

April 28, 2008

04-28-08 mtg

The meeting of the County Commissioners was held in their meeting room at 9:00am. All members were present.

YTD Investment Earning

(1)
YTD Investment Earnings Report from the Treasurer's Office was \$86,539.63.

Min

(2)
Motion was made by L. Merrill to approve the minutes of their April 21, 2008 meeting. Motion was seconded by D. Cummings and so ordered by K. Oliver.

S West-OK to buy server

(3)
Steve West, Chief of Communications, presented the Board with a request to purchase a Mapping/GIS Server in the amount of \$9323.00. Steve noted this purchase would involve no additional Current Expense funds, noting that Emergency 911 Communications Grant will pay \$7,000.00 and the Computer Equipment IT fund will pay \$2323.00. Steve informed the Board this server was specified in the 2008 Emergency 911 Communications Grant. After discussion, L. Merrill moved to approve the purchase. Motion was seconded by D. Cummings and so ordered by K. Oliver.

J Boggs-C-2008-7

(4)
JoAnn Boggs, Emergency Management Director, presented a Washington State Military Department and Department of Homeland Security contract change, explaining there is a limit on salaries and benefits which requires moving salary monies to goods and services. D. Cummings moved to approve the contract amendment. Motion was seconded by L. Merrill and so ordered by K. Oliver.

CONTRACT NO. 2008-7 VOL 28 PAGE 240-241 COMMISSIONERS RECORDING

April 28, 2008 (continued)	S West, J Boggs-GIS mapping
(5) The Board discussed GIS mapping with Steve West and JoAnn Boggs regarding department needs and merging the multiple needs into the system. Steve indicated that at a Seattle City Light recent meeting FERC requested Seattle City Light GIS all their data as well.	
(6) Dean Cummings discussed emergency response and access issues at Horseshoe Lake.	D Cummings-Horseshoe Lake
(7) EXECUTIVE SESSION-Tom Metzger advised the Board he needed to speak to them regarding the performance of a public employee under RCW 42.30.110(g) for 15 minutes.	EXE SES
(8) The Board discussed with Tom Metzger a Weed Board lien issue. The prosecutor was directed to research the appeal process to the Weed Board.	T Metzger-Weed Bd Lien
(9) D. Cummings moved to have an efficiency survey performed of the Public Works Department. This survey will be paid for through the Commissioners Professional Services Budget. Motion was seconded by L. Merrill and so ordered by K. Oliver.	Bd approved efficiency survey
(10) Tom Metzger discussed Willms Road, stating Mr. Ewert had his bridge damaged. Mr. Ewert is concerned about liability issues regarding a section of his property which was opened to traffic as a detour route for Willms Road residents to have access to their properties. Tom discussed resolving the matter, stating this access is an emergency situation and that the County would indemnify Mr. Ewert from any liability that may arise with the County being liable since the County did the work. D. Cummings moved to agree the County would indemnify and hold harmless Mr. Ewert from any claims that might arise due to the County's installation of a detour roadway and the public's usage of said public roadway which was necessitated by the failure of Willms Road with this indemnification to be in effect until Willms Road is restored. Motion was seconded by L. Merrill and so ordered by K. Oliver. Tom also provided an update on various issues, including the Simundson dock at Diamond Lake, indemnification of employees acting within scope of responsibility, tribal officer training, and Yocum Lake.	T Metzger-Willms Rd T Metzger-update
(11) K. Oliver discussed Hotel Motel Tax Board questions he has received. It was recommended that anyone having questions regarding the Hotel Motel Tax Board should put their questions into writing and present them to the Commissioners or the Hotel Motel Tax Board.	K Oliver-HM Questions
(12) Steve Patton, Counseling Services Director, met with the Board to provide an update.	S Patton-update
(13) D. Cummings provided an update regarding Hotel Motel Tax Board expenses, stating the Board recommended the payment of expenses. L. Merrill moved to approve the payment of the following bills from the Arts, Tourism and Recreation Fund: Praise-A-Palooza/The Mercy House \$500.00, Dave Livingston \$205.00, Metaline Chamber of Commerce \$200.00, Southwest Airline's Spirit Magazine, paid to Pend Oreille River Tourism Alliance (PORTA) \$1250.00. Motion was seconded by D. Cummings and so ordered by K. Oliver.	D Cummings-HM update, payments approved
(14) D. Cummings discussed the Selkirk Loop bill of \$2400.00 and the paying of one-third of that amount. Further discussion will be held with Selkirk Loop and the Hotel/Motel Tax Board.	SL Billing
(15) D. Cummings discussed Ashenfelter Bay development.	Ashenfelter Bay
(16) The Board recessed for lunch.	Lunch
(17) Les Waggoner met with the Board regarding the Little Spokane River Road. A phone call was made to Tom Metzger regarding vacation, right-of-way and road issues. Tom stated that the parties would need to resolve the issue by locating the roadway in such a manner that it serves the County's requirements with such resolution being agreeable with Mr. Waggoner.	L Waggoner-vacation

