

June 5, 2023

The meeting of the Pend Oreille County Board of Commissioners was called to order at 9:00 a.m. in their meeting room. Present were Chair Brian Smiley, Vice Chair Robert Rosencrantz, Commissioner John Gentle, and Clerk of the Board Crystal Zieske. B. Smiley offered the invocation and led the flag salute.

(1) J. Gentle presented two award recommendations from the ARPA Committee for outside agency requests. Motion was made by R. Rosencrantz to award the Town of Metaline \$15,000.00 in ARPA funds in response to its request for a lift station pump for its sewer plant. Motion was seconded by J. Gentle. Motion carried unanimously. The recommendation for POC Fire District #4 was postponed until later in the morning.

(2) Consent Agenda - Motion was made by J. Gentle to approve the Consent Agenda for the 5<sup>th</sup> of June, 2023. Motion was seconded by R. Rosencrantz. Motion carried unanimously. The Consent Agenda includes this week's Agenda, the Minutes of the Board's May 30, 2023 meeting and the following items:

Payroll Change Notice:

Public Works-ER&R-

Mike Camargo, Mechanic Apprentice, Resignation, Effective 5/31/2023

Sheriff-Corrections-

Devin Shoptaugh, Corrections Officer, Resignation, Effective 6/1/2023

Public Works- Roads-

Jeremy Jeske, Road Maintenance Tech, Resignation, Effective 6/26/2023

Community Development-

Andy Huddleston, Acting Community Development Director, \$7,500.00/mo., to Senior Planner, Step 5, \$5,680.63/mo., (*Reversal of temporary adjustment due to performance of higher classification of work. Community Director has returned to work full-time*), Effective 6/1/2023

Treasurer-

Kim Field, Deputy Accountant I, Step 2, \$3,293.84/mo., to Deputy Accountant II, Step 2, \$3,534.83/mo., Effective 7/1/2023

Counseling Services-

Lucretia Gill, Behavioral Health Criminal Justice Program Administrator, Step 1, \$4,724.96/mo., to Step 1, RNP Program Manager, \$4,724.96/mo., Effective 6/16/2023

Request to Advertise & Hire: Mechanic, Steps 1-3 DOE, *or* Mechanic Apprentice, \$22.68/hr.

Request to Advertise & Hire: Deputy Accountant I, Steps 1-3 DOE

Approval of promotion of Kim Field, Deputy Accountant I, Step 2, to Deputy Accountant II, Step 2, effective July 1, 2023

Approval of job title change for Lucretia Gill from Behavioral Health Criminal Justice Program Administrator (BHCJ PA) to RNP Program Manager

Resolution Regarding Approval Of The 2023 Maintenance Gravel Purchase-Toner's Sand & Gravel

*RESOLUTION NO. 2023-52, COMMISSIONERS' RECORDING*

Resolution Regarding Approval Of The 2023 Maintenance Gravel Purchase-Bode's Sand & Gravel

*RESOLUTION NO. 2023-53, COMMISSIONERS' RECORDING*

Resolution Regarding Approval Of The 2023 Maintenance Gravel Purchase-Peak Sand & Gravel

*RESOLUTION NO. 2023-54, COMMISSIONERS' RECORDING*

Resolution Regarding Approval Of The 2023 Maintenance Gravel Purchase-Versatile Industries Inc.

*RESOLUTION NO. 2023-55, COMMISSIONERS' RECORDING*

Resolution Regarding Approval Of The 2023 Maintenance Gravel Purchase-Newport Equipment Enterprises

*RESOLUTION NO. 2023-56, COMMISSIONERS' RECORDING*

Resolution Regarding Approval Of The 2023 Maintenance Gravel Purchase-Wm. Winkler Co.

*RESOLUTION NO. 2023-57, COMMISSIONERS' RECORDING*

Healthcare Authority (HCA) Beneficiary Agreement Amendment-Behavioral Health Workforce Stabilization Funding, Agreement Number G376, Amendment Number 1 (*Amending A-2022-55*)

*RESOLUTION NO. 2023-58, COMMISSIONERS' RECORDING*

Better Health Together Cooperative Agreement-Amendment 1 (*Amending R-2022-35*)

*RESOLUTION NO. 2023-59, COMMISSIONERS' RECORDING*

(3) Quote Opening-2023 Road Salt. Quotes were requested for 330 tons delivered road salt. Present was Public Works Director Craig Jackson. Present via Zoom was Selkirk Sun. The hearing was opened, and the notice was read. A bid was received from Envirotech of Greeley, CO for \$205.00/ton for a total of \$72,859.05, including tax.

C. Jackson requested permission to review the quote and present the award recommendation next week during the Public Works update. No comments were received. The hearing was closed.

(4) Bid Opening-2023 Winter Maintenance Sand. Bids were requested for Schedule I-Mid County for 3,000 cubic yards and Schedule II-North County for 4,000 cubic yards. Present was C. Jackson. Present via Zoom was Selkirk Sun. The hearing was opened, and the notice was read. A bid was received from JMAC Resources of Post Falls, ID for Schedule I-Mid County for \$4.25/cubic yard for a total of \$12,750.00, and Schedule II-North County for \$4.25/cubic yard for a total of \$17,000.00.

C. Jackson requested permission to review the bids and present the award recommendation at a later date. No comments were received. The hearing was closed.



Chair



Vice Chair



Member

(5) Motion was made by R. Rosencrantz to award the 2023 Bridge Inspections & Engineering Evaluations to Nicholls Kovich Engineering, PLLC of Veradale, WA, and provide authorization to enter into negotiations with Nichols Kovich PLLC to develop a final scope and cost schedule. Motion was seconded by J. Gentle. Motion carried unanimously.

