

March 10, 2008

The meeting of the County Commissioners was held in their meeting room at 9:00am. All members were present.	03-10-08 mtg
(1) YTD Investment Earnings Report from the Treasurer's Office was \$69,266.73.	YTD
(2) Motion was made by D. Cummings to approve the minutes of their March 3, 2008 meeting. Motion was seconded by L. Merrill and so ordered by K. Oliver.	Min
(3) Emergency Management Director, JoAnn Boggs, met with the Board regarding the Search and Rescue funds, stating these are not County funds. The Board agreed they can purchase a pickup without going to the Budget Committee.	J Boggs-Search & Rescue funds
(4) Assistant Treasurer, Terri Miller, met with the Board and discussed budget issues.	T Miller-Budget issues
(5) EXECUTIVE SESSION-Clerk of the Board, Chris Mylar, advised the Board she needed to speak to them regarding the performance of a public employee as under RCW 42.30.110(g) for 15 minutes.	EXE SES
(6) EXECUTIVE SESSION-The Board met regarding the performance of a public employee as under RCW 42.30.110(g) for 15 minutes.	EXE SES
(7) The Board received a phone update from Legislative Consultant, Jim Potts, regarding a number of legislative bills.	J Potts-Legislative Bills
(8) Prosecutor Tom Metzger met with the Board to discuss a number of issues including the Usk Bridge, the Blue Sky Communications Lease and a letter from Futurewise. Tom noted he is working with the Treasurer regarding a foreclosure sale. Tom and the Board discussed the Management Letter from the State audit. Tom also mentioned the potential problem with the sound system in the Superior Court and asked for the Board's support. K. Oliver discussed the recent Rural Counties meeting pertaining to exempt wells. Tom will study the issue.	T Metzger-Update

March 10, 2008 (continued)

(9)

J Boggs-agreement

JoAnn Boggs was present while Tom Metzger was at the meeting and expressed her concern regarding a couple of issues on the Blue Sky Communications Lease agreement. She will make some changes and bring an original to the Board next week.

(10)

S West-Lease Agreement

Chief of Communications, Steve West, was present while Tom Metzger was at the meeting and discussed the Lease Agreement with Pend Oreille Valley Network, Inc..

(11)

EXE SES

EXECUTIVE SESSION-Tom Metzger advised the Board he needed to speak to them regarding contract negotiations as under RCW 42.30.110(i) for 20 minutes.

(12)

S West-Contract

Steve West will make some changes to the Pend Oreille Valley Network, Inc. contract and bring it back to the Board.

(13)

C Goodhue-OK new software

Information Technologies Supervisor, Chad Goodhue, discussed software for the IT Department to provide a service call tracking system. The cost would be \$200.00 per month. It would include asset management so they will be aware of computers that are having repeated problems. After discussion, motion was made by L. Merrill to approve the purchase with an eventual budget adjustment. Motion was seconded by D. Cummings and so ordered by K. Oliver. Chad Goodhue also mentioned creating an IT user group with one person from each department.

(14)

C Shaffer-Boating Safety

Charlie Shaffer met with the Board to discuss State Certified Boating Safety classes offered by the Washington Parks and Recreation Commission. He is attending the next River Commission Meeting.

(15)

K Oliver-Legislative Bills

K. Oliver reviewed a number of legislative bills regarding transportation, construction and other public works issues.

(16)

D Cummings-Mountain tops

D. Cummings discussed the County-owned mountain tops. He would like to see the Board over-seeing those sites.

(17)

Lunch

The Board recessed for lunch.

(18)

J Marthaller-Update

Planning Director, Jim Marthaller, met with the Board and spoke about a number of items including exempt wells and urban growth area issues. He stated the Pend Oreille Events Center is beginning the permitting process. He is meeting with Town and City Councils regarding Shoreline Management Program. He is also assisting with fire district GIS mapping.

(19)

PDC Form

The Board approved the Chairman signing the State Public Disclosure Commission form and the Pacific Trails letter of support.

(20)

R Curren-Legislative Issues,  
Usk Bridge

Public Works Director, Ron Curren, met with the Board and provided some discussion regarding legislative issues. They discussed the Usk Bridge. The State Department of Transportation will do the estimate and may complete the maintenance. Ron noted he has received the Irrevocable Standby Letter of Credit from Ted Schwab for 1.5% of the road estimate cost. Motion was made by D. Cummings for the Chairman to accept and sign the Letter of Credit. Motion was seconded by L. Merrill and so ordered by K. Oliver.

(21)

R Curren-Harvester factories

Ron Curren noted he and Pat Buckley, with the PUD, will be touring harvester factories next week. Ron also discussed the amendments to the weight restrictions resolution that he will be working on. They discussed purchasing scales for the Cusick waste disposal site.

(22)

T Ownbey, R Jennings-  
Recording Equipment

County Clerk, Tammie Ownbey and Bailiff, Rich Jennings, met with the Board regarding their recording equipment. To correct the issue the sound card and microphones need to be replaced. Tammie has a courtroom consultant coming this week to make suggestions. She also mentioned District Court microphone and amplifier problems.