April 28, 2008 (continued)

(18)

J Walker, S Gamielson-
OK to advertise

Assessor Janet Walker and Program's Administrator, Sonya Gamielson, met with the Board requesting authorization for advertising to fill the Data Processor position which will be vacated by Amy Birchell. L. Merrill moved to approve the requested advertising. Motion was seconded by D. Cummings and so ordered by K. Oliver.

(19)

EXE SES

EXECUTIVE SESSION-Janet Walker informed the Board she needed to speak to them regarding the performance of a public employee under RCW 42.30.110(g) for 15 minutes.

(20)

R Curren-update

Ron Curren, Public Works Director, met with the Board to provide updates on various matters, including Willms Road repair status and the Solid Waste site at Cusick.

(21)

D Cummings-road items

D. Cummings asked questions of Ron Curren regarding the edge of right-of-ways on County roads as regards to ATV travel.

(22)

R Curren-Dead of Easement

Ron Curren presented a Deed of Easement from Rustler's Gulch Syndicate, LLC. Ron informed the Board that Tom Metzger has reviewed the Easement. Ron noted that he received a copy of the Deed of Easement from County Forester, Steve Gibson. D. Cummings moved to approve the Deed of Easement. Motion was seconded by L. Merrill and so ordered by K. Oliver.

(23)

R Curren-Fuel expenditures

Ron Curren discussed ER&R fuel expenditures since 2005, including the 2008 projected fuel expense to year end. He discussed the need to change rates.

(24)

R Curren-Yocum Lake

Ron Curren provided an update regarding Yocum Lake; aquamog specifications status and answered questions from D. Cummings regarding RV spots at Pend Oreille Park.

(25)

J Marthaller-Lead Entity

Jim Marthaller provided a letter regarding support for the Kalispel Tribe of Indians Natural Resources Department as Lead Entity for WRIA 62 projects. L. Merrill moved to approve signing the letter. Motion was seconded by D. Cummings and so ordered by K. Oliver.

(26)

J Marthaller-2008 Bldg Permit
Fee

Jim Marthaller, Planning Director, met with the Board to discuss the 2008 building permit fee schedule increase and the scheduling of a public hearing. L. Merrill moved to schedule a public hearing for May 27, 2008 at 3:30pm. Motion was seconded by D. Cummings and so ordered by K. Oliver.

(27)

J Marthaller-PO Shores

Jim Marthaller discussed the Pend Oreille Shores Water System Plan.

(28)

J Marthaller-extending bldg
permit

Jim Marthaller made a request to the Board for an extension of his building permit for one year to complete porches and decks. After discussion L. Merrill moved to approve the extension of the building permit. Motion was seconded by D. Cummings and so ordered by K. Oliver.

(29)

D Ramsey-C-2008-8

Don Ramsey, County Engineer, presented a Local Agency Federal Aid Project Prospectus for North Fork Calispel Creek Bridge, Middle Fork Road CRN 20220. L. Merrill moved to approve the Project Prospectus. Motion was seconded by D. Cummings and so ordered by K. Oliver.

CONTRACT NO. 2008-8 VOL 28 PAGE 242-244 COMMISSIONERS RECORDING

(30)

D Ramsey-C-2008-9

Don Ramsey, County Engineer, presented a Local Agency Federal Aid Project Prospectus for LeClerc Road North Phase 2. L. Merrill moved to approve the Project Prospectus. Motion was seconded by D. Cummings and so ordered by K. Oliver.

CONTRACT NO. 2008-9 VOL 28 PAGE 245-247 COMMISSIONERS RECORDING

(31)

D Cummings-Fertile Valley Rd

D. Cummings discussed Fertile Valley Road with Don Ramsey and the need to place this road in priority status when looking at projects.

