

February 13, 2023

The meeting of the Pend Oreille County Board of Commissioners was called to order at 9:00 a.m. in their meeting room. Present were Chair Brian Smiley, Vice Chair Robert Rosencrantz, Commissioner John Gentle, and Clerk of the Board Crystal Zieske. R. Rosencrantz offered the invocation and led the flag salute.

(1) R. Rosencrantz provided reports from Newport City Council, Cusick Town Council, TRUE Convergence BAT, and North Pend Oreille Chamber of Commerce meetings. J. Gentle gave updates from Aging & Long Term Care of Eastern Washington and Legislative Steering Committee meetings.

(2) Motion was made by R. Rosencrantz to approve to re-advertise for the Request For Qualifications for Engineering Services related to the 2023 Bridge Inspection Program on February 15, 2023 and February 22, 2023 in the Newport Miner. Motion was seconded by J. Gentle. Motion carried unanimously.

(3) Motion was made by J. Gentle to sign the Certificate of Appreciation for James O'Donnell for 25 years of service to POC. Motion was seconded by R. Rosencrantz. Motion carried unanimously.

(4) The Board participated in a Zoom conference with lobbyist Zak Kennedy. A review of legislative bills was provided.

(5) B. Smiley provide an update from the Fair Board meeting.

(6) The Board held an employee recognition ceremony for Road Maintenance Technician Jim O'Donnell for 25 years of service to POC. Also in attendance were Public Works Acting Director George Luft, Road District Superintendent Kevin Thomas, D3 Foreman Paul Miller, and Human Resource Director Brenda Miller. J. O'Donnell was presented a Certificate of Appreciation.

(7) Consent Agenda - Motion was made by R. Rosencrantz to approve the Consent Agenda, including the addition of the cancelation of the original advertisement and Call for Qualifications for 2023 Bridge Inspections and removing the request for Treasury Manager pay increase. Motion was seconded by J. Gentle. Motion carried unanimously. The Consent Agenda includes this week's Agenda, the Minutes of the Board's February 6, 2023 meeting and the following items:

Investment Earnings (year-to-date estimate, as of 2/10/23): \$129,017.46

Payroll Change Notice:

Sheriff-Corrections-

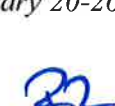
Devin Shoptaugh, Corrections Officer, Full-Time, Step 1, \$3,584.52/mo.,
Effective 2/16/2023

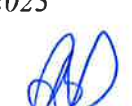
Sheriff-Patrol-

James Taylor, Deputy, Full-Time, Step 4, \$5,554.06/mo., Effective 2/16/2023
Morgan Johnson, Deputy, Full Time, Step 5, \$5,777.86/mo., to Investigator,
\$6,066.75/mo., (5% pay increase in salary due to investigator assignments),
Effective 2/16/2023

PROCLAMATION: National Invasive Species Awareness Week-February 20-26, 2023


Chair


Vice Chair


Member

Promotion to Weed Board Coordinator-Loretta Nichols

Cancel the original advertisement and Call for Qualifications for the 2023 Bridge Inspections (which was approved by Commissioners on 9/27/2022)

(8) Motion was made by R. Rosencrantz to sign and send a letter of support dated February 13, 2023 to Lisa Brown, Director of Washington State Department of Commerce, indicating our support for Ponderay Industries' application for Evergreen Manufacturing Growth Grant, and to cc: EDC Director Jamie Wyrobek, Ponderay Industries CEO Todd Behrend, and Merkle Standard CEO Steve Wood and COO Monty Stahl. Motion was seconded by J. Gentle. Motion carried unanimously.

(9) J. Gentle was excused to participate in the Washington State Association of Counties (WSAC) Virtual Assembly, and the Board recessed for lunch at 11:57 a.m.

(10) The meeting resumed at 1:15 p.m.

(11) B. Miller was present for a Human Resources update. Topics included employee vacancy rate, employee referral reward, ADA Coordinator designation, new labor law poster distribution, Risk Pool's New Director Orientation, and HR portal and electronic timesheets. Also discussed were training opportunities.

Discussed was the request for the Treasury Manager's pay increase. The Commissioners were not in support of an early step promotion but requested B. Miller gather further information. B. Miller presented a request for an adjusted wage scale for Weed Board Coordinator, which was tabled until further information can be obtained.

(12) Prosecuting Attorney Dolly Hunt was present via Zoom for a legal update. Topics included potential fire district annexation and public records.

(13) B. Smiley was excused at 3:24 p.m. for the remainder of the day.

(14) Public Comment –No members of the public were present for comment.

(15) Meeting continued to February 14.

February 14, 2023

The meeting resumed at 9:00 a.m. with B. Smiley, R. Rosencrantz, J. Gentle, and C. Zieske present.

(16) G. Luft was present for a Public Works update. Also in attendance were Assistant Public Works Director Kyel Newberry, Fleet Manager Brian Egland, Solid Waste Coordinator Amanda Griesemer, Professional Engineer Don Ramsey, and present via Zoom were Fleet Accountant/Risk Manager Teresa Deal, Engineering Technician/Contracting & Procurement Agent Mike Kirkwood, and Office Manager/Cost Accountant Christy Parry.

B. Egland requested to purchase a grader. Motion was made by J. Gentle to approve purchase of one 2023 John Deere 772GP 6-wheel drive motor grader from Papé Machinery under the Sourcewell membership, for the price of \$331,346.00 and the trade in of a 2015 John Deere 772GP grader for the

value of \$132,500.00, excluding sales tax. Motion was seconded by R. Rosencrantz. Motion carried unanimously.

