



Pend Oreille County

Civil Service Commission

PO Box 5060 • Newport, WA 99156 (509) 447-6480

Office Hours: Monday through Friday 8:00 a.m. - 4:30 p.m.

ANNOUNCING COMPETITIVE EXAMINATION FOR Court Security Officer

This exam is for the purpose of establishing a certified list of candidates for current vacancies and future employment as a Court Security Officer in the Sheriff's Office. The eligibility of successful candidates shall remain in effect for one year.

EXAMINATION SCHEDULE:

Written Exam: Allow 2 hours for the written exam. The exam tests the knowledge, skills, abilities, and personal characteristics necessary for success.

Typing Test: No minimum is required, and this is not grounds for disqualification. For informational purposes only. Administered immediately after written.

Eligibility list ranking is based on a point system of passing written score, education, experience, and Vet's preference. For education credit, a copy of the degree must be turned in at the time of application.

NUMBER OF VACANCIES: One (1)

SALARY & BENEFITS: This is a part-time position, approximately twenty (20) hours per week with a salary of \$20.46 per hour. This position is not eligible for benefits at this time.

GENERAL MINIMUM QUALIFICATIONS:

1. Must be a U.S. citizen or a lawful permanent resident at the time of appointment.
2. Must speak, read, write legibly, and spell correctly in the English language.
3. Must possess a High School diploma or equivalent.
4. Must be at least twenty-one (21) years of age at the time of appointment.
5. Normal height and weight according to military standards, proportional and sufficient for physical restraint of suspects or arrestees.
6. Vision must be at least 20/100 corrected to 20/20 with no color blindness.
7. Must possess and maintain a valid vehicle operator's license.
8. Applicant must have experience as a full-time law enforcement officer to an accredited reserve officer. Must have intimate familiarity with the laws of arrest, search, and seizure, and with the Washington State criminal justice system.
9. Upon passing the Civil Service Test, applications forwarded to the Sheriff's Office (certified applicants) will be subject to additional testing by the Sheriff's Office including, but not limited to, a thorough criminal history check, a polygraph, physical (medical) check, and psychological tests.

TO APPLY: *Civil Service Application Required.* See our website at: www.pendoreilleco.org (Human Resources) to print an application (you cannot apply online), pick up or request a copy by mail, from the Pend Oreille County Civil Service Office, 625 W. 4th St., Newport, WA 99156, Monday through Friday 8:00 AM-4:30 PM. (509) 447-6480.

APPLICATION DEADLINE: The position is open until filled.

PEND OREILLE COUNTY IS AN EQUAL-OPPORTUNITY EMPLOYER

