

January 9, 2023

The meeting of the Pend Oreille County Board of Commissioners was called to order at 9:00 a.m. in their meeting room. Present were Chair Brian Smiley, Vice Chair Robert Rosencrantz, Commissioner John Gentle, and Clerk of the Board Crystal Zieske. B. Smiley offered the invocation and led the flag salute.

(1) Consent Agenda - Motion was made by Robert Rosencrantz to approve the Consent Agenda, with the addition of the amended OnBase Agreement with Walla Walla County. Motion was seconded by J. Gentle. Motion carried unanimously. The Consent Agenda includes this week's Agenda, the Minutes of the Board's January 2, 2023 meeting and the following items:

Investment Earnings (year-to-date estimate, as of 1/6/23): \$ 63,812.23
Investment Earnings (December 31): \$212,646.18

Payroll Change Notice:

Counseling Services-

Ryan Rogers, Public Works-Transportation Technical Specialist, Full-Time, Step 1, \$4,285.33/mo. to RNP Outreach Navigator, Step 3, \$3,755.67/mo., Effective 1/16/2023

Jodi Rumph, Step 4, \$4,288.35/mo., Effective 1/1/2023 (*HR correction of 12/27/22 Payroll Change Notice which incorrectly stated Step 2*)

ER&R-

Teresa Deal, \$5,266.21/mo. (*Reinstating temporary \$5.00/hr. pay increase, due to training period for Cost Accountant*), Effective 12/16/2022

Public Works-

Craig Jackson, Public Works Director, Full-Time, \$120,000/yr., Effective 3/1/2023

Solid Waste-

Lane O Thompson, Transfer Station Tech, Resignation, Effective 12/31/2022

Scott Baumgardner, Transfer Station Tech, Resignation, Effective 1/5/2023

Amendment A to the Agreement Between Spokane County Emergency Management and Pend Oreille County in Conjunction with FY 2020 Homeland Security Grant Program-E21-086

AGREEMENT NO. 2023-01, COMMISSIONERS' RECORDING

Resolution Regarding Approval Of An Interlocal Agreement Between Pend Oreille County And Walla Walla County For OnBase Administrator Services-Amendment No. 1

RESOLUTION NO. 2023-02, COMMISSIONERS' RECORDING

Contract of Employment for Public Works Director-Craig Jackson

CONTRACT NO. 2023-03, COMMISSIONERS' RECORDING

(2) R. Rosencrantz provided a report from Pend Oreille County Republicans. J. Gentle gave an update from Washington State Association of Counties (WSAC) Legislative Steering Committee 2023 Session Orientation, including their top priorities for 2023 session.

(3) The Board participated in a Zoom conference with Potts & Associates lobbyist Zak Kennedy. Also in attendance were Auditor Marianne Nichols and Treasurer Nicole Dice. Z. Kennedy provided a preview of this year's legislative session.

(4) Deputy Travis Stigall was present for an Investigator update. Also present was Sheriff Glenn Blakeslee. Topics of discussion were the investigator position, search warrants, internet crimes, cold case files, and investigator program goals.

(5) Assessor Jim McCroskey was present to discuss the 2023 Current Expense Proration.

Motion was made by J. Gentle to approve the resolution for Current Expense Proration to fund the Vets Fund and Counseling Services, pursuant to RCW's 71.20.110 and 73.08.080. Motion was seconded by R. Rosencrantz. Motion carried unanimously.

In The Matter Adopting The Proration Of The Veteran's Fund And Counseling Services
With The County's 2023 Current Expense Budget Per RCW 71.20.110 and RCW
73.08.080

RESOLUTION NO. 2023-03, COMMISSIONERS' RECORDING

(6) Motion was made by R. Rosencrantz to send the letter to Administrator Matt Schanz at Northeast Tri County Health District, notifying him that POC has appointed Commissioners Rosencrantz and Smiley to the NETCHD Board. Motion was seconded by J. Gentle. Motion carried unanimously.