B. Egland requested to sell a surplus vehicle to Ferry County. Motion was made by R. Rosencrantz to direct ER&R to sell one 2009 Western Star (205), VIN: 5KKHAECK69PAJ2606, to Ferry County for a price of \$15,000.00, not including applicable taxes. Motion was seconded by J. Gentle. Motion carried unanimously.

Establish Fair Market Value And Authorize Direct Sale To Ferry County
RESOLUTION NO. 2023-10, COMMISSIONERS' RECORDING

The group reviewed the draft County Road Department Policy And Procedures. Discussion was also held on a subdivision plat. B. Egland left the meeting, and Community Development Director Greg Snow joined via Zoom.

(17) Public Hearing-Consider Increasing the Tipping Fees for Disposal of Solid Waste. Present were Acting Clerk Alicia Pereyda, A. Griesemer, and G. Luft. Present via Zoom was Selkirk Sun. The hearing was opened, and the notice was read. A. Griesemer presented the request to increase the rates for Solid Waste disposal. No comments were received. The hearing was closed.

(18) Motion was made by J. Gentle to approve the resolution for the Solid Waste 2023 rate increase, effective June 1, 2023, to recoup the rate increase from our vendors. Motion was seconded by R. Rosencrantz. Motion carried unanimously.

Resolution Setting Fees for Solid Waste Disposal
RESOLUTION NO. 2023-11, COMMISSIONERS' RECORDING

A. Pereyda left the meeting.

(19) The Board held a discussion on the potential Riverbend annexation to Fire District 2. Also in attendance were Auditor Marianne Nichols and Fire District 2 Chief Chris Haynes, and via Zoom were GIS Manager Josh Shelton, 911 Coordinator Steve West, and Emergency Management Deputy Director JoAnn Boggs.

(20) Grant Writer Stacy Carter was present for an update. Topics included administrative tasks, organizational self-assessment, tracking tool, performance evaluation, Better Health Together grant Phase II, decision rubric, funders database, grant research, and professional development.

(21) The Board recessed for lunch at 12:03 p.m.

(22) The meeting resumed at 1:15 p.m.

(23) ITS Director Shane Flowers was present for an update. Discussed were website update and .gov domain application. Motion was made by R. Rosencrantz to submit an application for .gov domain name for Pend Oreille County and allow the Chair to sign. Motion was seconded by J. Gentle. Motion carried unanimously.

Others topics included body cam public records and elections cybersecurity grant application. A report was given on the New World update and Com Tech issues. S. Flowers discussed public records and the Public Records Officer office location.

(24) County Clerk Tammie Ownbey was present and Superior Court Judge Lech Radzimski was present via Zoom for a discussion on the Small and Rural Court Security Match Program. Also in attendance were Sheriff Glenn Blakeslee and M. Nichols, and via Zoom were District Court Judge Robin McCroskey, Financial Manager Jill Shacklett, and District Court Administrator/Judicial Assistant Rachel Johnson. Motion was made by R. Rosencrantz to sign and send the letter to Members of the State of Washington Legislature regarding support for funding of the Court Security Matching Grant Program. Motion was seconded by J. Gentle. Motion carried unanimously.

(25) Correspondence Received:

- 2.9 YES-Quarterly Report October-December 2022
- 2.10 Family Crisis Network-2022 4th Quarter Report
- 2.11 WSLCB-Cannabis License Renewal-Broken J 420, Newport, Non-Retail Privileges, Cannabis Processor; Country Gardens 502, Newport, Cannabis Producer Tier 3, Cannabis Processor
- 2.12 Anonymous-Employee Concerns

(26) Correspondence Sent:

- J. O'Donnell-Certificate of Appreciation for 25 Years of Service to POC
- Proclamation: National Invasive Species Awareness Week-February 20-26, 2023
- L. Brown/Department of Commerce-Letter of Support-re: Ponderay Industries Application for Evergreen Manufacturing Growth Grant
- .Gov Domain Registration-Letter re: Domain Name
- Members of the State of Washington Legislature-Letter re: Support for Funding of the Court Security Matching Grant Program

(27) As of this date, the Board approved vouchers for payment as listed and made available by the Auditor's Office. The following vouchers/warrants/electronic payments are approved for payment:

	<u>Salary and Claim</u>
Current Expense	\$ 446,884.18
Counseling Services	\$ 108,696.87
Crime Victims Compensation	\$ 359.55
Fair	\$ 891.89
Park	\$ 853.55
Road	\$ 106,515.27
Veterans Assistance	\$ 709.35
Emergency 911 Communications	\$ 36,945.48
Public Facilities	\$ 4,186.32
Mental Health Tax	\$ 1,187.42
Solid Waste	\$ 66,862.51
Risk Management	\$ 349.60
Equipment R&R	\$ 36,519.26
IT Services	\$ 27,286.59
Sheriff's Trust	<u>\$ 531.00</u>
TOTAL	<u>\$ 838,778.84</u>


Chair


Vice Chair


Member

Checks 208756 through 208802 totaling \$98,472.15 and Electronic Funds Transfers 44921 through 44930 totaling \$267,736.16, and Check 208755 totaling \$1,387.38, and Electronic Funds Transfers 44704 through 44920 totaling \$374,070.23, and Checks 208740 through 208754 totaling \$6,003.88, and Electronic Funds Transfers 44656 through 44703 totaling \$56,586.01, dated February 10, 2023. Includes Jr. Taxing Districts.

Checks 208803 through 208891 totaling \$187,865.21 and Electronic Funds Transfers 44931 through 44933 totaling \$4,191.64, dated February 13, 2023.

(28) Meeting adjourned at 3:05 p.m.

APPROVED: 
Chair of the Board

ATTEST: 
Clerk of the Board