



*Pend Oreille County*  
**Board of Commissioners**

*John Gentle Robert Rosencrantz Brian Smiley*  
District #1 District #2 District #3

*Crystal Zieske* Phone: 509-447-4119 PO Box 5025  
Clerk of the Board FAX: 509-447-0595 Newport, WA 99156-5025  
Email: [commissionersoffice@pendoreille.org](mailto:commissionersoffice@pendoreille.org)

The County Commissioners hold regular meetings at the county seat to transact business required or permitted by law (RCW 36.32.080) and are open to the public. If you require any reasonable accommodation to participate in the Commissioners' meeting, contact the Clerk of the Board 48 hours prior to the meeting.

**TENTATIVE AGENDA**

**MONDAY, MARCH 13, 2023**

9:00a.m. Call to Order-Members Present-Flag Salute-Invocation-Commissioner Reports-Consent Agenda: *Agenda, Minutes, Financial Report, Working File -ARPA Subrecipient Agreement-City of Newport, Master Affiliation Agreement- Boise State University, Signing Authority Public Works Investment Funds, Business Associates Agreement, Professional Services Agreement For Clinical Supervision And Consultation Services, WA Parks & Rec-Recreational Boating Safety Grant*

10:00a.m. “

10:30a.m. Zak Kennedy-Legislative Update  
11:00a.m. Jeff Nichols-Mental Health Liaison/  
Bailiiff/Probation Update

11:30a.m.

~~~~~  
**12:00 – 1:15 p.m. - Recess for Lunch**  
~~~~~

1:30p.m.  
2:00p.m. Brenda Miller-HR Update  
2:30p.m. Shane Flowers-ITS Update

3:00p.m. Yearly Review of Counseling Services’  
False Claims Statute; POC Fraud &  
Abuse Compliance Plan; POC Employee  
Professionalism & Ethics Policy

3:30 p.m.

4:00p.m. Public Comment

**TUESDAY, MARCH 14, 2023**

9:00a.m.

9:15a.m. Craig Jackson-Public Works Update  
10:30a.m. ARPA Committee-Award Proposals

**TUESDAY, MARCH 14, 2023 continued**

11:00a.m.

11:30a.m. Stacy Carter-Grant Writer Update

~~~~~  
**12:00 – 1:15 p.m. - Recess for Lunch**  
~~~~~

1:15p.m.

1:30p.m.- Commissioners Independently Visit  
4:00p.m. Departments

.....

***One or more Commissioners may attend any of the following meetings/events (times and locations subject to change and need to be verified with that organization):***

**MONDAY, MARCH 13, 2023**

**TUESDAY, MARCH 14, 2023**

4:00p.m.-Family Crisis Network Board Meeting  
6:00p.m.-Metaline Falls Town Council

**WEDNESDAY, MARCH 15, 2023**

Commissioner Gentle to LSC Roundtable, Olympia  
8:30a.m.-EDC, Metaline Town Hall  
2:00p.m.-Parks Board, Public Works Conference  
Room  
7:00p.m.-Ione Town Council

**THURSDAY, MARCH 16, 2023**

Commissioner Gentle to LSC Meeting, Olympia  
6:00p.m.- YES, via Zoom

**FRIDAY, MARCH 17, 2023**

1:00p.m.-Quad-County Forest Group, Colville  
2:30p.m.-SCRILS, Spokane County Courthouse

Zoom Meeting Info:

<https://zoom.us/j/5094474119>;

Meeting ID: 509 447 4119 Or Dial

by your location: +1 301 715 8592 US

or +1 253 215 8782 US.

Meeting ID: 509 447 4119

# Pend Oreille County Board of County Commissioners Meeting Human Resources Agenda

Meeting Date: March 13, 2023 (Monday)

Time: 2:00 pm – 2:30 pm

**PERSONNEL:**

Director Of Operations – Noxious Weed Title  
Weed Specialist II/Data & Finance Specialist

**RECRUITING:**

Radio Ad on Spotify

**POLICY:**

Focus on Personnel Policy & Employee Handbook

**UPDATES:**

Salary Classification Tool Updates (Phase 2)

**RISK POOL:**

**RESOURCES:**

Renewal of Contract with The Wesley Group Company – 4/1/23-3/31/24

**INNOVATION:**

Training for Dept Head Meeting

**Pend Oreille County Board of County Commissioners**  
**ITS Meeting Agenda**  
**March 13, 2023**  
**Time: 2:30 P.M.**

**Website update**

- 10 minutes  Website update

**Computer Replacements**

- 5 minutes  Need to order desktop computers for replacements

**Trebron Bills**

- 5 minutes  Need to pay year 2 of our 5 year agreement paid in 3 payments

**Microsoft Renewal**

- 5 minutes  It's time to renew our Microsoft licensing

**Open Discussion**

- 5 minutes  Open Discussion / Questions

# **Pend Oreille County Board of County Commissioners Meeting**

**March 14, 2023 (Tuesday)**

**Time 9:15 AM to 10:30 AM**

## **Public Works Hearing Items:**

## **Public Works Action Items:**

## **Public Works Discussion Items:**

Prothman Report Findings

Kalispel Westside Trail Plans

240 hours of Flagging (proposed)

## **Engineering and Construction:**

Mill Creek Road Project Discussion

## **Maintenance:**

Pavement Rating System

Pavement Management Report

Gravel Management Report

## **ER&R:**

Interlocal Agreement with the Tribe

## **Buildings and Grounds:**

## **Solid Waste (Amanda)**

## **Personnel:**

Position Openings in District 3

## **Risk Management:**

## **Forester/Park and Recreation:**

**AGENDA**

**GRANT WRITER, Stacy Carter**

**March 14, 2023**

**11:30- 12:00**

**Administrative**

Office

Surface Pro

**Logistics**

Grant Resource Library

Standard Language Documents

Policies and Procedures

Mission Statement - Vision

Metrics

Clearinghouse

Local Business

Non-Profit

**Projects/ Funding**

BHT

Clean Energy Coalition (CEC)

Discussion

Fair Board

Needs

Parks and Recreation

Wildfires

District #1, #2, and #3 Renovation

Meeting with B. Eglund

**Professional Development**

GPA Webinars