

December 26, 2022

There was no Commissioners meeting, due to Christmas (observed).

December 27, 2022

The meeting of the Pend Oreille County Board of Commissioners was called to order at 9:00 a.m. in their meeting room. Present were Chair John Gentle, Vice Chair Robert Rosencrantz, Commissioner Brian Smiley, and Clerk of the Board Crystal Zieske. J. Gentle offered the invocation and led the flag salute.

(1) Public Works Acting Director George Luft was present, to inform the Board of hazardous county road conditions, equipment breakdowns, and to request a Local Declaration of Emergency so that contractors could be brought on to assist with snow and ice removal.

(2) Consent Agenda - Motion was made by B. Smiley to approve the Consent Agenda. Motion was seconded by R. Rosencrantz. Motion carried unanimously. The Consent Agenda includes this week's Agenda, the Minutes of the Board's December 19, 2022 meeting and the following items:

Investment Earnings (year-to-date estimate, as of 12/22/22): \$212,646.18

Payroll Change Notice:

Counseling Services-

Carrie McKinley, Step 4, \$5,185.07/mo., Effective 12/1/2022

Brittany Parkes, Behavioral Health Counselor, Full-Time, Step 1, \$4,289.49/mo.,  
Effective 1/3/2023

Angela Pavey, 3/5<sup>th</sup> Time, Step 5, \$31.47/hr. to 4/5<sup>th</sup> Time, Step 5, \$33.04/hr.,  
Effective 1/1/2023

Jodi Rumph, Step 2, \$4,288.35/mo., Effective 1/1/2023

Auditor's Office-

Liz Krizenesky, Step 2, \$5,022.54/mo., Effective 1/1/2023

Commissioners' Office-

Crystal Zieske, Step 2, \$4,974.24/mo., Effective 1/1/2023

Depositories for POC per RCW 36.48.010; State Chartered Credit Unions per  
RCW 39.58.080

(3) Human Resource Director Brenda Miller was in attendance to present the following Collective Bargaining Agreements: Courthouse/Hall of Justice, Deputies, and Counseling Services. Also in attendance was Financial Manager Jill Shacklett.

Motion was made by R. Rosencrantz to approve the Collective Bargaining Agreement by and between Pend Oreille County and Teamsters Local 690, Counseling Services Employees effective January 1, 2023 through December 31, 2025. Motion was seconded by B. Smiley. Motion carried unanimously.

Collective Bargaining Agreement By And Between Pend Oreille County And Teamsters  
Local 690, Counseling Services Employees 2023-2025

*CONTRACT NO. 2022-20, COMMISSIONERS' RECORDING*

Motion was made by B. Smiley to approve the Memorandum of Understanding between Teamsters Local 690 Representing Pend Oreille County Sheriff's Office and Pend Oreille County regarding temporary schedule of twelve (12) hour shifts for Patrol Deputies. Motion was seconded by R. Rosencrantz. Motion carried unanimously.

Memorandum Of Understanding Between Teamsters Local 690 Representing Pend Oreille County Sheriff's Office And Pend Oreille County - 12 Hour Shifts  
*AGREEMENT NO. 2022-65, COMMISSIONERS' RECORDING*

Motion was made by R. Rosencrantz to approve the Memorandum of Understanding between Teamsters Local 690 Representing Pend Oreille County Sheriff's Office and Pend Oreille County regarding the inclusion of the Investigator job position. Motion was seconded by B. Smiley. Motion carried unanimously.

Memorandum Of Understanding Between Teamsters Local 690 Representing Pend Oreille County Sheriff's Office And Pend Oreille County - Investigator  
*AGREEMENT NO. 2022-66, COMMISSIONERS' RECORDING*

Motion was made by B. Smiley to approve the Collective Bargaining Agreement by and between Pend Oreille County and Teamsters Local 690, Courthouse and Hall of Justice Employees effective January 1, 2023 through December 31, 2025. Motion was seconded by R. Rosencrantz. Motion carried unanimously.

