

April 3, 2023

The meeting of the Pend Oreille County Board of Commissioners was called to order at 9:00 a.m. in their meeting room. Present were Chair Brian Smiley, Vice Chair Robert Rosencrantz, Commissioner John Gentle, and Clerk of the Board Crystal Zieske. R. Rosencrantz offered the invocation and led the flag salute.

(1) Grant Writer Stacy Carter was present via Zoom to provide a report from the Local Emergency Planning Committee meeting.

(2) Consent Agenda - Motion was made by J. Gentle to approve the Consent Agenda for April 3, 2023. Motion was seconded by R. Rosencrantz. Motion carried unanimously. The Consent Agenda includes this week's Agenda, the Minutes of the Board's March 27, 2023 meeting and the following items:

Payroll Change Notice:

Public Works-Roads-

Mike Caudill, Road Maintenance Technician, Full-time, Step 2, \$25.02/hr., Effective 4/3/2023

Request to Advertise & Hire, Steps 1-3 DOE: Substance Use Disorder Professional (SUDP)

Memorandum of Agreement Between Pend Oreille County and Teamsters Local Union 690 (Counseling Services) re: Special Duty Pay for Sabrina Newton  
*AGREEMENT NO. 2023-16, COMMISSIONERS' RECORDING*

Letter of Appreciation for 5 Years of Service-Rachel Lee (Dispatch)

(3) J. Gentle reported from Legislative Steering Committee (LSC) and Eastern Washington Council of Governments. B. Smiley gave an update from Metaline's Development Regulations & Comprehensive Plan meeting.

(4) Acting Community Development Director Andy Huddleston was present for an update. Topics included recent building inspector's conference, Shoreline Master Program Periodic Update and public comment period, and land use/building/and shoreline applications.

(5) Clean Energy Coalition (CEC) was present for an update. In attendance were Auditor Marianne Nichols, S. Carter, Newport City Administrator Abby Gribi, Port of Pend Oreille Commissioner Kim Gentle, CEC Member Amy Sawyer, and via Zoom were Selkirk Sun and Ben Richards. A. Gribi directed a question to the Board on which priorities the county would expect to spend potential grants on, and much discussion followed on projects, funding, lead agency, potential project coordinator, and available grants.

(6) J. Gentle was excused to participate in the Washington State Association of Counties (WSAC) Virtual Assembly, and the Board recessed for lunch at 11:57 a.m.

(7) The meeting resumed at 1:15 p.m.



(8) J. Gentle provided an update from the WSAC Virtual Assembly.

(9) B. Smiley reported from the Forest Service Long-Term Planning-Sullivan Lake meeting.

(10) B. Smiley presented invoices for payment from the Hotel/Motel Tax as follows: Selkirk Sasquatch Events, \$383.53. Motion was made by J. Gentle to approve the Hotel/Motel Tax invoices at \$383.53 for Selkirk Sasquatch Events for payment. Motion was seconded by R. Rosencrantz. Motion carried unanimously.

(11) The Commissioners' Office participated in a teambuilding exercise. Besides the Board, present were Human Resource Director Brenda Miller, Commissioner Programs/HR Assistant Alicia Pereyda, and C. Zieske.

(12) Prosecuting Attorney Dolly Hunt was present via Zoom for a legal update. Topics included opioid settlements, upcoming Request for Proposals for a case management system, and the recently solved unidentified remains case.

(13) Motion was made by J. Gentle to approve the Payroll Change Notice for Sabrina Newton, effective April 1, 2023. Motion was seconded by R. Rosencrantz. Motion carried unanimously.

Counseling Services-

Sabrina Newton, \$36.68/hr. (*Temporary increase for out of class duties of Clinical Supervisor/\$5.00/hr.*), Effective 4/1/2023

(14) Public Comment –Phyllis Kardos, Newport Creative District Co-Chairperson Linda Cassella, Anne James, and Andrew Feldman were present for comment, and Jean Wells and Sonya Scaufaire were present via Zoom. P. Kardos (Earth Day), L. Cassella (Earth Day ArtWalk), A. Feldman (Economic Future), and J. Wells (Clean Energy Coalition) provided comment.

(15) Meeting continued to April 4.

April 4, 2023

The meeting resumed at 9:00 a.m. with B. Smiley, R. Rosencrantz, J. Gentle, and C. Zieske present.

(16) Public Works Director Craig Jackson was present for an update. Also in attendance were Facilities Maintenance Supervisor Ben Eggleston, Professional Engineer Don Ramsey, and present via Zoom were Assistant Public Works Director George Luft, Office Manager/Cost Accountant Christy Parry, Fleet Accountant/Risk Manager Teresa Deal, and S. Carter.