(23)

J Lambarth, J Shacklett-  
OK two 3/5 employees

Extension Agent, Janet Lambarth, and Data Processing Coordinator, Jill Shacklett, met with the Board to propose filling the open Extension Office Manger position with two 3/5 employees. Janet provided a listing of responsibilities for the two positions. Jill explained that because Dave Winkler was paid at a higher step, hiring two at 3/5 would be less. Janet requested to advertise right away. Motion was made by L. Merrill to begin advertising, hire one person and then have that person train the second. Motion was seconded by D. Cummings and so ordered by K. Oliver.

March 10, 2008 (continued)

(24)  
Tom Metzger placed a conference call to the Board outlining his conversation with Ron Curren regarding the Usk Bridge. Ron will contact the State for a commitment that the State will do the engineering and the maintenance.

T Metzger-Usk Bridge

(25)  
Weed Control Coordinator, Sharon Sorby, met with the Board to provide an update pertaining to Title II funds, noting she has \$9,546.97 remaining from the Middle Fork Calispel project. She also mentioned a new invention which captures the license plate number of vehicles with plant matter attached.

S Sorby-Title II

(26)  
Motion was made by L. Merrill to continue the meeting until March 11, 2008. Motion was seconded by D. Cummings and so ordered by K. Oliver.

Continue

March 11, 2008

The meeting of the County Commissioners was continued in their meeting room at 9:00am. All members were present.

03-11-08

(27)  
Lori Snider and Julie Horowitz met with the Board to discuss the placement of an Animal Rescue Shelter in Pend Oreille County, stating they have worked prior for Priest River Animal Rescue. They shared statistics regarding pick ups and deliveries to places outside of Pend Oreille County. They stated that this would be a private, non-profit no-kill shelter focusing on small animals, initially for dogs and then for cats. Lori and Julie said that no animal would be placed or adopted prior to the animal being spayed or neutered. They would also include a lost and found service. Currently they are looking for a facility within the county that would house a shelter. They stated that a facility should be small and manageable to be effective and that they would need to have water, electricity and a septic system. Some options were discussed.

L Snider, J Horowitz-Animal Rescue

(28)  
Auditor, Marianne Nichols and Data Processing Coordinator, Jill Shacklett met with the Board to discuss budget items, providing a copy of an amended total expenditure page. They stated that the revenue is unchanged. Marianne stated that last year she did not replace a DOL/Recording Deputy which was a 4/5 position. She is now requesting to advertise and hire for this position. Marianne noted the State Auditor recommended that the Elections staff not assist in other areas of the Auditor's office. The Auditor's budget includes funds for this position to begin in April. Motion was made by L. Merrill to approve the advertising of this position as stated. Motion was seconded by D. Cummings and so ordered by K. Oliver.

M Nichols, J Shacklett-budget, 4/5 position approved

(29)  
Auditor, Marianne Nichols discussed changing of the Motor Vehicle Deputy to Motor Vehicle Supervisor, noting that the Deputy has completed the certification process. Marianne noted that the Motor Vehicle Supervisor will also be supervising the 4/5 DOL/Recording Deputy. Motion was made by D. Cummings to approve this change. Motion was seconded by L. Merrill and so ordered by K. Oliver.

M Nichols-OK Motor Vehicle Supv

(30)  
Counseling Services Director, Steve Patton met to discuss the need to purchase two vans. Steve will discuss the process with Tom Metzger and with his approval the Board approved Steve to go ahead with the advertising/bid/purchase process.

S Patton-OK begin van purchase process

(31)  
Personnel Assistant, Shelly Stafford provided an update to the Board on various HR issues, including a review of the Management and Supervisory Training conducted by Washington Counties Risk Pool on February 26, 27 and 28. The Board discussed HR training, long-term department goals and various personnel policy issues. Shelly provided the Board with information regarding Certificate Human Resources Training and discussed various classes and expenses. They discussed the benefits of belonging to Associated Industries. They discussed salary steps and performance evaluations. Shelly provided an update regarding WAC interpretation of Military Leave. Dean suggested that Shelly take advantage of courses taking place in Spokane which are offered through Associated Industries. Shelly also discussed risk management issues regarding insurance when employees use personal vehicles for business purposes. The Board discussed car rentals and the new vehicle policy as it relates to insurance.

S Stafford-update

(32)  
The Board recessed for lunch

Lunch

(33)  
The Board met with the Personnel Policy Committee.