(6) Motion was made by J. Gentle to approve the updated job description and adjusted pay scale of Facilities Maintenance Tech II, effective June 16, 2023. Motion was seconded by R. Rosencrantz. Motion carried unanimously.

(7) The Board met in executive session to review the performance of a public employee pursuant to RCW 42.30.110(1)(g) for 30 minutes, from 10:30 a.m. to 11:00 a.m. Present was Human Resource Director Brenda Miller.

(8) Community Development Director Greg Snow was present via Zoom for an update. Also present via Zoom was Grant Writer Stacy Carter and Pend Oreille Valley Railroad (POVA) Manager Kelly Driver. G. Snow recognized his department staff for their top-notch service. Topics included Shoreline Master Program update, Comprehensive Plan hearing preparation, and a historical comparison of land use and building permit applications.

(9) J. Gentle and R. Rosencrantz provided reports from the POVA meeting.

(10) Auditor Marianne Nichols and Financial Manager Jill Shacklett were present to supply the Board with the unaudited annual report and balance of ARPA funds.

(11) J. Gentle was excused to participate in the Washington State Association of Counties (WSAC) Virtual Assembly, and the Board recessed for lunch at 12:00 p.m.

(12) The meeting resumed at 1:10 p.m.

(13) Motion was made by R. Rosencrantz to approve the Payroll Change Notice for Klayten Baldwin. Motion was seconded by J. Gentle. Motion carried unanimously.

Payroll Change Notice:

Public Works-Buildings & Grounds-

Klayten Baldwin, Facilities Maintenance Tech II, Step 1, \$3,106.55/mo., to Facilities Maintenance Tech II, Step 1, \$3,250.00/mo., Effective 6/16/2023

(14) The Board met in executive session to review the performance of a public employee pursuant to RCW 42.30.110(1)(g) for 45 minutes, from 1:15 p.m. to 2:00 p.m. Present was B. Miller.

(15) Motion was made by R. Rosencrantz to approve the ARPA funds request from POC Fire District #4 in the amount of \$182,938.76. Motion was seconded by J. Gentle. Motion carried unanimously.

(16) The Board held a workshop on the Request for Quotes for a Professional Grant Writing Team. Present were C. Jackson and S. Carter, and via Zoom were G. Snow, Newport Miner News Editor Don Gronning, and Selkirk Sun.

  
Chair

  
Vice Chair

  
Member

(17) J. Gentle provided an update from the WSAC Virtual Assembly. R. Rosencrantz gave reports from Local Emergency Planning Committee and from Department of Ecology's recent meeting regarding Cusick Municipal/Wastewater Planning.

(18) Prosecuting Attorney Dolly Hunt was present for a legal update. Topics included Public Records Policy, Deputy Prosecutor pay, and Dog Ordinance.

Motion was made by J. Gentle to approve the resolution, In the Matter of Updating Pend Oreille County's Public Records Act Rules. Motion was seconded by R. Rosencrantz. Motion carried unanimously.

In the Matter of Updating Pend Oreille County's Public Records Act Rules  
*RESOLUTION NO. 2023-60, COMMISSIONERS' RECORDING*

(19) R. Rosencrantz gave an update from the Innovate Ione meeting.

(20) Public Comment—Selkirk Sun and D. Gronning were present via Zoom but did not provide comment.

(21) Meeting continued to June 6.

June 6, 2023

The meeting resumed at 9:00 a.m. with R. Rosencrantz, J. Gentle, and C. Zieske present.

(22) R. Rosencrantz provided an update from Newport City Council.

(23) The Board left their meeting room at 9:10 a.m. to make a site visit to Calispel Peak and view the radio equipment. Commissioner Programs/HR Assistant Alicia Pereyda assumed Clerk duties. B. Smiley joined the group in Cusick at 9:31 a.m.

Also in attendance were Sheriff Glenn Blakeslee, Undersheriff Geoff Rusho, Emergency Management Deputy Director JoAnn Boggs, Facilities Maintenance Supervisor Ben Eggleston, Fleet Manager Brian England, C. Jackson, and Colville National Forest Air Force Liaison Rick Hall.

(24) Correspondence Received:

- 6.1 Town of Cusick-6.6.23 Agenda
- 6.2 NHHS-Invitation to Grand Reopening of Family Birth Center
- 6.3 POC Fair & Rodeo Association Board-6.6.23 Agenda & 5.2.23 Minutes

(25) Correspondence Sent:

S. Kovich/Nicholls Kovich Engineering, PLCC-Letter re:2023 Ione & Usk Bridge Inspections

(26) As of this date, the Board approved vouchers for payment as listed and made available by the Auditor's Office. The following vouchers/warrants/electronic payments are approved for payment:

	<u>Salary and Claim</u>
Current Expense	\$ 58,053.24
Counseling Services	\$ 14,280.32

  
Chair


  
Vice Chair


  
Member

Fair	\$ 281.20
Road	\$ 179,948.64
Veterans Assistance	\$ 1,877.06
Emergency 911 Communications	\$ 889.74
Solid Waste	\$ 15,679.65
Equipment R&R	\$ 19,796.08
IT Services	\$ 1,704.03
TOTAL	\$ 292,509.96

Checks 211027 through 211092 totaling \$292,509.96, dated June 5, 2023.

(27) Meeting adjourned at 2:46 p.m.

APPROVED:   
 Chair of the Board

ATTEST:   
 Clerk of the Board  
 Acting