April 28, 2008 (continued)

(32)

Gene Loss met with the Board to request a waiver of building permit fees regarding the conversion of a shop into a home. Jim Marthaller discussed concerns regarding moisture, insulation and a vapor barrier. Jim Marthaller discussed the required number of inspections, the total of which would cost \$450.00. D. Cummings moved to approve the waiver to let Mr. Loss modify his shop for a residence for a fee of \$450. Motion was seconded by L. Merrill and so ordered by K. Oliver.

G Loss-Permit fees

(33)

Motion was made by L. Merrill to continue the meeting until April 29, 2008. Motion was seconded by D. Cummings and so ordered by K. Oliver.

Continue

April 29, 2008

The meeting of the County Commissioners was continued in their meeting room at 9:00am. All members were present.

04-29-08 mtg

(34)

Ken Smith and Dean Jacobson, Aging and Long Term Care of Eastern Washington, met with the Board to discuss proclaiming May 2008 as Older Americans Month. Ken discussed some Federal mandates and funding, noting the President makes the initial proclamation. Proclamations are then made at the State, County and individual city levels. Across the country there are many events taking place regarding May 2008 as Older Americans Month focusing on working together for strong, healthy and supportive communities. Dean Jacobson expressed his appreciation for the County's recognition of older Americans. L. Merrill moved to proclaim May 2008 as Older Americans Month. Motion was seconded by D. Cummings and so ordered by K. Oliver. A Proclamation was signed by the Commissioners proclaiming May 2008 Older Americans Month.

K Smith, D Jacobson-
Proclamation

(35)

K. Oliver stated Seattle City Light has requested his participation at focus group meetings next week. He is asking the Board for some focus concerns.

K Oliver-Seattle City Light mtg

(36)

Charles Schaefer met with the Board to discuss mandatory boating safety education for Washington boaters which went into effect January 1, 2008. The new law requires boaters ages 12 to 20 years to pass a boating safety course or an equivalency exam and obtain a Boater Education Card before operating a motorized vessel of 15hp or greater. Mr. Schaefer discussed certification classes, stating he has taught the Idaho classes and will also teach the Washington classes. The classes can also be taken on-line. Information is available through Washington State Parks and Recreation Commission. Mr. Schaefer's concern is getting the information out to the public. Mr. Schaefer discussed various items, including various age requirements regarding motorized vessels, including personal water crafts, speed limits on rivers and lakes being different, federal waters rules, and vessels that are required to have registration numbers. He discussed the cost of advertising for a month and is looking for support to get this information to the public.

C Schaefer-Boating safety

(37)

The Elected Officials and Department Head Meeting was attended by Cindy Delay, Fred Johnson, JoAnn Boggs, Claudia Krogh, Ron Curren, Don Ramsey, Steve West, Moira Hemphill, Carla Pogson, Jerry Weeks, Tom Metzger, Shelly Stafford, Charlotte Demlow, Sonya Gamalielson, Jill Shacklett, Marianne Nichols, Sharon Sorby, Jim Marthaller and Terri Miller. K. Oliver opened the meeting. L. Merrill discussed changing the limit of accumulated vacation days from 30 to 35 days. The effect of this was discussed as it relates to union contracts, working conditions, employee health issues, financial liability cost to the County and availability of employee backup. After discussion, those in attendance voted to leave the accumulated limit at 30 days. L. Merrill discussed the need to bring duplicate originals to the Board when signatures are requested. Tom Metzger discussed inventory as it relates to property that is no longer needed within departments, indicating that each department should prepare a list of all such property within their control and forward that list to the Commissioners within ten days. Tom noted that the Board is currently working on a new asset policy. Shelly Stafford discussed postage costs and mailing envelope sizes, directing attention to envelope size and thickness as they relate to postage costs. The departments would benefit by having the 'size card' the Post Office uses in determining envelope size/cost. Shelly discussed the ability to save funds by paying close attention to the size of envelope used. Steve West discussed the 3-year PC replacement program status, data protection, stating this year the remaining computers will be installed. Steve noted they are looking into an e-mail backup system. Steve stated the IT Department is looking for an off-site storage and discussed county-owned fiber to allow for a clean one-step process. He discussed the PUD fiber cable from the Courthouse to the Sheriff's Office, noting negotiations are taking place, further noting the high monthly costs. Steve also discussed the Board's approval to purchase a mapping server. He discussed wireless points within the buildings, the need for information getting to the Road Shops, FTP server for the Road Department to transfer files, the current search for an up-to-date AS400, computer replacement at Counseling Services and training programs the IT Department has developed. Steve also discussed the IT positions, their funding sources and primary duties, as follows: Dorothy Rennich-Kress is paid from a State Grant to maintain mapping systems and telephone records, Karen Beatty is paid from a Department of Justice grant with her primary job focus on laptops in all deputy vehicles, Chad Goodhue is the IT Supervisor and his primary function is to maintain the backup servers and to move the department along with 50% of his salary being paid from a 911 grant to maintain 911 equipment, Cindi Canavero is the only IT staff that is paid solely by the County and her focus is the installation of computers and the answering of questions. Steve noted that grants require a specified amount of time to