Personnel Policy Committee

(34)  
The Board approved the following payroll changes:  
AUDITOR  
Pam Lacey, DOL Supervisor, \$2471, Step 1, Effective April 1, 2008  
CORRECTIONS  
Donald Davidson, Corrections, \$2535.00, Step 3, Effective April 1, 2008

Payroll changes

March 10, 2008 (continued)

(35)

Corr sent

The Board sent the following correspondence:

Oliver Johnson-Excellent job in facilitating the Management and Supervisor Training  
Pacific Northwest Trail association-Support for Nat'l Scenic Trail Designation

(36)

Corr

Correspondence:

- 3.47 Mary Pat DiLeva, Seattle-Boundary Project Relicensing
- 3.48 EIN News-News Service
- 3.49 Shelly Stafford-Personnel Policy Meeting
- 3.50 Ellen Luellen-Exit documents
- 3.51 Pend Oreille County Fire District One-Thank you to Dean Cummings
- 3.52 WCIF-March 20, 2008 Board Mtg
- 3.53 Newport Oldtown Chamber of Commerce-Newsletter
- 3.54 Ron Curren-Title II final listing
- 3.55 Ginni Peppert-Open House for Bill Vogler's Retirement
- 3.56 Margaret Tripp-Info request
- 3.57 Anthony Jones-Grant Writing workshop
- 3.58 Brad Banks-Legislative Alert
- 3.59 Bill Newsome-Parks & Rec agenda
- 3.60 Alaina Pomeroy-NBM Partnership Meeting
- 3.61 Carol Graham-Selkirk Loop new sign
- 3.62 Shelly Stafford-Personnel Policy Meeting
- 3.63 Bill Hardy-Supplemental Budget
- 3.64 NACo- E-news
- 3.65 Mary pat DiLeva, Seattle-Boundary Relicensing
- 3.66 Kim Bergman-Info request
- 3.67 Shelly Stafford-Personnel Policy meeting
- 3.68 WA Counties-Rural Issues Agenda
- 3.69 Law Seminars-Land Use in WA conference
- 3.70 Brad Banks-WSAC Legislative Steering Committee Packet
- 3.71 Carolyn Russell-River Board Minutes
- 3.72 Mary Pat DiLeva, Seattle-Boundary relicensing
- 3.73 Alaina Pomeroy-NBM Partnership raw notes
- 3.74 Mary Pat Dileva, Seattle-Boundary Erosion & Terrestrial studies
- 3.75 JoAnn Boggs-Pagers
- 3.76 International Selkirk Loop-Loop web site programs
- 3.77 William Green-RV Regulations comments
- 3.78 Patricia Green-RV Regulations comments
- 3.79 Liz Braun-Safety Committee Meeting minutes
- 3.80 Tom McCaffrey-Intersection Report
- 3.81 Bob Geddes-Snotel web site
- 3.82 County Weed Board-Title II Funds
- 3.83 Gambling Commission-Licenses
- 3.84 Jo Benham-FEMA mtg
- 3.85 WSU Extension-*Diggings*
- 3.86 WA State DOT-SAFETEA-LU-STP allocations for the towns
- 3.87 WCIF-March 20 Insurance Advisory Committee Meeting
- 3.88 Retain Justice Debra Stephens-Request support
- 3.89 Pat Jones-Info request
- 3.90 Mary Pat DiLeva, Seattle-SCL Boundary Relicensing
- 3.91 Cathy McMorris Rodgers-March 2008 Update
- 3.92 Ron Curren to Donna Nemeh, Forest Service-Title II Projects
- 3.93 Brad Banks-Legislative Action Alert
- 3.94 Dorothy Rennich to Tom McCaffrey-Caldwell Lake area roads
- 3.95 Climate Communities-Registration
- 3.96 Mary Pat DiLeva, Seattle-Boundary Project
- 3.97 Nicholas Mondau, CTED-Annual County Homeless Report
- 3.98 Diane Woodard, DNR-DNR Forest Health Meeting
- 3.99 Brad Banks-Legislative Alert
- 3.100 Brad Banks-Legislative Alert
- 3.101 Chad Goodhue-IT User Group
- 3.102 Bill Hardy-NCWRSN Board Mtg
- 3.103 Mary Pat DiLeva, Seattle-March 4 Terrestrial WG Mtg Presentations Available
- 3.104 Mary Pat DiLeva, Seattle-Boundary Study
- 3.105 Cathy McMorris Rodgers-Request for discretionary funding
- 3.106 Council of Governments-02-29-08 minutes
- 3.107 WSAC-Request from Thurston County for Support & Amicus Brief
- 3.108 State Dept of Health-Public Health Improvement legislation
- 3.109 Cathy McMorris-Rodgers-Newsletter

March 10, 2008 (continued)

(37)

As of this date the Board approved for payment the following vouchers as listed and made available by the Auditor's Office:

Vouchers

<u>Fund</u>	<u>Salary Fund Amt.</u>	<u>Salary Warrant #</u>	<u>Claim Fund Amt.</u>	<u>Claim Warrant #</u>
Current Expense			13,055.46	801058
Arts, Tourism & Recreation			2,110.58	
Counseling Services			29,831.40	
Fair			122.27	
Law Library			753.88	
Road			50,353.35	
Veteran's Assistance			180.00	
Auditor's O&M			11,750.00	
Emergency 911 Communications			1,611.80	
Extension Education			2,613.85	
Solid Waste			298.14	
Equipment R&R			55,850.90	801174

(38)

Motion was made by L. Merrill to adjourn. Motion was seconded by D. Cummings and so ordered by K. Oliver.

Adjourn

ATTEST: \_\_\_\_\_ APPROVED: \_\_\_\_\_  
Clerk of the Board Chairman of the Board