Solid Waste Advisory Committee 11/5/09 MEETING

A regular meeting of the Pend Oreille County Solid Waste Advisory Committee (SWAC) was held on Thursday, November 5, 2009 at the Commissioner's meeting room in the old County Courthouse building in Newport, WA.

The sign up sheet was passed around. Bob Nichols, Chair, called the meeting to order at 3:08 pm.


Those members absent were: Charles Kress, citizen and Don Hutson of the Kalispel Tribe did not attend nor designate alternates. Beth read an email from Charles asking if anyone would be able to step in for him as a voting member as he is ill and in the VA hospital in Seattle. Nobody volunteered today.

A count of voting members was 7 (Travis, Bob, Scott, Cindy, Dave, Judy and Dennis); quorum established.

Bob had Terri Anne read the October 1 minutes. He asked if there were any corrections. There were none.

- Scott moved to approve the October 1, 2009 SWAC minutes. Motion seconded, carried.

Old Business: Ron mentioned that the County did complete the additional land purchase so the Usk transfer station can accommodate installation of scales sometime in the future.

Bob began the afternoon with the questions for Sheila on various ALTERNATIVES listed on the attached Agenda. The circled items were approved by SWAC as Recommendations and the crossed out ones were not but remain as Alternatives in the plan.

A correction to Section 5.2.1 Facilities & Operations Latex Paint: We do not pour latex paint into drums and mix with concrete anymore. Instead, we recycle reusable latex paint up to 5 gallons at a time at no charge.

A correction to Section 5.2.1 Facilities & Operations E-Cycle: The last sentence should read . . . “The accepted electronic devices are placed on pallets, shrink-wrapped, and stored until transported off-site.

A correction to Section 6.2.2 Biomedical Wastes The first sentence should take out the company name of Stericycle and replace it with “private medical waste contractors.”

Two corrections to Section 8 are: The paragraph titled “General Recommendations” should be numbered 8.1.1 and the paragraph titled “Facility & Equipment Recommendations” should be numbered 8.1.2.

Jim asked if anyone would like to volunteer to be in any of the various Recycling Summit groups that plan to write a paper on the assigned topics by the end of January 2010. Jim said most of the work could be done via email as opposed to ‘face to face’ meetings.

Discussion followed as to when the next meeting should convene. Jim said he should be done with his review by March so Bob set the next SWAC meeting on Thursday, March 4, 2010 in the Commissioner’s meeting room at the old County Courthouse in Newport (625 4th Street, Scott & 4th) from 3-5pm. If an earlier approval of the final Solid Waste plan is needed, Beth will notify SWAC members of the new date.

Bob entertained Dave’s motion to adjourn at 5pm.

P. S. Attached is Sheila’s “FINAL” draft of just the Alternatives and SWAC’s Recommendations after all the corrections have been made.
### 2.4 ALTERNATIVES - MSW

<table>
<thead>
<tr>
<th>Facility and Equipment</th>
<th>Improve efficiency and cost-effectiveness of solid waste collection, processing, and transport of MSW. Maximize MSW diversion (recycling).</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td>1. Collect inert waste and construct an inert waste landfill at South County Transfer Station.</td>
</tr>
<tr>
<td></td>
<td>2. Baler and building for recyclable materials at the South County Transfer Station.</td>
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<td></td>
<td>3. CDL diversion area at the South County Transfer Station.</td>
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<tr>
<td></td>
<td>4. Facility modifications for improved site security at Usk Drop Box Site.</td>
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<td></td>
<td>5. Scale at Usk Drop Box Site.</td>
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<td></td>
<td>6. Develop a railcar loading facility, with POVA, as an alternative for truck transport of solid waste.</td>
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</tbody>
</table>

