

March 1, 2010

The meeting of the County Commissioners was called to order in their meeting room at 9:00am. All members were present.

(1)

YTD Investment Earnings Report from the Treasurer's Office was \$4,202.58.

(2)

Motion was made by J. Hankey to approve the amended minutes of their February 22, 2010 meeting. Motion was seconded by L. Merrill and passed unanimously.

(3)

The Board discussed a number of items, including the recent proposal from Seattle City Light. L. Merrill spoke about the term "nominal dollars", which Seattle City Light is using in their discussions. The Board also spoke about funding for the Pend Oreille County Fair and the County Centennial Celebration in 2011.

(4)

The Board clarified that the County contact person in the Sex Discrimination of Community Athletic Programs Policy would be the Human Resources Coordinator with the understating that most likely legal council will be drawn into handling an investigation.

(5)

The Board received a conference call from Lobbying Consultant, Jim Potts, noting House Bill 2925 is in the Rules Committee.

(6)

Newport City Administrator, Ray King, and County Engineer, Don Ramsey, met with the Board and explained funding through the Transportation Enhancement Program and Surface Transportation Program. Ray reviewed the City's proposed sidewalk and pedestrian pathway project on Highway 2 from Newport to Calispel Avenue. Motion was made by L. Merrill to submit the Newport City project to both programs. Motion was seconded by J. Hankey and passed unanimously.

(7)

Jason Storey with Work-A-Holics L.L.C. met with the Board regarding his invoice dated February 24, 2010 which included additional funds for catch-up work from not having janitorial services for a month and extra funds for working during day hours. After discussion, motion was made by L. Merrill to reduce those extra charges by half. The catch-up hours were reduced to 10 for \$187.50 and the hours for working during the day hours were reduced to 15 hours for \$281.25. The hours for cleaning the Health Department building will remain the same, 11 hours for \$206.25. Motion was seconded by J. Hankey and passed unanimously.

(8)

EXECUTIVE SESSION-Mike Cecka with Prothman Company spoke with the Board regarding the performance of a public employee as under RCW 42.30.110(g) for 30 minutes, between 10:15am and 10:45am.

(9)

The Board discussed and worked on items pertaining to HB 2925.

(10)

The Board recessed for lunch.

(11)

HEARING-Road Naming and Site Addressing Ordinance-The Chair opened the hearing and the notice was read. County Engineer, Don Ramsey, IT Director, Chad Goodhue and IT Specialist, Dorothy Rennich-Kress, were present and spoke about having a smooth road naming and addressing process. Motion was made by L. Merrill to approve the ordinance. Motion was seconded by J. Hankey and passed unanimously.

ORDINANCE NO. 2010-1 VOL 30 PAGE 140-156 COMMISSIONERS RECORDING

(12)

Human Resources Coordinator, Shelly Stafford, met with the Board to discuss a number of items including the draft Hiring Policy Outline as a first touch. Shelly discussed the current Personnel Policy regarding a re-hire after layoff as regards to longevity. She also spoke about posting Resolution 2010-10, Prohibiting sex discrimination in the operation, conduction or administration of community athletics program by Pend Oreille County, on the County Website. Shelly also reviewed Washington Counties Insurance Fund (WCIF) items, including the new Health Insurance Portability and Accountability Act (HIPAA) rules. The WCIF has engaged a HIPAA trainer and scheduled the training in Seattle in April.

(13)

The Board reviewed the resolution, appointing designees for the Washington Counties Risk Pool. Motion was made by J. Hankey to appoint the following positions: Laura Merrill as Director, Diane Wear as Alternate Director, John Hankey as 2nd Alternate Director, Don Ramsey as Risk Manager, Liz Braun as Safety Officer and Teresa Brooks as Claims Administrator. Motion was seconded by L. Merrill and passed unanimously.

RESOLUTION NO. 2010-11 VOL 30 PAGE 157-158 COMMISSIONERS RECORDING

(14)

Motion was made by J. Hankey to continue the meeting until March 2, 2010. Motion was seconded by L. Merrill and passed unanimously.

March 2, 2010

The meeting of the County Commissioners was continued in their meeting room at 9:00am. All members were present.

(15)

Auditor, Marianne Nichols, Assessor, Jim McCroskey and Data Processing Coordinator, Jill Shacklett, discussed the State Payment In Lieu of Taxes (PILT) which is a payment based on County-owned acreage. Jim has reviewed the amount of acreage the State Fish & Wildlife has recently acquired in this County. He is working on open-space values to see what can be billed to the State.

(16)
Marianne Nichols, Jill Shacklett and Administrative Assistant to the Director, Teresa Brooks, met with the Board. Marianne discussed Facilities Maintenance Technician I, Kyle Carroll, working a split shift during the month of January, 2010. She suggested paying Kyle \$344.60 in additional pay, as noted in the union contract as call out fees. Motion was made by L. Merrill to approve the payment. Motion was seconded by J. Hankey and passed unanimously.