Collective Bargaining Agreement By And Between Pend Oreille County And Teamsters Local 690, Courthouse And Hall Of Justice Employees - January 1, 2023 To December 31, 2025  
*CONTRACT NO. 2022-21, COMMISSIONERS' RECORDING*

Motion was made by R. Rosencrantz to approve the Collective Bargaining Agreement between Board of County Commissioners, Sheriff of Pend Oreille County and Teamsters Local 690 effective January 1, 2023 through December 31, 2024. Motion was seconded by B. Smiley. Motion carried unanimously.

Agreement Between Board Of County Commissioners-Sheriff Of Pend Oreille County And Teamsters Union, Local 690 - January 1, 2023 - December 31, 2024  
*CONTRACT NO. 2022-22, COMMISSIONERS' RECORDING*

Motion was made by B. Smiley to approve the Memorandum of Agreement by and between Pend Oreille County Board of Commissioners and Teamsters Local 690, Counseling Services Department regarding the DCR After-Hours position. Motion was seconded by R. Rosencrantz. Motion carried unanimously.

Memorandum Of Agreement By And Between Pend Oreille County Board Of Commissioners And Teamsters Local 690, Counseling Services Department (Dedicated) DCR After-Hours  
*AGREEMENT NO. 2022-67, COMMISSIONERS' RECORDING*

- (4) Public Comment –No members of the public were present for comment.
- (5) The Board conducted an interview for Board of Equalization. Present was the candidate.
- (6) Motion was made by B. Smiley to appoint Mr. David Sears to the Board of Equalization and send him a letter to that effect. Motion was seconded by R. Rosencrantz. Motion carried unanimously.
- (7) Motion was made by R. Rosencrantz to reappoint Marie Bjork-Haugen to the POC Civil Service Commission and send a letter of reappointment. Motion was seconded by B. Smiley. Motion carried unanimously.
- (8) Motion was made by B. Smiley to approve the reappointment of Beverly Sarles to the Library Board of Trustees and send a letter of reappointment. Motion was seconded by R. Rosencrantz. Motion carried unanimously.
- (9) Motion was made by R. Rosencrantz to reappoint William Kemp to the Planning Commission and send him the letter of reappointment. Motion was seconded by B. Smiley. Motion carried unanimously.
- (10) Associate Professor and County Extension Director Mike Jensen was present via Zoom for an update. Topics included State Fire Authority, firefighter education, and new HVAC system.
- (11) Motion was made by B. Smiley to reappoint Carl Jackson to the POC Board of Equalization and send a letter of reappointment. Motion was seconded by R. Rosencrantz. Motion carried unanimously.
- (12) A swearing-in ceremony was held for POC elected officials. In attendance were Assessor Jim McCroskey, Auditor Marianne Nichols, County Clerk Tammie Ownbey, District Court Judge Robin McCroskey, Prosecuting Attorney Dolly Hunt, Sheriff Glenn Blakeslee, Treasurer Nicole Dice, PUD Commissioner-Elect Dave Rick and members of the families. Also present were Grant Writer Stacy Carter, B. Miller, and Newport Miner News Editor Don Gronning.
- Executive Administrative Assistant Dawn Taylor administered the oath of office to Commissioner Robert Rosencrantz. Other elected officials were sworn in by R. McCroskey, D. Taylor, M. Nichols, and T. Ownbey.
- (13) The Board recessed for lunch at 11:54 a.m.
- (14) The meeting resumed at 1:30 p.m.
- (15) Motion was made by B. Smiley to approve the resolution for the 2023 Budget—Retention & Recruitment Triage Salary Adjustments. Motion was seconded by R. Rosencrantz. Motion carried unanimously.

2023 Budget—Retention & Recruitment Triage Salary Adjustments  
*RESOLUTION NO. 2022-117, COMMISSIONERS' RECORDING*

(16) J. Gentle opened up nominations for Commissioner Chair and Vice Chair for 2023. Motion was made by J. Gentle to appoint Commissioner Smiley as County Commissioner Chair, effective January 1, 2023. Motion was seconded by B. Smiley. Motion carried unanimously.

(17) Motion was made by J. Gentle to appoint Robert Rosencrantz as County Commissioner Vice Chair, effective January 1, 2023. Motion was seconded by B. Smiley. Motion carried unanimously.

(18) B. Smiley gave an update from the Parks Board meeting.