<table>
<thead>
<tr>
<th>Operations and Public Education</th>
<th>Improve efficiency and cost-effectiveness of solid waste collection, processing, and transport of MSW. Maximize MSW diversion (recycling).</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td>1. Evaluate public staffing alternatives for the transfer station and drop box sites.</td>
</tr>
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<td></td>
<td>2. Improve site layout and signage at Ione Drop Box site to optimize recycling loads.</td>
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<td>3. Evaluate adjusting transfer station schedules and access restrictions to mitigate after-hours dumping.</td>
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<td>4. Evaluate operational changes to remove more recyclables from solid waste collected by franchise haulers.</td>
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<td>5. Evaluate curbside recycling collection strategies.</td>
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<td>7. Develop public education materials, related to solid waste management within the County, for distribution at the facilities and other venues (County Fair, schools, Courthouse, etc.).</td>
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<td></td>
<td>8. Coordinate school tours of the facilities.</td>
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<td>9. Evaluate computerized scaling at all three facilities.</td>
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<tr>
<th>Program and Administrative</th>
<th>Develop and maintain an economically sustainable solid waste management program.</th>
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<tbody>
<tr>
<td></td>
<td>1. Evaluate a Flow Control Ordinance for the County.</td>
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<tr>
<td></td>
<td>2. Assess the tipping fees and mechanisms for adjustment.</td>
</tr>
<tr>
<td></td>
<td>3. Continue to seek grant funding opportunities.</td>
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<tr>
<td></td>
<td>4. Evaluate the need for program fees and minimum transaction fees.</td>
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<tr>
<td></td>
<td>5. Evaluate disposal and operations contract options.</td>
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</table>

### 2.5 RECOMMENDATIONS
The Solid Waste Advisory Committee (SWAC) reviewed the alternatives summarized in Section 2.4 and recommended the following to Pend Oreille County for further action and implementation:

#### 2.5.1 Facility and Equipment Recommendations
- **Alternative 2**: Baler and building for recyclable materials at the South County Transfer Station.
- **Alternative 3**: CDL diversion area at the South County Transfer Station.
- **Alternative 4**: Facility modifications for improved site security at Usk Drop Box Site.
- **Alternative 5**: Scale at Usk Drop Box Site
2.5.2 **Operations and Public Education Recommendations**

- **Alternative 1**: Evaluate public staffing alternatives for the transfer station and drop box sites.
- **Alternative 2**: Improve site layout and signage at Ione Drop Box site to optimize recycling loads.
- **Alternative 6**: Evaluate offsite recycling collection strategies.
- **Alternative 7**: Develop public education materials, related to solid waste management within the County, for distribution at the facilities and other venues (County Fair, schools, Courthouse, etc.).
- **Alternative 9**: Evaluate computerized scaling at all three facilities.

2.5.3 **Program and Administrative Recommendations**

- **Alternative 2**: Assess the tipping fees and mechanisms for adjustment.
- **Alternative 3**: Continue to seek grant funding opportunities.
- **Alternative 4**: Evaluate the need for program fees and minimum transaction fees.
- **Alternative 5**: Evaluate disposal and operations contract options.
- **Alternative 6**: Evaluate post-closure monitoring requirements for closed Deer Valley and Ione Landfills, and financial assurance under WAC 173-304.
### 3.4 ALTERNATIVES

| Recycling Alternatives | Facility and Operational Improvements | 1. Obtain a baler and associated equipment and facility infrastructure at Deer Valley Transfer Station. 2. Provide additional County staff at the Ione Drop Box Site to oversight recycling efforts. 3. Provide additional recycling drop boxes at selected locations (such as fire stations and schools) within the County. 4. Encourage Ecology to provide incentives to public/private business partnerships to initiate curbside recycling. 5. Develop an E-waste collection site. 6. Develop an "approved" (by County staff) re-useable items area at the transfer station/drop box sites. 7. Evaluate opportunities for adding additional recyclable materials for collection. 8. Coordinate with the school districts, local businesses, and post offices to collect mixed paper for recycling. 9. Seek out other outlets for baled recyclables to optimize transportation costs. 10. Evaluate adding plastics (as baled recyclable). 11. Evaluate a “red bag” program for curbside collection of recyclable materials. 12. Obtain portable recycling bins on trailers to haul behind a pickup for placement at public venues (Poker Paddle, County Fair, etc.). | 1. Develop facility and operational improvements to increase recycling and reuse rates within the County. |
| --- | --- | --- |
| Education | Provide and facilitate public education strategies to increase recycling and reuse rates within the County. | 1. Expand the County website to provide additional information on County programs and regional links. 2. Provide additional County staff at the Ione Drop Box Site to oversight recycling efforts and assist with public education. 3. Develop a community service program through the schools to sort onsite generated recyclables and food waste. 4. Encourage local restaurants and grocery stores to donate food items to charitable organizations and recycle food waste. |
| Administration | Develop mechanisms to maintain economic viability of the solid waste system within the County. | 1. Consider a flow control ordinance for solid waste within the County. 2. Evaluate fee structure for solid waste disposal to support recycling programs or establish fees for recycling. |
| Composting | Develop a strategy for diverting yard waste and other compostable materials from the solid waste stream. | 1. Encourage Master Gardeners to provide yard waste composting and related classes to the public. 2. Evaluate yard waste collection at the transfer station/drop box sites. 3. Promote yard waste collection events (spring and fall). 4. Develop an in-County composting facility. |
## Waste Reduction Alternatives