Elected Officials & Dept Head
Mtg

April 28, 2008 (continued)

qualify for the funding and that this information is important to understand when waiting for assistance from the IT Department. Steve also discussed the WinCam system in the Public Works Department, the specific GIS needs of each department, noting that Public Works does not have a specific IT person within their department. D. Cummings discussed tourism promotion and stated that Selkirk Loop has indicated difficulty in getting linked to the County website. L. Merrill spoke about the need to re-do our outdated website. L. Merrill discussed a Departmental Budget Summary form, discussed performance tracking and having information to include with the budget to communicate to the public. Terri Miller spoke about department explanations and responsibilities and the benefit of this information being available to the public. Laura spoke about creating a capital projects committee with a list of capital projects included in the Comprehensive Plan each year. Discussion followed regarding a capital projects list of priorities, future needs input and planning, growth and service projections. Jerry Weeks indicated that he supported the creation of a Capital Projects Committee. Tom Metzger discussed space within the Hall of Justice and the location of a copy of the plans on space maximizing. Marianne Nichols addressed next year's budget and is requesting budget revenue figures for the 2009 budget, discussing goals for a balanced budget deadline. D. Cummings and Ron Curren discussed ER&R's increased fuel costs.

S Sorby-C-2008-10

(38)

Sharon Sorby, Weed Control Coordinator, presented Modification to Personal Services Agreement for Davis Lake Eurasian Watermilfoil Management Project. Sharon stated the original contract over-appropriated the amount to the contract. Motion was made by L. Merrill to approve the Modification. Motion was seconded by D. Cummings and so ordered by K. Oliver.

CONTRACT NO. 2008-10 VOL 28 PAGE 248-250 COMMISSIONERS RECORDING

S Sorby-lien policy

(39)

Sharon Sorby discussed the Weed Board Lien Policy and will provide a copy of that policy to the Board.

S Stafford-licensing cost

(40)

Shelly Stafford discussed website additions for position postings possibly being done by the Personnel position, and possibly including the posting of the agenda and minutes. She discussed information received from Chad Goodhue regarding licensing costs. Motion was made by L. Merrill to approve the expenditure of the computer licensing fees to accommodate the Personnel Coordinator/Office Assistant the ability to post to the County Website. Motion was seconded by D. Cummings and so ordered by K. Oliver.

Payroll changes

(41)

The Board approved the following payroll changes:

ASSESSOR

Amy Birchall, Resignation, Effective 05-09-08

COUNSELING SERVICES

Nancy Ashburn, \$400/month supplement, Effective 05-01-08

COMMISSIONERS

Chris Mylar, Clerk of the Board, Chief Civil Service Examiner, Office Administrator, Effective 04-22-08

Michele Stafford, Personnel Coordinator, Office Assistant, Effective 04-22-08

Elizabeth Braun, Commissioner Programs, Office Assistant, Effective 04-22-08

Corr sent

(42)

The Board sent the following correspondence:

Lauri Vigue, Lead Entity/Watershed Stewardship Coordinator, WDF&W-Support for Kalispel Tribe of Indians as Lead Entity for WRIA 62

Newport School, District School Board-Track grant contract

Corr

(43)

Correspondence:

4.167 Rashi Gupta, WSAC-Representative needed for work group on Work Release

4.168 Carolyn Russell-Park Board Minutes

4.169 Carolyn Russell-River Bd Meeting

4.170 Mary Pat DiLeva, Seattle-Boundary relicensing

4.171 Jennifer Seery-Info request

4.172 Mark Havener, FD 3-Consolidation Meeting

4.173 Optimal Technologies-Celebrate Earth Day

4.174 Law Seminars-Environmental Resource Litigation Conference

4.175 Laura Merrill-Budget Forms

4.176 Malcolm Friedman-Martin Hall minutes

4.177 Eric Johnson, WSAC-Agriculture Director Loveland to retire

4.178 Mary Pat DiLeva, Seattle-Boundary

4.179 Karen Van Soest, TEDD-RTPO Meeting cancelled

4.180 Shelly Stafford-Aflac meetings

4.181 Ginni Peppert, WSAC-County payments

4.182 Curt Knapp-River Board meeting

4.183 Patty Perry-River Board meeting

April 28, 2008 (continued)

- 4.184 Sharon Sorby-River Board meeting
- 4.185 Carolyn Russell-River Board meeting
- 4.186 Matt Hobbs-River Board meeting
- 4.187 Grantstation-Insider
- 4.188 Mia Navarro Wells, WA State Coalition for the Homeless-WSCH 18th Annual Conference
- 4.189 State Dept. of Historic Preservation-Regional Listening Sessions
- 4.190 Carol Iron, DSHS-Older Americans Month Proclamation
- 4.191 Scott Johnson-Website development
- 4.192 Rashi Gupta, WSAC-Representatives need for Sex Offender Policy Board and Office of Public Defense Advisory
- 4.193 Tom McCaffrey-Road Restrictions
- 4.194 Lenford, O'Garro, Dept of Health-Lake Roosevelt Fish Consumption Advisory
- 4.195 Chuck Cushman, American Land Rights Assoc.-Legislation
- 4.196 Labor & Industries-Heat Stress public hearings
- 4.197 Digital Imaging Services-Technical imaging
- 4.198 State Recreation and Conservation Office-Don Ellersick Memorial Track
- 4.199 NE WA Regional Transport Planning Organization-meeting cancelled
- 4.200 Forest Service-Proposed Road Closures
- 4.201 Department of Fish & Wildlife-Comments to updating 1999 "Gold and Fish Pamphlet"
- 4.202 Dept of Energy, Bonneville Power Administration-Seeking public comments on proposal
- 4.203 Federal Energy Regulatory Commission-Order
- 4.204 Rural Resources-Code of Ethics
- 4.205 Dept of Ecology-Request to place County parcels on Columbia River Web Site
- 4.206 Keith Martin-Usk Bridge
- 4.207 Mary Pat DiLeva, Seattle-Boundary
- 4.208 Kitty Bottemiller, WCRP-County visits
- 4.209 Jennifer, International Selkirk Loop-Annual Budget
- 4.210 Ginni Peppert, WSAC-Joint District Meeting
- 4.211 Maurice Williamson-LidarRipley
- 4.212 Dept of Historic Preservation-Input needed for Listening Sessions
- 4.213 County Road Administration Board-Certificate of Good Practice
- 4.214 Chad Goodhue to Shelly Stafford-License to access website
- 4.215 Charles Schaefer-Mandatory Boating Safety Education
- 4.216 Sharon Sorby to M/M Johnson-Weed lien
- 4.217 Robert Weidner-Farm Bill Agreement
- 4.218 Michele Lynn, Seattle-Focus group meetings

(44)

As of this date the Board approved for payment the following vouchers as listed and made available by the Auditor's Office:

Vouchers approved

Fund	Salary Fund Amt.	Salary Warrant #	Claim Fund Amt.	Claim Warrant #
Current Expense	162,080.80			801942
Counseling Services	4,953.25			
Fair	475.00			
Park/Weed (Milfoil) Control	1,100.32			
Road	50,482.51			
Election Reserve	26.89			
Extension Education	511.63			
Growth Management	745.31			
Solid Waste	51,073.79			
County Insurance Fund	435.90			
Equipment R&R	32,172.95			
Computer Equipment/IT Fund	97.88			802043

(45)

Motion was made by L. Merrill to adjourn. Motion was seconded by K. Oliver and so ordered by D. Cummings.

Adjourned

ATTEST: _____ APPROVED: _____
Clerk of the Board Chairman of the Board