(7) Motion was made by J. Gentle to send a letter to Washington Municipal Clerks Association in support of a scholarship for C. Zieske for the WMCA Annual Conference. Motion was seconded by R. Rosencrantz. Motion carried unanimously.

(8) J. Gentle was excused to participate in the Washington State Association of Counties (WSAC) Virtual Assembly, and the Board recessed for lunch at 11:51 a.m.

(9) The meeting resumed at 1:15 p.m.

(10) J. Gentle provided an update from the WSAC Virtual Assembly.

(11) WSU Extension Director and Associate Professor Trevor Lane, Ed.D. was present via Zoom to provide an update on a Broadband Access Grant. Also present via Zoom were Newport Miner News Editor Don Gronning and Convergence WA Director of Media Relations Sonya Scaufaire. T. Lane provided a historical overview of Tribal Rural Urban Extension (TRUE) Convergence Broadband Action Team (BAT) and detailed their upcoming events.

(12) Human Resource Director Brenda Miller was present for an update. An update was provided on interviews for Mechanic Apprentice, recruiting options, Personnel Policy update, FMLA, Risk Pool certification requirements, potential Employee Handbook, and new hire orientations.

(13) Prosecuting Attorney Dolly Hunt was present via Zoom for a legal update. Discussed were body worn cameras and public records requests.

(14) The Board met in executive session regarding pending litigation pursuant to RCW 42.30.110(1)(i) for 60 minutes from 3:00 p.m. to 4:00 p.m. Present via Zoom were D. Hunt and

Attorney Nathan Smith. N. Smith left the session at 3:38 p.m. The Board concluded the Executive Session at 3:49 p.m. and resumed Open Session at 4:00 p.m.

(15) J. Gentle was excused to attend the Law Enforcement Officers' and Fire Fighters' Retirement Plan-1 meeting.

(16) Public Comment –D. Gronning was present but didn't provide comment.

(17) Meeting continued to January 10.

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The meeting resumed at 9:00 a.m. with J. Gentle, R. Rosencrantz, B. Smiley, and C. Zieske present.

(18) Public Works Acting Director George Luft was present for an update. Also in attendance were Road District Superintendent Kevin Thomas, Fleet Manager Brian Eglund, Solid Waste Coordinator Amanda Griesemer, Fleet Accountant/Risk Manager Teresa Deal, B. Miller, and present via Zoom were Engineering Technician/Contracting & Procurement Agent Mike Kirkwood, Office Manager/Cost Accountant Christy Parry, Engineering Department Manager Eric Roth, and Community Development Director Greg Snow.

B. Eglund reported on GPS on county equipment and provided a first touch request on replacing a M-25 grader one year early. He notified the Board of purchasing more ice bits, then left the meeting. G. Luft mentioned a maintenance agreement with Bonner County and an upcoming meeting with them to discuss it. T. Deal gave an update on the Courthouse flooding, then left the update.

A. Griesemer reported on the break-in at Ione Transfer Station and the resignations of two Transfer Station Technicians. Motion was made by J. Gentle to advertise and hire two full time Transfer Stations Technicians, at Steps 1-2 DOE, to replace recently vacated positions. Motion was seconded by R. Rosencrantz. Motion carried unanimously. A. Griesemer left the meeting.

Motion was made by R. Rosencrantz to approve the revised job description and advertise and hire for a full time Transportation Technical Specialist, at Step 1-3 DOE, to replace a resignation. Motion was seconded by J. Gentle. Motion carried unanimously.

G. Luft and K. Thomas spoke about the Whisper Point development and the return of the bond, retaining \$10,000 until Public Works receives documentation from Sewell Engineering showing work was completed to standards and two punch list items are corrected. Motion was made by J. Gentle to approve Public Works' request to return \$578,235.75 of original \$588,235.75 cash bond to Bill Fanning and Brice Samuel, upon Dolly Hunt's approval. Motion was seconded by R. Rosencrantz. Motion carried unanimously.