| Product Stewardship & Procurement | 1. Evaluate opportunities with local businesses to implement a program within the County that returns materials to the originators for reuse or recycling.  
2. Provide an E-Waste Collection Site at Deer Valley Transfer Station  
3. Facilitate waste reduction efforts within the business community and public agencies within the County.  
4. Promote the use of EPA’s Comprehensive Procurement Guidelines for reference in purchasing decisions and evaluate employing Environmentally Preferable Purchasing (EPP) practices by County agencies to increase County use of recycled materials and to encourage product stewardship through purchasing power.  
5. Encourage other public agencies and contractors to evaluate and employ EPP through County contracts and education.  
6. Support state and national efforts on the local level through participation and information transfer. |
<table>
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<tbody>
<tr>
<td>Support product stewardship efforts.</td>
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</tbody>
</table>
- Implement in-house waste reduction programs and practices.  
1. Refer to the following as some examples, and provide internal incentives (such as special recognition) for employee performance.  
- Promote electronic communications (instead of paper copies), as much as practicable.  
- Double-sided photocopying and printing.  
- Promote electronic (rather than paper) information, forms, and applications, as much as practicable.  
- Encourage the use of washable and reusable dishes and utensils.  
- Utilize rechargeable batteries and recycle.  
- Streamline and computerize forms as much as practicable.  
- Resort to “on-demand” printing of documents and reports as they are needed.  
- Lease long-life products when service agreements support maintenance and repair rather than new purchases.  
- Share equipment and occasional use items.  
- Choose durable products rather than disposable.  
- Reduce product weight or thickness when effectiveness is not jeopardized in products such as, but not limited to, paper and plastic liner bags.  
- Buy in bulk, when storage and operations exist to support it.  
- Reuse products such as, but not limited to, file folders, storage boxes, office supplies, and furnishings.  
- Mulch pruned material from landscapes and use on site. |
Waste Reduction (cont’d)

<table>
<thead>
<tr>
<th>Waste Reduction Education</th>
<th>Coordinate and administer waste reduction programs.</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td>1. Facilitate, coordinate, and enhance current education efforts through the County website, printed materials available at the Courthouse, coordination with the Conservation District programs, school outreach programs, and public events.</td>
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<tr>
<td></td>
<td>2. Assist with business waste reduction/recycling audit programs.</td>
</tr>
<tr>
<td>Waste/Materials Exchanges</td>
<td>Coordinate, administer, and promote waste/materials exchanges.</td>
</tr>
<tr>
<td></td>
<td>1. Encourage use of online materials exchange for primarily residential users, such as 2good2toss (<a href="http://www.2good2toss.com">www.2good2toss.com</a>) developed by i-WasteNot Online Resource Recovery Systems by including links on the County website.</td>
</tr>
<tr>
<td></td>
<td>2. Assist with and promote business waste exchange audit programs.</td>
</tr>
<tr>
<td></td>
<td>3. Provide additional recycling/waste reduction information and links on the County website.</td>
</tr>
</tbody>
</table>

3.5 RECOMMENDATIONS

The Solid Waste Advisory Committee (SWAC) reviewed the alternatives summarized in Section 3.4 and recommended the following to Pend Oreille County for further action and implementation:

3.5.1 Recycling Alternatives

3.5.1.1 Recommendations for Facility and Operational Improvements

- **Alternative 1**: Obtain a baler and associated equipment and facility infrastructure at Deer Valley Transfer Station.
- **Alternative 4**: Encourage Ecology to provide incentives to public/private business partnerships to initiate curbside recycling.
- **Alternative 5**: Develop an E-waste collection site.
- **Alternative 6**: Develop an “approved” (by County staff) re-useable items area at the transfer station/drop box sites.
- **Alternative 7**: Evaluate opportunities for adding additional recyclable materials for collection.
- **Alternative 8**: Coordinate with the school districts, local businesses, and post offices to collect mixed paper for recycling.
- **Alternative 9**: Seek out other outlets for baled recyclables to optimize transportation costs.
- **Alternative 12**: Obtain portable recycling bins on trailers to haul behind a pickup for placement at public venues (Poker Paddle, County Fair, etc.).

3.5.1.2 Education Recommendations

- **Alternative 1**: Expand the County website to provide additional information on County programs and regional links.
- **Alternative 3**: Develop a community service program through the schools to sort onsite generated recyclables and food waste.
- **Alternative 4**: Encourage local restaurants and grocery stores to donate food items to charitable organizations and recycle food waste.
3.5.1.3 Program and Administrative Recommendations

- Alternative 2: Evaluate fee structure for solid waste disposal to support recycling programs or establish fees for recycling.

3.5.1.4 Composting Recommendations

- Alternative 1: Encourage Master Gardeners to provide yard waste composting and related classes to the public.
- Alternative 2: Evaluate yard waste collection at the transfer station/drop box sites.
- Alternative 3: Promote yard waste collection events (spring and fall).

3.5.2 Waste Reduction Alternatives

3.5.2.1 Product Stewardship & Procurement Recommendations

- Alternative 1: Evaluate opportunities with local businesses to implement a program within the County that returns materials to the originators for reuse or recycling.
- Alternative 2: Provide an E-Waste Collection Site at Deer Valley Transfer Station
- Alternative 3: Facilitate waste reduction efforts within the business community and public agencies within the County.
- Alternative 4: Promote the use of EPA’s Comprehensive Procurement Guidelines for reference in purchasing decisions and evaluate employing Environmentally Preferable Purchasing (EPP) practices by County agencies to increase County use of recycled materials and to encourage product stewardship through purchasing power.
- Alternative 5: Encourage other public agencies and contractors to evaluate and employ EPP through County contracts and education.
- Alternative 6: Support state and national efforts on the local level through participation and information transfer.

3.5.2.2 Education Recommendations

- Alternative 1: Facilitate, coordinate, and enhance current education efforts through the County website, printed materials available at the Courthouse, coordination with the Conservation District programs, school outreach programs, and public events.

3.5.2.3 Waste/Materials Exchanges Recommendations

- Alternative 1: Encourage use of online materials exchange for primarily residential users, such as 2good2toss (www.2good2toss.com) developed by i-WasteNot Online Resource Recovery Systems by including links on the County website.
- Alternative 2: Assist with and promote business waste exchange audit programs.
- Alternative 3: Provide additional recycling/waste reduction information and links on the County website.
4.4 CDL and INERT WASTE MANAGEMENT ALTERNATIVES

| Facility and Operational Improvements | 1. Develop acceptance criteria for CDL and Inert waste at the transfer station/drop box sites.  
|                                      | 2. Provide information on the County website and written materials at Planning Department for contractors and residents.  
|                                      | 3. Include links to additional information related to hazardous materials in demolition debris and asbestos survey/abatement for commercial and residential use.  
| Develop management policies for CDL and Inert wastes. | 4. Develop CDL and Inert waste collection and source separation facility/operational components at the South County (Deer Valley) Transfer Station and Ione Drop Box Site.  
| Evaluate options for optimizing diversion of CDL and Inert materials from the solid waste stream. | 5. Evaluate development of a County CDL landfill.  
| Ensure that a contingency plan is in place to manage disposal of materials resulting from natural disaster occurrences within the County. | 6. Evaluate development of a County Inert Waste landfill.  
|                                                                 | 7. Develop a Disaster Debris Management Plan for the County. |

