

## Solid Waste Advisory Committee 7-9-09 MEETING

A regular meeting of the Pend Oreille County Solid Waste Advisory Committee (SWAC) was held on July 9, 2009 at the Commissioner's meeting room in the old County Courthouse building in Newport, WA.

The sign up sheet was passed around. Bob Nichols, Chair, called the meeting to order at 3:03 pm.

The meeting began with introductions of people present: 1) Dennis McLaughlin, Rabanco; 2) Ron Curren, Public Works Director; 3) Beth Gillespie, SW Coordinator; 4) Sheila Pachernegg, Consultant; 5) Roberta Rene Wehring, Citizen (works in County Mailroom); 6) Cindy Low, Excess Disposal; 7) Travis Low, Excess Disposal; 8) Rose Low, Excess Disposal; 9) Terri Ann Hedtke, Citizen (works in County Building & Planning); 10) Charles Kress, Citizen; 11) Bob Nichols, B&N Sanitary; 12) Scott Campbell, Ponderay Newsprint; 13) Nancy Thompson, citizen (works at PUD); 14) Dave Alvarado, Northwest Industries.

Four SWAC voting members were absent this month: Bob Spencer, Cusick Mayor; Tara Leininger, Metaline Falls Mayor; Kathy Grass, Selkirk Community Health Center; and Don Hutson, Kalispel Tribe.

A count of voting members present was 7 (Dennis, Cindy, Travis, Bob, Charles, Dave and Scott) with four absent; quorum established. Bob reported he had called and talked to Kathy Grass of Selkirk Community Health Center, Tara Leininger, Mayor of Metaline Falls and Bob Spencer, Mayor of Cusick since the last meeting and they each asked to be removed from SWAC. But Kathy did say she still wanted to receive the SWAC information by email. See attached SWAC MEMBERS list showing the remaining 8 active voting members at the top but we need 9.

Bob asked if the May 7<sup>th</sup> and June 4<sup>th</sup> minutes needed to be read out loud before being approved or if there were any corrections. No need to read them and no corrections.

- Dave moved to approve May 7<sup>th</sup> minutes as distributed earlier in DRAFT form. Motion seconded, carried.
- Scott moved to approve June 4<sup>th</sup> minutes as distributed earlier in DRAFT form. Motion seconded, one abstained, motion carried.

Old Business: Bob brought up the Pend Oreille County Flow Ordinance Adoption. Discussion followed regarding what it is, what it would do, how it affects the citizens, why the County needs such an ordinance, etc.

- Dave moved to vote the Pend Oreille County Flow Control Ordinance into the 2008 Solid Waste Plan Update. Motion seconded. Bob counted 3 in favor and 4 opposed. Motion died; not adopted.

Bob asked if anyone attended the Recycling Summit in Moses Lake on June 25<sup>th</sup>. Sheila said she, Harley and Don Olson attended in addition to Jim Wavada. She said Jim was putting together a recap to present to SWAC.

New business: Bob began the discussion on 2.4 ALTERNATIVES. Sheila explained each during the discussion.

- Cindy moved to adopt the circled Alternatives as Recommendations by SWAC as shown on the attached sheet. Motion seconded, carried.

Bob asked if anyone present would consider being appointed by Ron as the 9<sup>th</sup> SWAC member. Cindy is going to speak to Judy Henshaw to see if she would like to serve and represent Newport Schools.

Bob asked for discussion regarding the By-Laws change to allow voting members to pick and inform an alternate who could vote at a SWAC meeting in their absence in order to maintain a quorum each time.

- Scott moved to amend the present SWAC By-Laws to include "paragraph K. Alternates" (see attached). Motion seconded, carried.

Next SWAC meeting is Thursday, August 6<sup>th</sup> in the Commissioner's meeting room at the old County Courthouse in Newport (625 4<sup>th</sup> Street, Scott & 4<sup>th</sup>) from 3 to 5pm. Bring the handout Sheila gave with the ALTERNATIVES from each Section of the Plan so we can discuss each section and make recommendations of the important ones.

- Bob entertained Scott's motion to adjourn at 5:02pm.