(17)
Marianne Nichols, Jill Shacklett and Teresa Brooks discussed the Current Expense accounts which were billed for 2009 ER&R charges, noting these amounts were budgeted in 2009 and departments do not have them in their 2010 budgets. Marianne spoke about approximately \$7,500.00 in overages that will affect the 2010 budgets. They also spoke about ER&R copying charges that were estimated, as the counter on the copier was not on. Marianne expressed concerns she will have with the State Auditor. Teresa Brooks will review these items. Marianne will hold off on paying the ER&R bills until the figures are verified.

(18)
Marianne Nichols and Jill Shacklett discussed Furlough days, stating some part-time employees are not taking furlough days or taking them then working additional hours that week. The Board will send a memo and if it continues they will pursue the matter. They discussed budget matters stating even though the County received the past due amount from Seattle City Light, we still have revenue concerns. The ER&R billings being sent to departments a year late was discussed as some departments will have budget problems in 2010 and may have to cut some trips. Jill provided an updated Cash Flow Balance sheet.

(19)
Marianne Nichols and Jill Shacklett stated Lucretia Gill passed her Motor Vehicle Certification and in lieu of using Marianne's budgeted \$8,000.00 for summer help, she requested giving Lucretia the Certified pay now and return her to full-time effective May, 2010. Motion was made by L. Merrill to approve the Department of Licensing requests. Motion was seconded by J. Hankey and passed unanimously.

(20)
Marianne Nichols and Jill Shacklett discussed the HAVA grant, noting Marianne was approved through the HAVA Committee and the next step is before the Federal Committee. J. Hankey noted Mike Lithgow will be having another Facilities Committee meeting soon. It was suggested the work in the Counseling Services and Health District buildings be done simultaneously. Marianne volunteered to work on the Facilities Committee.

(21)
Marianne Nichols and Jill Shacklett spoke about the postage costs the Auditor's Office has tracked over the last year. They discussed billing the non-current expense budgets beginning in 2011. The Board will discuss this at the next Elected Officials and Department Head meeting. They also mentioned having the IT User group review department bills for IT.

(22)
Prosecutor Tom Metzger met with the Board and noted both the State House and Senate budgets contain methamphetamine funding for the County. Tom and the Board discussed advertising for a committee of people interested in planning the County Centennial Celebration which will be in 2011. They set a meeting for 7:00pm March 31, 2010, at the Cusick Community Center.

(23)

Tom Metzger noted he received 14 applications and has been interviewing for his open Deputy Prosecutor position. He is also working on Usk Bridge Bid Opening matter.

(24)

Shelly Stafford was present when Tom Metzger met with the Board and provided information about Liberty Mutual Insurance, including a hold harmless agreement from Washington State Association of Counties. Tom suggested not signing the agreement.

(25)

The Board approved the following payroll changes:

PUBLIC WORKS

Raymond Graham, resignation, effective 03-03-10

SHERIFF

Travis Stigall, step 2 \$3,884, effective 03-01-10

Prosecutor

Mike Carbone, deceased, effective 02-23-10

EXTENSION

Carla Pogson, Office Manager/4-H Aide, step 1 \$2,440, effective 03-01-10

(26)

Correspondence:

- 2.24 Dean Vercruysse, Council 2-Request schedule meeting to begin negotiations
- 2.25 Robert Holmes-Case #CR6481 & IN15956
- 2.26 Fair Board-Agenda
- 2.27 Beth Gillespie to Bob Nichols-B&N Sanitary payments due
- 2.28 Shirley Sands, Newport Mayor-Proposed sidewalk and pedestrian pathway project

(27)

The Board sent the following correspondence:

Seattle Mayor Mike McGinn-Packet of information pertaining to recent visit with Mayor

(28)

As of this date the Board approved for payment the following vouchers as listed and made available by the Auditor's Office:

<u>Fund</u>	<u>Salary Fund Amt.</u>	<u>Salary Warrant #</u>	<u>Claim Fund Amt.</u>	<u>Claim Warrant #</u>
Current Expense			18,472.67	101023
Arts, Tourism & Recreation			7,515.00	
Counseling Services			1,350.04	
2009 Technology Project Fund			6,666.63	
Park			323.70	
Park/Weed (Milfoil) Control			107.38	
Road			131.43	
Auditor's O&M			18,861.14	
Drug Enforcement			434.17	
Emergency 911 Communications			25,000.00	

Extension Education	412.28	
Public Facilities	1,348.25	
Solid Waste	45,313.43	
Equipment R&R	4,114.52	
Sheriff's Trust	306.00	101125

(29)

Motion was made by L. Merrill to adjourn. Motion was seconded by J. Hankey and passed unanimously.

ATTEST: _____ APPROVED: _____
 Clerk of the Board Chairman of the Board