Zoom but did not provide comment.

(10) Meeting continued to July 18.

July 18, 2023

B. Smiley convened the meeting of the Elected Officials and Department Heads at 9:00 a.m. Present were R. Rosencrantz, J. Gentle, C. Zieske, Assessor Jim McCroskey, Sheriff Glenn Blakeslee, Auditor Marianne Nichols, ITS Director Shane Flowers, Human Resource Director Brenda Miller, Public Works Director Craig Jackson, Counseling Services Director Nicole Vangrimbergen, Weed Control Coordinator Loretta Nichols, Grant Writer Stacy Carter, D. Hunt, J. Shacklett, and present via Zoom were Community Development Director Greg Snow, District Court Judge Robin McCroskey, Emergency Management Deputy Director JoAnn Boggs, 911 Coordinator Steve West, and ITS Administrative Assistant/Civil Deputy Glennis Stott. S. Flowers provided an update on the new County website, then a roundtable discussion was held.

(11) C. Jackson was present for a Public Works update. Also in attendance was Fleet Manager Brian Eglund, and present via Zoom were Engineering Department Manager Eric Roth, Fleet Accountant/Risk Manager Teresa Deal, Solid Waste Coordinator Amanda Griesemer, and Office Manager/Cost Manager Christy Parry.

Motion was made by J. Gentle to authorize the Public Works Director to apply to Christensen to obtain the necessary permissions, key cards, and pin numbers to allow fueling of Road Department vehicles at the Kalispel Fuel Station located at 420 Qlispe River Road, Cusick WA. Motion was seconded by R. Rosencrantz. Motion carried unanimously.

C. Jackson and B. Eglund spoke to the purchase and delivery of propane to Calispel Peak. Lead Foreman Roy Anderson joined the update in progress and J. Boggs joined via Zoom. E. Roth reported on assistance with a City of Newport sidewalk project and showed the LiDAR engineering images prepared.

C. Jackson and R. Anderson requested to open up negotiations a year early on the Roads collective bargaining agreement. B. Miller joined the update, and Engineering Technician/Contracting & Procurement Agent Mike Kirkwood joined via Zoom. Discussion was held on the request, and a decision will be made at a later time. B. Miller and R. Anderson left the meeting.

C. Jackson complimented the mechanics on a new plate installation to repair a paver, then B. Eglund left the update.


Chair


Vice Chair


Member

Public comment had been solicited and scheduled for Winchester Road snowplowing, with no comments received.

A. Griesemer reported on recycling plastics and an exception to large load policy at Ione Station during Down River Days. The Board was in support of the exception.

C. Jackson provided presentations on Washington State's Climate Commitment Act and Clean Fuel Standard.

(12) The Board held a review of department ARPA fund requests. Present were Facilities Maintenance Supervisor Ben Eggleston, J. Boggs, S. West, G. Blakeslee, C. Jackson, J. Shacklett, and present via Zoom were G. Stott, T. Deal, C. Parry, and M. Kirkwood.

J. Boggs requested funds to repair and improve the Calispel Peak radio site. Motion was made by R. Rosencrantz to approve the ARPA request for Calispel Peak radio site repair and improvements to the building and the power generation system, submitted by Emergency Management, in the amount of \$100,000.00. Motion was seconded by J. Gentle. Motion carried unanimously.

An additional request, to improve the road to Calispel Peak was presented. Much discussion was held on the topic, but it was tabled until more information could be gathered.

(13) The Board recessed for lunch at 12:09 p.m.

(14) The meeting resumed at 1:15 p.m.

(15) R. Rosencrantz provided a report from Newport City Council.

(16) Northeast Tri County Health District Administrator Matt Schanz and Newport Hospital & Health Services Director of Strategy & Community Engagement Jenny Smith were present for an opioid settlement workgroup update. Also present were NEW Health Chief Strategy Officer Lindsey Ruivivar, N. Vangrimbergen, M. Nichols, J. Shacklett, and via Zoom was D. Hunt. At 1:51 p.m., M. Nichols and J. Smith left the meeting.