Motion was made by J. Gentle to award the 2023 Multi-Site Parking Lot Paving Phase II to Interstate Asphalt & Concrete of Sandpoint for the amount of \$132,309.45 including tax, which is a correction to an error in calculations on the contractor's bid. Motion was seconded by R. Rosencrantz. Motion carried unanimously.

B. Eggleston gave a status report on the Investigator Office build, then left the update.

Motion was made by R. Rosencrantz to approve the request to advertise and hire two Summer Temporary Engineering Technicians. Motion was seconded by J. Gentle. Motion carried unanimously.

Motion was made by J. Gentle to approve the Road Department's request to advertise and hire six Summer Temporary Road Technicians, with one of the six working half time for Parks and Recreation. Motion was seconded by R. Rosencrantz. Motion carried unanimously.

D. Ramsey provided information on the County Road Administration Board certification forms. Motion was made by R. Rosencrantz to certify the Traffic Law Enforcement Diversion Certification, the POC Annual Certification, and the Fish Barrier Removal County Road Administration Board forms and authorize the Chair of the Board to sign on behalf of the Board. Motion was seconded by J. Gentle. Motion carried unanimously.

C. Jackson provided updates on a potential EV charger at Sweet Creek Rest Area, potential CEC grant for charging stations, funding for Usk Shared Use Pathway Bridge, condition of POC roads, and work on Cedar Creek.

(17) The Board met in executive session to review the performance of a public employee pursuant to RCW 42.30.110(1)(g) for 15 minutes, from 10:15 a.m. to 10:30 a.m. Present were C. Jackson and B. Miller.

(18) Bid Opening- 2023 Gravel Road Stabilization Program-Magnesium Chloride. Present were G. Luft and C. Jackson, and via Zoom was mannon. The hearing was opened, and the notice was read.

Bids were received from Envirotech Services, Inc. of Greeley, CO for \$94,786.25 and GMCO Corporation of Rifle, CO for \$87,556.75.

G. Luft stated that he would take the bids for review and return with an award recommendation next week during the Public Works update. No comments were received. The hearing was closed.

(19) Bid Opening- 2023 Pavement Preservation Program-Fog Oil. Present were G. Luft, C. Jackson, Evan Henninger from Ergon Asphalt & Emulsions, and via Zoom was mannon. The hearing was opened, and the notice was read.

Bids were received from Idaho Asphalt Supply, Inc. of Hauser, ID for \$423.70/ton for CSS-1 oil or \$423.70/ton for rapid cure fog oil, for a grand total of \$114,081.72; and Ergon Asphalt & Emulsions of Spokane, WA for \$435.00/ton for CSS-1 oil or \$435.00/ton for rapid cure fog oil, for a grand total of \$117,123.75.

G. Luft requested permission to review the bids and present the award recommendation next week during the Public Works update. No comments were received. The hearing was closed.

(20) Bid Opening- 2023 Pavement Preservation Program- Hot Mix Asphalt. Present were G. Luft and C. Jackson. The hearing was opened, and the notice was read.

Bids were received from Central Manufacturing of Moses Lake, WA for \$75.00/ton; POE Asphalt Paving, Inc. of Post Falls, ID for \$73.00/ton from Post Falls site and \$71.50/ton from Spokane site;

Interstate Concrete & Asphalt Co. of Colville, WA for \$72.00/ton from Rathdrum site, \$81.00/ton from Sandpoint site, and \$81.00/ton from Colville site; and Inland Asphalt Company of Spokane, WA for \$76.00/ton from Spokane Valley site and \$78.00/ton from Spokane site. R. Rosencrantz asked if the cost of delivery was included. G. Luft indicated that the bids are for pickup by POC and that Public Works usually recommends multiple awards, depending on where projects are and which would be the shortest haul distance. G. Luft requested permission to review the bids and present the recommendations next week during the Public Works update. The hearing was closed.

(21) R. Rosencrantz provided a report from Newport City Council.

(22) The Board recessed for lunch at 11:20 a.m.

(23) The meeting resumed at 1:15 p.m.

(24) Motion was made by J. Gentle to approve the Washington State Allocation Agreement Governing the Allocation of Funds Paid by Certain Settling Opioid Manufacturers and Pharmacies and allow Commissioner Gentle to sign the participation forms. Motion was seconded by R. Rosencrantz. Motion carried unanimously.

Washington State Allocation Agreement Governing the Allocation of Funds Paid by Certain Settling Opioid Manufacturers and Pharmacies  
*AGREEMENT NO. 2023-17, COMMISSIONERS' RECORDING*

(25) Motion was made by R. Rosencrantz to designate April 2023 as National County Government Month in Pend Oreille County and sign the proclamation. Motion was seconded by J. Gentle. Motion carried unanimously.