Motion was made by R. Rosencrantz to approve Public Works' request to seek quotations for pricing for cold patch materials, bag form, for the year 2023. Motion was seconded by J. Gentle. Motion carried unanimously.

(19) The Commissioners determined their 2023 committee assignments.

Motion was made by J. Gentle to appoint Commissioner Gentle to Martin Hall and Commissioner Rosencrantz as the Alternate and send a letter to that effect. Motion was seconded by R. Rosencrantz. Motion carried unanimously.

Motion was made by J. Gentle to appoint Commissioner Rosencrantz to Tri-County Economic Development District and Commissioner Smiley as the Alternate and send a letter to that effect. Motion was seconded by R. Rosencrantz. Motion carried unanimously.

Motion was made by R. Rosencrantz to appoint Commissioner Gentle to Aging & Long Term Care of Eastern Washington and Commissioner Rosencrantz as the Alternate and send a letter to that effect. Motion was seconded by J. Gentle. Motion carried unanimously.

(20) The Board recessed for lunch at 11:57 a.m.

(21) The meeting resumed at 1:15 p.m.

(22) ITS Director Shane Flowers was present for an update. Topics included website update and phase 2 of security cameras. ITS Administrative Assistant/Civil Deputy Glennis Stott joined the update in progress via Zoom. Also discussed were the future availability of public records requests on the county website and upcoming ESRI Conference. S. Flowers demonstrated the GoGov mobile app, a potential purchase, where the public could easily interface with the county.

(23) The Board held a 2022 goals review session.

(24) Correspondence Received:

- 1.3 C. Van Valkenburg-2022 4th Quarter Caseload Report
- 1.4 POC Weed Board-1.11.23 Agenda & 12.14.22 Workshop Notes & 11.9.22 Minutes
- 1.5 DNR/T. Cooper-SEPA Lead Agency & Determination of Non-significance

(25) Correspondence Sent:

- M. Schanz/NETCHD-Letter re: Board Appointments
- K. Mackie & D. Ross/WMCA-Support Letter re: Zieske WMCA Scholarship Application
- J. Koffel/TEDD-Letter re: Board Appointments
- Martin Hall Board of Directors-Letter re: Board Appointments
- ALTCEW-Letter re: Board Appointments

(26) As of this date, the Board approved vouchers for payment as listed and made available by the Auditor’s Office. The following vouchers/warrants/electronic payments are approved for payment:

	<u>Salary and Claim</u>
Current Expense	\$ 392,403.15
Counseling Services	\$ 117,616.96
Crime Victims Compensation	\$ 341.53
Fair	\$ 241.08
Park	\$ 1,579.35
Road	\$ 101,030.70
Emergency 911 Communications	\$ 184,671.78
Growth Management	\$ 11,770.11
Public Facilities	\$ 4,051.48

Mental Health Tax	\$ 706.54
Solid Waste	\$ 18,546.73
Risk Management	\$ 394.18
Equipment R&R	\$ 96,347.24
IT Services	\$ 41,370.12
TOTAL	\$ 971,070.95

Checks 208010 through 208097 totaling \$336,462.61 and Electronic Funds Transfers 44409 through 44410 totaling \$4,449.83, and Check 208098 totaling \$997.71, dated January 9, 2023.

Checks 208181 through 208226 totaling \$99,157.06 and Electronic Funds Transfers 44413 through 44422 totaling \$259,459.52, and Checks 208008 through 208009 totaling \$1,673.17, and Electronic Funds Transfers 44189 through 44408 totaling \$356,700.82, and Checks 207977 through 208007 totaling \$7,628.98, and Electronic Funds Transfers 44112 through 44188 totaling \$65,501.20, dated January 10, 2023. Includes Jr. Taxing Districts.

(27) Meeting adjourned at 3:36 p.m.

APPROVED: 
Chair of the Board

ATTEST: 
Clerk of the Board