*Minutes approved @ 9-3-09 meeting. Beth Gillespie*

*BM*

2.4 ALTERNATIVES – MSW (rev. 5/7/09)

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|---|--|--|
| <p><b>Facility and Equipment</b></p>          | <p>Improve efficiency and cost-effectiveness of solid waste collection, processing, and transport of MSW.</p> <p>Maximize MSW diversion (recycling).</p> | <p><del>1.</del> Collect inert waste and construct an inert waste landfill at South County Transfer Station.</p> <p>2. Baler and building for recyclable materials at the South County Transfer Station.</p> <p>3. CDL diversion area at the South County Transfer Station.</p> <p>4. Facility modifications for improved site security at Usk Drop Box Site.</p> <p>5. Scale at Usk Drop Box Site.</p> <p><del>6.</del> Develop a railcar loading facility, with POVA, as an alternative for truck transport of solid waste.</p>  |
| <p><b>Operations and Public Education</b></p> | <p>Improve efficiency and cost-effectiveness of solid waste collection, processing, and transport of MSW.</p> <p>Maximize MSW diversion (recycling).</p> | <p>1. Evaluate public staffing alternatives for the transfer station and drop box sites.</p> <p>2. Improve site layout and signage at Ione Drop Box site to optimize recycling loads.</p> <p><del>3.</del> Evaluate operational changes to remove more recyclables from solid waste collected by franchise haulers.</p> <p><del>4.</del> Evaluate curbside <sup>LA</sup> offsite recycling collection strategies.</p> <p>5. Develop public education materials, related to solid waste management within the County, for distribution at the facilities and other venues (County Fair, schools, Courthouse, etc.).</p> <p><del>6.</del> Coordinate school tours of the facilities.</p> |
| <p><b>Program and Administrative</b></p>      | <p>Develop and maintain an economically sustainable solid waste management program.</p>  | <p><del>1.</del> Evaluate a Flow Control Ordinance for the County.</p> <p>2. Assess the tipping fees and mechanisms for adjustment.</p> <p>3. Continue to seek grant funding opportunities.</p> <p>4. Evaluate the need for program fees.</p> <p>5. Evaluate disposal and operations contract options.</p> <p>6. Evaluate post-closure monitoring requirements for closed Deer Valley and Ione Landfills, and financial assurance under WAC 173-304.</p>   |

2.5 RECOMMENDATIONS \*SEE CIRCLED ITEMS ABOVE\*

ADOPTED @ 7-9-09 SWAC MEETING

**Pend Oreille County  
Solid Waste Advisory Committee (SWAC)  
By-Laws  
Amended July 9, 2009**

**ARTICLE 1 – CREATION, LEGAL BASIS, PURPOSE**

The Pend Oreille County Solid Waste Advisory Committee, hereinafter called SWAC, has been established by Commissioners Resolution No. 2008-56, pursuant to RCW 70.95.165.

The scope and charge of the SWAC shall be to:

- A. Assist in the development of programs and policies concerning solid waste handling and disposal as provided for in RCW 70.95.167(3).
- B. Review and comment upon proposed rules, policies, or ordinances dealing with solid waste handling and disposal prior to their adoption as provided for in RCW 70.95.167(3).
- C. Perform any other duties requested by the Board of County Commissioners.

**ARTICLE 2 – COMPOSITION**

- A. Members – The SWAC shall be composed of at least nine (9) members. Members of the SWAC shall serve without compensation of any kind.
- B. Ex-Officio Members – The Board of Pend Oreille County Commissioners may appoint nonvoting ex-officio members to the SWAC, who will serve at the County Commissioners discretion.
- C. Appointment – Members shall be appointed by the Board of Pend Oreille County Commissioners. In selecting members, the Commissioners will appoint persons representing a balance of interests, including but not limited to citizens, public interest groups, business, the waste management industry, and local elected public officials.
- D. Terms – Members shall serve a term of three (3) years. Appointments shall be subject to any applicable County term limit policies. The terms of office may be staggered to ensure appointments until their successor(s) are appointed and/or to insure continuity of each group on the SWAC. The term of a member of SWAC starts on the date that the member is appointed. Members may be reappointed to serve consecutive terms.
- E. Chair – A majority of the Committee shall elect one of its voting members as chair. The Chair shall be nominated and elected and assume office at the first scheduled meeting of the SWAC. The Chair shall serve a term of one (1) year, beginning at the first meeting in March each year, and may be re-elected for succeeding terms.
- F. Vice Chair – A majority of the Committee shall elect one of its voting members as Vice Chair. The term of the Vice Chair shall be for one (1) year. The election schedule and term of the Vice Chair shall correspond to that of the Chair.