*Proclamation: National County Government Month - April 2023*

(26) Pend Oreille Region Tourism Alliance (PORTA) members were present for an update, including Vice President Shelton Coonfield and Secretary Kelly Flanagan, and via Zoom were PORTA President Chris Meador, Newport Miner Publisher Michelle Nedved, Newport Miner News Editor Don Gronning, and Selkirk Sun. Various events and funding were discussed.

(27) Economic Development Council (EDC) Chair Ray Pierre provided an update. Also in attendance were Vice Chair Jenny Smith, Pend Oreille Valley Railroad Manager Kelly Driver, EDC Director Jamie Wyrobek, and via Zoom were Treasurer Russ Pelleberg, D. Gronning, M. Nedved, and Selkirk Sun. EDC Member Mark Zorica joined the meeting in progress.

Discussion was held on the structure of EDC, annual contract terms, a proposal of county governance of the Council, specific contract language and obligations, and ADO designation.

Motion was made by J. Gentle to approve the 2023 Pend Oreille County Economic Development Council Contract for Services. Motion was seconded by B. Smiley. Motion carried 2-1, with R. Rosencrantz voting nay.

Contract for Services Between Pend Oreille County, WA and Pend Oreille County Economic Development Council  
*CONTRACT NO. 2023-08, COMMISSIONERS' RECORDING*

Motion was made by R. Rosencrantz to appoint Pend Oreille County as Pend Oreille County's Associate Development Association. Motion failed, due to lack of second.

Motion was made by J. Gentle to designate Pend Oreille County Economic Development Council as the county's Associate Development Organization (ADO). Motion was seconded by B. Smiley. Motion carried 2-1, with R. Rosencrantz voting nay.

(28) The Board recessed for 15 minutes, from 2:37 p.m. to 2:52 p.m.

(29) Motion was made by J. Gentle to approve the Payroll Change Notice for Bob Cox. Motion was seconded by R. Rosencrantz. Motion carried unanimously.

Payroll Change Notice:

Public Works-Roads-

Bob Cox, Seasonal Road Maintenance Tech, End of Season, Effective 3/31/2023

(30) D. Ramsey was present for the ER&R Policy Changes Workshop. Also present was T. Deal. A PowerPoint was presented.

(31) Motion was made by R. Rosencrantz to sign the State Of Washington Department Of Agriculture Fairs Program Amendment To Agreement K3697, amending the scope of service of Grant 2022-01. Motion was seconded by J. Gentle. Motion carried unanimously.

State Of Washington Department Of Agriculture Fairs Program Amendment To Agreement K3697-Pend Oreille County Fair and Rodeo  
*AGREEMENT NO. 2023-18, COMMISSIONERS' RECORDING*

(32) Correspondence Received:

- 4.1 EWCoG-3.31.23 Agenda & 1.27.23 Meeting Minutes
- 4.2 WSAC/E. Johnson-Letter re: National Center for Public Lands Counties
- 4.3 P. Kardos-(hand-delivered at Public Comment) Proclamation Inviting Pend Oreille County Commissioners to affirm, Saturday, April 22, 2023, "Pend Oreille County Earth Day"
- 4.4 WSLCB-Special Occasion License-Camden Ranch

(33) Correspondence Sent:

R. Lee-Letter of Appreciation for 5 Years of Service to POC  
Proclamation-National County Government Month-April 2023  
WA Department of Commerce-Associate Development Organization Certification/Designation Form


(34) As of this date, the Board approved vouchers for payment as listed and made available by the Auditor's Office. The following vouchers/warrants/electronic payments are approved for payment:

	<u>Salary and Claim</u>
Current Expense	\$ 86,343.82
Counseling Services	\$ 8,554.37
Veterans Assistance	\$ 1,698.21
Treasurer's O&M	\$ 405.00
Emergency 911 Communications	\$ 3,427.33
Low Income Housing/2060	\$ 8,381.59

Homeless Program/2163	\$ 15,237.34
American Rescue Plan Act	\$ 46,060.00
Solid Waste	\$ 14,713.05
Equipment R&R	\$ 15,393.19
IT Services	\$ 1,712.84
Sheriff's Trust	\$ 270.00
TOTAL	\$ 202,196.74

Checks 209765 through 209836 totaling \$201,746.91 and Electronic Funds Transfer 45676 totaling \$449.83, dated April 3, 2023.

(35) Meeting adjourned at 4:23 p.m.

APPROVED:   
Chair of the Board

ATTEST:   
Clerk of the Board