(17) B. Miller was present for a discussion on Commissioner Programs/HR Assistant staffing.

(18) The Board met in executive session to review the performance of a public employee pursuant to RCW 42.30.110(1)(g) for 30 minutes, from 3:00 p.m. to 3:30 p.m. Present was B. Miller.

(19) WSU Associate Professor/County Extension Director Mike Jensen and Assistant Director of Extension Mike Gaffney were present for an update. Also present was 4-H/Master Gardeners Volunteer Coordinator Beverly Sarles.

(20) The Board met in executive session to review the performance of a public employee pursuant to RCW 42.30.110(1)(g) for 5 minutes, from 3:32 p.m. to 3:37 p.m. Present were M. Jensen, M. Gaffney, and B. Sarles.

(21) The WSU Extension update continued with M. Jensen, M. Gaffney, and B. Sarles present. Topics included the potential of a shared forestry position and economic development.

(22) Motion was made by J. Gentle to approve the Payroll Change Notices for Camlynn Woodward and Brian Lord. Motion was seconded by R. Rosencrantz. Motion carried unanimously.

Payroll Change Notice:

Counseling Services-

Camlynn Woodward, WISE Family Partner, Discharge, Effective 7/17/2023

Noxious Weed Control-

Brian Lord, Seasonal Field Inspector, \$15.74/hr., to \$18.64/hr., (Recently passed certification, per job requirement), Effective 7/16/2023

(23) Meeting continued to July 18.

July 19, 2023 – SPECIAL MEETING

(24) The Board participated in a Leaders Meeting at 2:00 p.m. at the Pend Oreille Valley Railroad (POVA) office with B. Smiley, R. Rosencrantz, and J. Gentle present. Also present were PUD and POVA Commissioners.

(25) Correspondence Received:


- 7.7 Teamsters Local Union 690/L. Kroetch- Notice to open bargaining for Corrections
- 7.8 Teamsters Local Union 690/ L. Kroetch - Notice to open bargaining for ITS Department
- 7.9 Teamsters Local Union 690/ L. Kroetch - Notice to open bargaining for Prosecuting Attorneys
- 7.10 NETCHD- 7.19.23 Agenda & 5.24.23 Minutes
- 7.11 EDC-7.19.23 Agenda, 5.17.23 Corrected Minutes, & Letter from Chair Pierre re: Next Steps for EDC
- 7.12 POC Weed Board-7.19.23 Agenda & 5.10.23 Minutes
- 7.13 B. Sanborn-Letter re: Response to 7.11.23 Communication
- 7.14 USDA/FS-Letter re: Pacific Northwest National Scenic Trail
- 7.15 International Selkirk Loop-Letter & Invoice re: 2023-2024 Membership Dues
- 7.16 PUD-2022 Annual Report
- 7.17 C. Jackson-Letter re: Open Contract Negotiations for Collective Bargaining Agreement (Previous Negotiation 1-1-2022 through 12-31-2024)

(26) As of this date, the Board approved vouchers for payment as listed and made available by the Auditor's Office. The following vouchers/warrants/electronic payments are approved for payment:

	<u>Salary and Claim</u>
Current Expense	\$ 74,646.41
Counseling Services	\$ 3,165.26
Fair	\$ 17,481.85
Park	\$ 875.35
Road	\$ 67,198.96
Emergency 911 Communications	\$ 5,969.84
Growth Management	\$ 52,189.77
Homeless Program/2163	\$ 5,847.39
American Rescue Plan Act	\$ 3,693.20
Capital Projects	\$ 1,888.40
Solid Waste	\$ 77,626.74


Chair


Vice Chair


Member

Equipment R&R	\$ 15,031.15
Sheriff's Trust	\$ 757.00
Sales/Excise Tax	\$ 3,610.14
TOTAL	\$329,981.46

Checks 211932 through 212013 totaling \$323,415.79 and Electronic Funds Transfers 47556 through 47558 totaling \$6,565.67, dated July 17, 2023.

(27) The Special Meeting adjourned at 3:56 p.m.

APPROVED: 
 Chair of the Board

ATTEST: 
 Clerk of the Board