| Public Education | Provide outreach and education on options for waste reduction and recovery of CDL and Inert waste materials.  
| Create and promote markets within the County for recycling and reuse of CDL and Inert wastes. | 1. Provide information on the County website and written materials at Planning Department for contractors and residents.  
|                                                                 | 2. Include links to additional information related to deconstruction techniques and green building.  
|                                                                 | 3. Evaluate using land use designations, tax/licensing incentives, permitting, siting, and technical assistance for creating a “Market Development Zone” to attract businesses that utilize recyclable materials, remanufacture products, or provide reuse opportunities. |

| Administration | Promote CDL and Inert waste diversion within the County through public works projects. | 1. Develop CDL and Inert waste diversion specifications for public works projects.  
|                                                                 | 2. Use recycled content building specifications for public works projects.  
|                                                                 | 3. Develop a CDL and iner waste diversion ordinance.  
|                                                                 | 4. Evaluate financial incentives/disincentives to encourage recovery of CDL and Inert materials. |

4.5 RECOMMENDATIONS
The Solid Waste Advisory Committee (SWAC) reviewed the alternatives summarized in Section 4.4 and recommended the following to Pend Oreille County for further action and implementation:

4.5.1 Recommendations for Facility and Operational Improvements
- **Alternative 1**: Develop acceptance criteria for CDL and Inert waste at the transfer station/drop box sites.
- **Alternative 2**: Provide information on the County website and written materials at Planning Department for contractors and residents.
- **Alternative 3**: Include links to additional information related to hazardous materials in demolition debris and asbestos survey/abatement for commercial and residential use.
- **Alternative 4**: Develop CDL and Inert waste collection and source separation facility/operational components at the South County (Deer Valley) Transfer Station and Ione Drop Box Site.
- **Alternative 7**: Develop a Disaster Debris Management Plan for the County.
5.4 MODERATE RISK WASTE ALTERNATIVES

<table>
<thead>
<tr>
<th>Public Education</th>
<th>Expand public education programs to reduce the generation of MRW and alternative products.</th>
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<tbody>
<tr>
<td></td>
<td>Provide education on the risks associated with mercury in the waste stream such as disposal of thermometers and light ballasts.</td>
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<tr>
<td></td>
<td>1. Provide MRW generation reduction information on the County Website.</td>
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<td></td>
<td>2. Provide printed materials (MRW reduction and alternative products) to be available at the transfer station, drop box sites, and Public Works building.</td>
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<td>3. Continue with the “free table” at the South County (Deer Valley) household hazardous waste facility to reuse appropriate products as alternatives to disposal.</td>
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<td></td>
<td>4. Access Washington Toxics Coalition’s Home Safe Home Program website for additional information on alternatives to hazardous household products.</td>
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<td></td>
<td>5. Work with franchise haulers to screen solid waste for evidence of MRW.</td>
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<tr>
<td></td>
<td>7. Provide information on the risks of mercury in the waste stream on the County Website.</td>
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<td></td>
<td>8. Provide printed materials, or a sign/poster, on the risks of mercury in the waste stream to be available at the transfer station, drop box sites, and Public Works building.</td>
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<thead>
<tr>
<th>Household Hazardous Waste Collection</th>
<th>Maintain collection system for moderate risk waste.</th>
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<tbody>
<tr>
<td>Business technical and collection assistance</td>
<td>Reuse of lubricating oils.</td>
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<tr>
<td></td>
<td>Provide business collection assistance for MRW.</td>
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<tr>
<td></td>
<td>Enforcement efforts.</td>
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<tr>
<td></td>
<td>1. Maintain collection of household hazardous waste at the South County (Deer Valley) transfer station and Central and North County drop box sites.</td>
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<tr>
<td></td>
<td>2. In coordination with the communities, school districts, and medical facilities, evaluate needs for expansion of collection sites and mobile collection.</td>
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<td></td>
<td>3. Continue to evaluate HHW facility operations for ways to increase efficiency and revenue, while decreasing expenses.</td>
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</table>