(19) Public Hearing-2022 Supplemental Budget Appropriations & 2023 Levy Certifications. Present were M. Nichols, J. Shacklett, J. McCroskey, and Solid Waste Coordinator Amanda Griesemer. Present via Zoom were ITS Director Shane Flowers and Selkirk Sun. The hearing was opened, and the notice was read. M. Nichols provided information on the department budgets with overages in 2022. A. Griesemer provided information on the Solid Waste 2022 budget, including overages, revenue, and unexpected staffing expenses. J. Shacklett explained the ITS budget overages, including purchases of equipment for Sheriff's vehicles and software for Public Records Officer, and a larger portion of salary of staff member whose duties are split with Counseling Services. J. McCroskey presented the resolution for tax certifications and discussed the taxing districts' requests for levy collections. No comments were received. The hearing was closed.

(20) Motion was made by R. Rosencrantz to approve Public Works' request to declare an emergency, due to the winter storm and severe road conditions, and authorize the use of private contractors to assist with the clearing of snow, ice, and slush. Motion was seconded by B. Smiley. Motion carried unanimously.

In The Matter Of A Local Declaration Of Emergency Due To Heavy Snow, Ice, And Water  
On The Roads In Pend Oreille County  
*RESOLUTION NO. 2022-118, COMMISSIONERS' RECORDING*

(21) Adoption of 2023 Budget, 2022 Supplemental Budget, & Levy Certifications. Present were M. Nichols, J. Shacklett, J. McCroskey, and N. Dice. Motion was made by B. Smiley to approve the Certification of Levies resolution, per RCW 84.52.070, as the county legislative authority must certify to the assessor the taxes to be levied by the county taxing districts. Motion was seconded by R. Rosencrantz. Motion carried unanimously.

In The Matter Of Certification Of Property Tax Levies For Taxing Districts For  
Collection In 2023  
*RESOLUTION NO. 2022-119, COMMISSIONERS' RECORDING*

Motion was made by R. Rosencrantz to approve the resolution for the supplemental budget of the year 2022. Motion was seconded by B. Smiley. Motion carried unanimously.

Supplemental Budget for the Year 2022  
*RESOLUTION NO. 2022-120, COMMISSIONERS' RECORDING*

Motion was made by R. Rosencrantz to approve the resolution for the final budget of the year 2023. Motion was seconded by B. Smiley. Motion carried unanimously.

Final Budget for the Year 2023  
*RESOLUTION NO. 2022-121, COMMISSIONERS' RECORDING*

(22) Correspondence Received:

12.22 A. Armantrout-Letter of Interest in Planning Commission

(23) Correspondence Sent:

D. Sears-Letter re: Appointment to the Board of Equalization

M. Bjork-Haugen-Letter re: Reappointment to the Civil Service Commission

B. Sarles-Letter re: Reappointment to the Library Board of Trustees

W. Kemp-Letter re: Reappointment to the Planning Commission

C. Jackson-Letter re: Reappointment to the Board of Equalization

(24) As of this date, the Board approved vouchers for payment as listed and made available by the Auditor's Office. The following vouchers/warrants/electronic payments are approved for payment:

	<u>Salary and Claim</u>
Current Expense	\$ 332,320.03
Counseling Services	\$ 83,367.18
Crime Victims Compensation	\$ 327.78
Park	\$ 714.60
Road	\$ 93,988.34
Emergency 911 Communications	\$ 10,367.09
Public Facilities	\$ 3,608.05
Mental Health Tax	\$ 848.67
Solid Waste	\$ 18,892.08
Risk Management	\$ 189.38
Equipment R&R	\$ 17,248.96
IT Services	<u>\$ 18,953.32</u>
TOTAL	<u>\$ 570,825.48</u>

Checks 207947 through 207974 totaling \$95,230.88 and Electronic Funds Transfers 44104 through 44111 totaling \$204,238.11, and Checks 207945 through 207946 totaling \$1,398.16, and Electronic Funds Transfers 43890 through 44103 totaling \$327,970.19, dated December 22, 2022.

(25) Meeting adjourned at 2:46 p.m.

APPROVED:   
Chair of the Board

ATTEST:   
Clerk of the Board