- G. Vacancies – Vacancies occurring for any reason other than expiration of the term shall be filled by appointment by Board of County Commissioners in the same manner as the original appointment for the un-expired portion of the term.
- H. Subcommittees – Subcommittees may be formed as needed for the purpose of exploring issues before the SWAC in more detail than regular SWAC meetings may allow. Standing or ad hoc subcommittees may be formed if a majority of SWAC members elect to do so. Subcommittee members shall be appointed by the SWAC chair from among those volunteering. Subcommittees shall report to the full SWAC at the regular SWAC meeting following subcommittee meetings.
- I. Attendance: A member of SWAC who misses three (3) consecutive regular SWAC meetings shall be contacted by the Chair to ascertain the reason for the non-attendance. The Chair will report findings to the SWAC at the next regular meeting. The SWAC may then vote to report the matter to the Board of County Commissioners who may, at their option, replace the former member with a new appointee to fill the remainder of the term.
- J. Reappointment – The reappointment of members shall be at the discretion of the Board of County Commissioners.
- K. Alternates – Upon prior notification to the County, appointed members may designate alternates to serve as full voting members on their behalf. It is the responsibility of the appointed member to prepare the alternate for active participation on the SWAC.

### **ARTICLE 3 – STAFF**

The Public Works Department and Solid Waste Division will provide support to the SWAC, as determined necessary and as approved by the Public Works Director.

### **ARTICLE 4 – MEETINGS**

- A. Regular Meetings – Meetings of the SWAC shall be called when necessary as determined by the SWAC membership and/or recommended by Public Works. It is anticipated the SWAC will meet and conduct at least three (3) quorum-voting meetings per calendar year.
- B. Minutes/Agenda – Minutes of all SWAC meetings shall be kept by staff and distributed to the members within three (3) weeks after a meeting. Agendas shall be prepared by staff, at the direction of the Chair, and distributed to the members at least seven (7) days in advance of any regularly scheduled meeting.
- C. Public Access – All meetings shall be open to the public. Provision shall be made for public comment at each meeting. Approved meeting minutes shall be available to the public on request. Meeting minutes shall be approved by a majority vote of members present.
- D. Quorum – For the purposes of the transaction of business of the Committee, a quorum shall be a majority of the appointed confirmed members and designated alternates of the Committee.

**ARTICLE 5 – RECOMMENDATIONS**

The SWAC shall advise and make recommendations to the Board of County Commissioners on matters within their scope and charge. All recommendations shall first be presented to the Public Works Director prior to presentation to the Board of County Commissioners. Any recommendations made in the name of the SWAC shall be approved by a majority vote of the SWAC members present.

**ARTICLE 6 – AMENDMENTS**

These bylaws may be amended by majority vote of SWAC members, as approved by the Board of County Commissioners, provided that at least ten (10) days' notice of proposed bylaw amendments has been given to the SWAC.

**ARTICLE 7 – RULES OF ORDER**

The rules contained in the current edition of Robert’s Rules of Order, Newly Revised, shall govern all meetings of the SWAC except when those rules are inconsistent with these bylaws or special rules of order of the SWAC.

**ARTICLE 8 – SEVERENCE CLAUSE**

Should any portion of these bylaws be declared unconstitutional or otherwise contrary to law, such decision shall not affect the validity of the remaining portion of these bylaws.

DATED at Newport, Washington this \_\_\_\_ day of \_\_\_\_\_, 2009.

**BOARD OF COUNTY COMMISSIONERS  
PEND OREILLE COUNTY**

\_\_\_\_\_  
Chairman

ATTEST:

\_\_\_\_\_  
Clerk of the Board

\_\_\_\_\_  
Commissioner

\_\_\_\_\_  
Commissioner