5.5 RECOMMENDATIONS

The Solid Waste Advisory Committee (SWAC) reviewed the alternatives summarized in Section 5.4 and recommended the following to Pend Oreille County for further action and implementation:

5.5.1 Recommendations for Public Education:
- **Alternative 1:** Provide MRW generation reduction information on the County Website.
- **Alternative 2:** Provide printed materials (MRW reduction and alternative products) to be available at the transfer station, drop box sites, and Public Works building.
- **Alternative 3:** Continue with the “free table” at the South County (Deer Valley) household hazardous waste facility to reuse appropriate products as alternatives to disposal.
Draft
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- **Alternative 4:** Access Washington Toxics Coalition’s Home Safe Home Program website for additional information on alternatives to hazardous household products.
- **Alternative 5:** Work with franchise haulers to screen solid waste for evidence of MRW.
- **Alternative 6:** Provide a collection location at the Deer Valley Household Hazardous Waste Facility for mercury waste products.
- **Alternative 7:** Provide information on the risks of mercury in the waste stream on the County Website.
- **Alternative 8:** Provide printed materials, or a sign/poster, on the risks of mercury in the waste stream to be available at the transfer station, drop box sites, and Public Works building.

### 5.5.2 Recommendations for Improvements in Household Hazardous Waste Collection:

- **Alternative 1:** Maintain collection of household hazardous waste at the South County (Deer Valley) transfer station and Central and North County drop box sites.
- **Alternative 3:** Continue to evaluate HHW facility operations for ways to increase efficiency and revenue, while decreasing expenses.

### 5.5.3 Recommendations for Improvements in Business Technical and Collection Assistance:

- **Alternative 1:** Maintain collection and processing of used oil within the County, and continue with existing reuse program.
- **Alternative 3:** Provide technical assistance to businesses and agencies related to waste reduction, collection, and disposal of MRW and hazardous waste.
- **Alternative 5:** Enhance load inspection capabilities by franchise haulers and transfer station and drop box site attendants.

### 6.3 ALTERNATIVES – SPECIAL WASTES

1. Continue to provide public information on management strategies and locations that handle special wastes.
2. Continue to collect tires at the transfer stations.
3. Continue to have commercial haulers audit the waste stream contents of participating business and residential users of collection services.
4. Evaluate alternative collection strategies and staging locations for auto hulks.
5. Evaluate whether alternative management strategies are required for cooking oil and grease wastes.
6. Periodically review and amend County acceptance criteria and management protocols, related to Special Wastes, for users of the transfer station and drop box sites.

### 6.4 RECOMMENDATIONS

The Solid Waste Advisory Committee (SWAC) reviewed the alternatives summarized in Section 6.3 and recommended the following alternatives to Pend Oreille County for further action and implementation:

- **Alternative 1:** Continue to provide public information on management strategies and locations that handle special wastes.
- **Alternative 2:** Continue to collect tires at the transfer stations.
Draft
For Agency Review

• **Alternative 3**: Continue to have commercial haulers audit the waste stream contents of participating business and residential users of collection services.
• **Alternative 4**: Evaluate alternative collection strategies and staging locations for auto hulks.
• **Alternative 5**: Evaluate whether alternative management strategies are required for cooking oil and grease wastes.
• **Alternative 6**: Periodically review and amend County acceptance criteria and management protocols, related to Special Wastes, for users of the transfer station and drop box sites.

7.3 ALTERNATIVES - BUDGET

1. Institute an ordinance for flow control (an example is attached).
2. Evaluate program fees for recycling that may be used to assist with developing a financially sustainable recycling program.
3. Consider changing the operations contract adjustment so that the operating and transportation portions of the contract increase with CPI, but the disposal portion remains static for the term of the current contract.

7.4 RECOMMENDATIONS

The Solid Waste Advisory Committee (SWAC) reviewed the alternatives summarized in Section 7.3 and recommended the following alternatives to Pend Oreille County for further action and implementation:

• **Alternative 2**: Evaluate program fees for recycling that may be used to assist with developing a financially sustainable recycling program.
• **Alternative 3**: Consider changing the operations contract adjustment so that the operating and transportation portions of the contract increase with CPI, but the disposal portion remains static for the term of the current contract.